



NORTHERN MARIANAS COLLEGE
BOARD OF REGENTS
Special Meeting of February 27, 2020

Minutes

I. Call Meeting to Order

The special meeting of the Board of Regents of the Northern Marianas College was held on Thursday, February 27, 2020 in the BOR Conference Room, Saipan Campus. Regent Charles V. Cepeda, BOR Chairman called the meeting to order at 9:00a.m. and called for roll of the members. Seven members were present and a quorum was established. Chairman Cepeda welcomed everyone to the meeting.

Roll Call:

Board Members:

Regent Charles Cepeda, Chairman
Regent Elaine Hocog Orilla, Vice-Chairperson (Via Zoom NMC Rota Center)
Regent Michaela U. Sanchez, Treasurer (Via Zoom NMC Tinian Center)
Regent Irene T. Torres
Regent Michael N. Evangelista, Esq.
Regent Zenie P. Mafnas
Regent Jesse M. Tudela

NMC Staff:

Frankie Eliptico, NMC Interim President
Cyndi I. Deleon Guerrero, Vice-President, Learning and Student Success
Charlotte Cepeda, Dean of Learning and Student Success
Denise Meyers, Faculty Senate President
Queanna Sablan, Staff Senate President
Helen B. Camacho, Executive Board Secretary (Recorder)

Board Legal Counsel:
Tiberius Mocanu

II. Review and Adoption of Agenda

Regent Evangelista motioned to adopt the agenda, seconded by Regent Torres. All members voted yes, the motion passed.

III. Public Comment - None.

IV. New Business

a. FY2021 Appropriations Budget Request

Regent Jesse Tudela, Finance Committee Chair informed the board that the committee met and discussed the proposed FY2021 Appropriations Budget Request and recommended some changes. Chairperson Tudela yielded to IP Frankie to present on behalf of the college.

IP Frankie outlined the following highlights:

Frankie Eliptico, Interim President presented the NMCs FY 2021 Appropriations Budget request. He indicated that the amount of \$10.7 Million dollars that is listed in the handout is approximately similar to the request that was submitted last year. This includes all of the non federal employees of the institution. Also included is an expense report that was shared with the board. See below for breakdown:

Highlights:

The College received about \$6 Million in appropriations for FY2020 (Current Fiscal Year) and then with the recent adjustments, OMB asked the college to reduce that expenditure amount by 28.3 percent which roughly represents \$1.7 Million dollars. Furthermore, the college is operating with a \$4.2 Million appropriations budget so the college had to implement austerity cuts. The payroll will be March 19, 2020. The reason for a similar budget from last years submission is due to the reason that there are key positions that are required for accreditation to include the following

- 1) Chief Financial Officer
- 2) Director of Institutional Effectiveness
- 3) Nursing Faculty
- 4) Business Faculty
- 5) Humanities Faculty

The breakdown has the amounts for all the locally funded employees; this does not include the federally funded employees.

Breakdown:

- \$600k: Adjunct Expenditure (Overload expenses)
- \$200k: Faculty Ranking Adjustments (This is a policy initiative that was approved several years ago but it has not been fully implemented because of funding)
- \$1 Million: Typhoon Yutu Expense
- \$259k: Small Business Development Center (SBDC) proposal to move back to NMC
- \$125k: Board of Regents Budget

Finance Committee Recommendations:

- Highlight the Six (6) positions that need to be filled: CFO, OIE Director, Librarian, Nursing Faculty, Business Faculty and Languages and Humanities Faculty.
- Highlight last year's budget request with the proposed budget for FY2021.
- Clarification on the Appropriations Funded Personnel Service Worksheet: Currently the number of positions at the college is 127.
- The Total Wages: \$5 Million does not include the vacancies.
- Clarify the amount of \$3.93 investment for every dollar invested in higher education.
- Expand the workforce
- SBDC has a big role to play
- NMCs relevance to the community
- Austerity Measures discussed / schedule of work hours to be implemented

Regent Tudela motioned to approve the FY2021 Appropriations Budget Request, seconded by Regent Evangelista. All members voted yes, the motion passed.

IV. Executive Session - None.

V. Adjournment

Regent Evangelista motioned to adjourn the meeting, seconded by Regent Torres. All members voted yes, the motion passed. The meeting ended at 9:37a.m.