



**Please indicate Preferred Class Time and Day**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

**List ALL courses taken at other Institution(s) that are being applied towards the Bachelor of Science degree at NMC**

INSTITUTION	Course Number	Title	Month/Year Taken	Credits Earned	Grade

**THE FOLLOWING THAT ARE APPLICABLE IS NEEDED BEFORE YOUR APPLICATION STATUS TO THE NORTHERN MARIANAS COLLEGE, SCHOOL OF BUSINESS CAN BE DETERMINED:**

- \_\_\_\_\_ Official NMC Transcript
- \_\_\_\_\_ Official Preliminary High School Transcript (Seniors)
- \_\_\_\_\_ 2x2 passport size picture
- \_\_\_\_\_ Two letters of recommendation (see below)
- \_\_\_\_\_ Official College Transcript(s)

**Letters of Recommendations**

Two letters of recommendations should be submitted to the NMC Business Department. (Letters should not be from relatives or past or current employees). Content of the letters will be evaluated based on collaboration, academic commitment and excellence, and personal conduct (such as integrity, honesty, initiative, resourcefulness, and responsibility).

**Transcript**

Submit a current Transcript.

**Photo**

A 2 x 2 passport size picture must be attached at the top right corner of this application.

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

\_\_\_\_\_  
**DATE**