



**MINUTES OF THE
BOARD OF REGENTS
REGULAR MEETING**
Thursday, February 26, 2015
Continued Friday, February 27, 2015
Continued Monday, March 02, 2015
9:17a.m

CALL MEETING TO ORDER

Regent Elaine Hocog Orilla, Acting BOR Chairperson called the meeting to order on Thursday, February 26, 2015 at 9:17a.m. Five members of the board were present. A quorum was established.

Roll Call:

Board Members Present:

Acting Chair Elaine Hocog Orilla
Regent Elizabeth Rechebei
Regent Maria (Malua) Peter
Regent Michaela Sanchez
Regent Juan Lizama
Regent William S. Torres

Five (5) members present, there is quorum.

Members absent:

Regent Frank M. Rabauliman, BOR Chairperson

NMC Staff and Faculty:

Dr. Sharon Y. Hart, Executive Secretary to the Board of Regents/NMC President
Tracy M. Guerrero, Chief Financial Officer
David J. Attao, Dean of Administration & Resource Development
Rita Chong, Grants Manager
Amanda Allen, Accreditation Liaison Officer
Charlotte Cepeda, Acting Dean of APS
Christine Inos, Counseling Programs & Services (WICHE Rep.)
Jacqueline Che, Director of Institutional Effectiveness
Leo Pangelinan, Dean of Student Services
Becky Sablan, Recorder

Legal Counsel:

Jesus C. Borja, NMC BOR Legal Counsel

Members of the Public Present:

Review and Adoption of Agenda

Board Action:

Regent Peter motioned to adopt the agenda and seconded by Regent Lizama. President Hart requested to add the Operational Plan for this coming year. All in favor – agenda is adopted as amended.

Regent Peter moved to enter into executive session to speak to legal counsel and seconded by Regent Rechebei. The board is in executive session. The board rose out of executive session. The board will resume its meeting at 1:15p.m.

REVIEW AND ADOPTION OF MINUTES

December 18, 2014 – Regular Meeting

Board Action:

Regent Peter motioned to adopt the meeting minutes and seconded by Regent Sanchez. All members voted yes, the motion passed.

January 06, 2015 – Special Meeting

Board Action:

Regent Peter motioned to adopt the meeting minutes and seconded by Regent Sanchez. All members voted yes, the motion passed.

PUBLIC COMMENT PERIOD

None.

SUSPEND ORDER OF BUSINESS

Regent Torres motioned to suspend the order of business and seconded by Regent Peter. There were no objections and recommended to go to President’s Report No. 7.

NMC EXECUTIVE REPORTS

Dean Dave Attao talked about Draft House Bill, Resolution. There were some comments from the board about ensuring that Rota and Tinian are included in the bill and would \$8million be enough for the two neighboring islands.

Here’s an excerpt of the proposed House Joint Resolution:

PUBLIC LAW NO. 19-XXX

H. B. NO. 19-XXXX

AN ACT

To establish a special account to pay obligations for certain Northern Marianas College financing, to continually appropriate \$500,000.00 (Five Hundred Thousand U.S. Dollars) annually from CIP Funds, Liquid Fuel Taxes, Casino Revenues) to the special account to pay such obligations; and for other purposes.

A HOUSE JOINT RESOLUTION

Authorizing the Northern Marianas College, on behalf of the Government of the Northern Mariana Islands to incur public debt up to \$8,500,000.00 (Eight Million Five Hundred Thousand U.S. Dollars) for the financing of the construction of a new Student Services and Community Learning Center, and other related capital improvement and maintenance projects by the Northern Marianas College, by affirmative vote of two-thirds of the members of each house of the Legislature pursuant to Article X (?), Section 3 (?) of the Commonwealth Constitution.

Grants Report Update:

Rita Chong, Grants Writer referred to the report in the binders. The binder holds all grants that NMC recently has, current grants we are pursuing, and grants that were submitted last year and not funded. She noted that they are constantly looking at grant opportunities, viability. We look at foundations. We just received notice from Fulbright.

President Hart indicated that 3 out of 3 grants we submitted were approved. She said that we just got word last week, awarded funding effective August. She noted that the grant award for next year is interesting, as it has to do with foreign language. We're pursuing Russia. They are now encouraging for us to seek another scholar, perhaps in the Chinese or Korean language.

Rita Chong continued and also highlighted the following:

1. Four proposals submitted for the Technical Assistance Grant from Office of Insular Affairs but held on to it because two were similar; would like to integrate.
2. Recently submitted on February 2, Student Support Services, try to win those grants back.

Regent Torres inquired about Alternative Energy grant as well as grants for the business and nursing dept. Rita indicated that Nursing wants a state of the art mannequin, simulated. We plan to submit this year (June or October).

Other discussion and highlights include:

1. ANA Grant
2. NMC should explore with CDA
3. Collaboration with the University of Hawaii.
4. Recommended to explore other avenues.
5. STEM grant
6. Board's responsibility is to ensure grants applied for are sustainable. We will be meeting to discuss, funding for positions under grants.
7. We have additional data, major success for CACG grant.
8. Lt. Governor willing to assist for seeking other grants.
9. Working with Portland State University

President Hart noted that this is only a Monitoring Report to show the board our progress.

WASC Accreditation Update:

Amanda Allen, Accreditation Liaison Officer provided in your report you will find the policy calendar, that includes the Criteria for review (CFRs) provided board yesterday with WASC Senior CFR reference guide. Regent Lizama said that now that we are with WASC Senior, what policies do we really need to have. Amanda Allen, ALO indicated that we have a compliance audit checklist. President Hart noted that at the next WASC visit, they'd be happy to know that the college has mapped it out.

Amanda Allen noted that the FALL 2016 report is due to the commission Spring 2017. She also gave updates on 4 recommendations from the last letter calling for more faculty involvement on ad hoc committees; more wider campus participation.

Chief Financial Officer Report:

Tracy M. Guerrero, Chief Financial Officer presented the NMC Budget request of 8.4 million, primarily for personnel. A summary was provided. Some important highlights mentioned are that the Adjunct and overload has been included, has been paid with tuition and fees before. Furthermore, salary adjustment

and utilities were included too. She added that the college is required to also submit our federally funded personnel.

Regent Torres indicated that because of the urgent nature to submit the budget, given the short time to review, the committee could go ahead and make recommendation with certain caveats, the committee will need to discuss again. For example, in FY 2015, shortfall of 800,000 the college can submit, whatever the legislature provides. Based on the numbers, shortfall will come in. He went on to say that the board approve, with the stipulation to come back and further explore.

The CFO noted that every year we budget; we plan for the shortfall. The board made findings and asked that we provide our entire operations budget to the governor's office.

Board Action:

Regent Torres motioned for the President and Chief Financial Officer to proceed in preparing the budget for submission to the governor's office with the figures that was presented to the board (caveat to review again) and seconded by Regent Peter. All members voted in favor, the motion passed.

FY2016 Operational Plan:

Board Action:

Regent Torres motioned to continue the FY2016 Operation goals and seconded by Regent Peter. All members voted in favor, the motion passed. The board will review tomorrow.

Board Action:

The board recessed at 2:50 p.m. and will resume its meeting for tomorrow, February 27, 2015 at 1:00p.m.



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1:00p.m

Regent Orilla, Acting BOR Chairperson called the meeting back to order on Friday, February 27, 2015 at 1:00p.m.

ROLL CALL

Regent Elaine Hocog Orilla, Acting BOR Chairperson
Regent Maria (Malua) T. Peter
Regent Michaela U. Sanchez

Excused Absent:

Regent Frank M. Rabauliman
Regent William S. Torres
Regent Elizabeth D. Rechebei
Regent Juan T. Lizama

NMC Staff/Faculty:

Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President
Helen B. Camacho, Board Secretary (Recorder)

For the record, due to no quorum, the meeting is recessed for Monday, March 02, 2015 at 9:00a.m.



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ROLL CALL

Regent Elaine Hocog Orilla, Acting BOR Chairperson
Regent Maria (Malua) T. Peter
Regent Juan T. Lizama
Regent William S. Torres
Regent Michaela U. Sanchez
Regent Elizabeth D. Rechebei

NMC Staff/Faculty:

Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President
Christine Inos, CACG
Helen B. Camacho, Board Secretary

NMC BOR Legal Counsel:

Jesus C. Borja, Legal Counsel

Others Present:

Richelle Cabang, Marianas Variety News Reporter
Dennis Chau, Saipan Tribune News Reporter

EXECUTIVE REPORT

President's Report – WICHE:

Ms. Christine Inos, WICHE Liaison provided a report. She highlighted the following:

- Western Undergraduate Education
- WICHE State Highlights
- WICHE Updates

Regent BOR Chairperson Orilla called for a short break at 10:20a.m. Acting BOR Chairperson Orilla called the meeting back to order at 10:30a.m.

President's Report:

Sharon Y. Hart, Ph.D., NMC President provided a report. She highlighted the following items:

1. Tact Grant and potential major grants
2. Enrollment data for Spring semester
3. FY2015 Budget provided on time to the governor's office
4. Apprenticeship grant

Chief Financial Report:

Tracy M. Guerrero, CFO provided a report. She highlighted the following:

- Income statement as of February 24, 2015

Regent Orilla, BOR Acting Chairperson called for a short break at 11:00a.m. The break ended 11:08a.m and Regent Orilla called the meeting back to order.

STANDING COMMITTEE REPORTS

Personnel Committee:

Regent Lizama, Personnel Committee Chair provided an update. He noted the following items that were discussed by the committee:

- Board Policy No. 2005
- Board Policy No. 6000
- President's Contract – No action.

Program Committee:

Regent Elizabeth D. Rechebei, Program Committee Chairperson provided an update. She highlighted the following:

- IPEDS Report
- Sea Grant

Fiscal Committee:

Regent William S. Torres, Fiscal and Finance Committee Chairperson provided an update. He highlighted the following items:

- FY2016 Budget
- P.L. 17-47 Annual Report
- Facility financing update

LEGISLATIVE UPDATES

Report provided in the packet.

BOARD POLICIES FOR CONSIDERATION:

Board Policy No. 2005 – Organization of the College

Board Action:

Regent Lizama motioned to adopt this policy and seconded by Regent Peter. Four members voted yes, the motion passed. Four members voted yes (Regent Orilla, Regent Lizama, Regent Sanchez, Regent Peter). Two members voted no (Regent Torres and Regent Rechebei). The motion passed. The policy is adopted.

Board Policy No. 6000 – Compensation

Board Action:

Regent Lizama motioned to adopt this policy and seconded by Regent Peter.

Regent Torres made a subsidiary motion to include the deletion of the second sentence or the first paragraph and deletion of the second paragraph. Additionally, to include the WASC 3.1 and 3.2 Standard.

Break called at 12:19p.m. Break ended at 1:30p.m. Regent Elaine Hocog Orilla, Acting BOR Chairperson called the meeting back to order at 1:55p.m.

All members voted yes on the subsidiary motion to delete the second sentence and second paragraph. All members voted yes on the main motion. Board Policy No. 6000 – Compensation is passed as amended.

Board Policy No. 2007 - Naming Building Policy

Regent Torres presented Board policy no. 2007 – Naming building policy for first reading.

No action taken.

LEGISLATIVE UPDATES

Frankie M. Eliptico, External Relations Office (ERO) provided an update. He talked about the upcoming Roundtable Meeting with House of Representatives and Senate. The first meeting will be in the morning with the house members and the senate will be in the afternoon. A draft agenda was handed out.

Legal Updates:

Mark Scoggins provided an update on the Maui case. A new trial date is set for tomorrow, March 3, 2015. Break called at 2:30p.m. Break ended at 2:37p.m. Regent Elaine Hocog Orilla, BOR Acting Chair called the meeting back to order.

ELECTION OF OFFICERS

Treasurer

Regent Peter nominated Regent Sanchez as Treasurer and seconded by Regent Rechebei. By acclamation, Regent Sanchez is new BOR Treasurer.

Chairperson

Regent Sanchez nominated Regent Lizama for Chairperson and seconded by Regent Peter.

Regent Rechebei nominated Regent Rabauliman and seconded by Regent Torres.

Regent Torres motioned to close all nominations. Regent Lizama is voted as the new BOR Chairperson. Regent Lizama made some comments and thanked his colleagues.

ADJOURNMENT

Regent Peter motioned to adjourn the meeting and seconded by Regent Rechebei. The meeting ended at 2:49p.m.

Upcoming Board Activities

Upcoming Events / Activities

- March 3, 2015 - Legislative Roundtable Discussion

Suggested 2015 Regular Meeting BOR Dates:

- May 22 (Thurs)
- July 23 (Thurs)
- Sept. 17 (Thurs)
- Nov. 24 (Tues)