



**NOTICE OF MEETING  
NORTHERN MARIANAS COLLEGE  
BOARD OF REGENTS' REGULAR MEETING  
Friday, May 27, 2016  
9:40a.m**

AGENDA

Roll Call

Board Members

Frank M. Rabauliman, Chairperson  
Elaine Hocog Orilla, Vice-Chairperson  
Michaela U. Sanchez, Treasurer  
Dr. Elizabeth D. Rechebei, Regent  
Maria (Malua) T. Peter, Regent  
Cynthia I. Deleon Guerrero, Regent (via Telephone)

Excused Absent: Juan T. Lizama, Regent

BOR Legal Counsel

Mark Scoggins, Legal Counsel

NMC Staff/Faculty/Students:

David J. Attao, Interim President  
Amanda Allen, Accreditation Liaison Officer/Acting Dean of Academic Programs & Services  
Leo Pangelinan, Dean of Student Services  
Helen B. Camacho, Board Secretary

Review and Adoption of Agenda

- Regent Peter motioned to adopt the agenda.
- The motion was seconded by Regent Sanchez.
- Regent Sanchez requested to add under New Business.
- All members voted yes, the motion passed.

Add: Board Policy No. 4016 - Transfer of Credit Policy

Suspend the Order of Business

- Regent Orilla motioned to suspend the order of business so that we can have the accreditation update as the first item on the agenda.
- The motion was seconded by Regent Peter.
- All members voted yes, the motion passed.

### Review and Adoption of Minutes

February 25, 2016 – Special Meeting

March 23, 2016 – Regular Meeting

March 31, 2016 – Special Meeting

- Regent Peter motioned to adopt the meeting minutes
- The motion was seconded by Regent Sanchez.
- Regent Rechebei abstained from voting on the March 31, 2016 meeting minutes because she was not present for that particular meeting.
- Regent Deleon Guerrero also abstained from voting on the March 31, 2016 meeting minutes as well.
- All members voted yes, the motion passed.
- The meeting minutes are all adopted with no changes.

### Public Comment Period

None.

### Executive Session

- Regent Orilla motioned to move into executive session at 9:47a.m to discuss the accreditation matters.
- The motion was seconded by Regent Peter.
- All members voted yes, the motion passed.
- Regent Deleon Guerrero was excused from attending the executive session portion.
- Executive session ended at 11:11a.m.

### Suspend the Order of Business

- Regent Peter motioned to suspend the order of business to allow Regent Deleon Guerrero and Amanda Allen to report on their sections.
- Regent Rechebei seconded the motion.
- All members voted yes, the motion passed.

### WASC Accreditation Liaison Officer

Amanda Allen Dunn, Accreditation Liaison Officer provided an update on ongoing Accreditation activities of the college. She highlighted on the 4 key areas for the report namely the Faculty Roles, Assessment of Learning, Student Success and Student Achievement, Research and Data Supported decisions or Program Review. The goal is to provide the report to the board by November 2016 to give them ample time to review the report and provide its own comments. The report is due in Spring 2017.

### Ad-Hoc Presidential Search Committee Report

Regent Deleon Guerrero, Chairperson of the PSC committee provided an update on the ongoing activities of the presidential search committee. She indicated that the committee has already begun interviews and anticipate completing its job on June 10.

Chairperson Rabauliman noted that the board is considering changing its schedule by having monthly meetings instead of bi-monthly. Regent Deleon Guerrero requested to be excused from the rest of the meeting. Chairperson Rabauliman thanked Regent Deleon Guerrero for her report and excused her for the rest of the meeting.

### Executive Session

- Regent Peter motioned to go into executive session to discuss personnel matters.
- The motion was seconded by Regent Rechebei at 11:23a.m.
- Executive session ended at 11:40a.m.

- Upon convening the session back to order, Chairperson Rabauliman noted for the record that the board wishes to request the Interim President to formulate recommended questions that its going to use for its interview. The questions should come from the NMC community.
- Lunch Break called at 11:45a.m.
- Lunch Break ended at 1:15p.m.

#### Chairperson's Report

Chairperson Rabauliman provided some comments and shared some recent updates.

- Saipan and Northern Islands Legislative Delegation (SNILD) meeting.

### REPORTS AND ACTION FROM STSANDING COMMITTEES

#### Program Committee Report

Board Policy No. 4016 – Transfer of Credit

- Regent Orilla motioned to adopt the policy.
- The motion was seconded by Regent Peter.
- Discussion: WASC Senior Commission accredited by the body must have this policy; procedure is easier to change than policy; ensure that we have a statement that when we implement in practice it helps to assure the apply (fairly, equitably); time tested almost never change; shared governance agreed that it's the wise thing to do;
- All members voted yes, the motion passed.
- Transfer credit policy is adopted.

#### Fiscal Committee Report

- Building Naming Policy – Tabled.
- Audit Committee - Tabled
- Audit Committee Charter
- RFP for Investment Services
- Update on Audit Status
- Update on FY Appropriations 2017
- Status of NMC Facility Improvements
- Update on Tuition and Fee Increase for Fall 2016
- Hire a debt collection agency
- Update on the cost of Instruction
- Update on fiscal Impact of Classification and Compensation Plan
- Status of Nursing Department Request for funding

#### Executive Session

- Executive Session (At any time during the scheduled meeting of the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)
- Regent Rechebei motioned to move into executive session at 2:26p.m.
- Regent Peter seconded the motion.
- Executive Session ended at 3:05p.m.
- Regent Rechebei motioned to move out of executive session at 3:06p.m.
- Regent Orilla seconded the motion.

#### Ad-Hoc Audit Committee Report

Tabled.

## OLD BUSINESS

Board Policy 2007: Building Naming Rights  
Tabled.

## NEW BUSINESS

Board Resolution No. 2016-04 – Update Bank Signatures

- Regent Peter motioned to adopt this resolution.
- The motion was seconded by Regent Orilla.
- All members voted yes, the motion passed.
- Resolution is adopted.

## NMC EXECUTIVE REPORTS

### President's Report

David J. Attao, Interim President provided an update. He noted the following activities:

- Saipan Local Laws 19-06 and 19-08 at \$1.27M
- Institutional Effectiveness, Data Collection, Benchmarks and Data Usage
- CREES Visit
- Student Support Information
- Information Technology
- Grants, Alternative, and Program Revenue
- Academic Programs
- Accreditation Matters
- Legislative Updates

WASC Accreditation Update  
Reported in executive session.

Chief Financial Officer Report  
No report.

Legislative Updates  
A report was provided in the boards' packet.

### Miscellaneous Items

#### **New ASNMC Officers**

Lorielyn Lacay, President  
Maria Theresa Dizon, Vice-President  
Jasmine Che, Secretary  
Gemma Somol, Treasurer

#### **New College Council Officers**

Dr. Gerald Turnbull, Chairman  
Dr. Jung Young Choi, Co-Chairman  
Daisie Camacho-Renguul, Secretary

### Upcoming Board Activities

- Pacific Circle Consortium – July 4-9, 2016
- Proposed Combined BOR, MT, and CC Retreat – Summer 2016
- PPEC Training Opportunities – Fall 2016

Suggested 2016 Regular Meeting BOR Dates

- Regent Rechebei motioned to change the frequency of the board meetings from bi-monthly to monthly.
- The motion was seconded by Regent Orilla.
- All members voted yes, the motion passed.

Adjournment

- Regent Peter motioned to adjourn the meeting 4:00p.m.
- Regent Orilla seconded the motion.
- Meeting ended at 4:00p.m.