

Final Minutes of the Academic Council Meeting  
on 22 February 2002

DATE : Friday, 22 February 2002  
TIME : 1:00 to 2:30 P.M.  
PLACE: Building V-215

**AGENDA**

1. Review and adoption of 2/22/01 Agenda
2. Review and adoption of minutes of February 15, 2002
3. Review and adoption of course guide
4. Other issues
5. Items for the next meeting's agenda

**MINUTES**

Academic Council Chair Melody Actouka called the meeting to order at 1:15 P.M. in Building V-215. Members present were Sallie Sablan, Danny Wyatt, Lynda Rowe and Gregory Filatov. Nnette Prather was present as recorder.

**1. Review and adoption of Agenda for today's meeting:**

Action # 1: It was moved, seconded, and unanimously approved to accept the Agenda as presented.

**2. Review and adoption of minutes of February 15, 2002 :**

Action # 2 : It was moved, seconded, and unanimously approved to accept the Draft minutes as they stood.

**3. Curriculum Action Requests (Course Guides):**

Academic Council Chair Melody Actouka informed the council members regarding proper documentation of the abbreviated term **ADN** which is **Associate in Science in Nursing**. In all Nursing course guide if would be spell out Associate in Science in Nursing the first time it is used, followed immediately by (**ADN** ). Thereafter, where appropriate, use **ASN** (**ADN** ). This was confirmed by the Vice President for Academic Affairs and she emphasize that a certain degree must be properly written for WASC requirement.

Two course guides were presented NU 105,"Basic Nursing Concepts and Skills," and NU 114, "Pharmacology for Nurses," to the Academic Council for their approval.

The first course guide reviewed was NU 105 under the Nursing Department. Council Chair Melody will ask Department Chair Lois Gage for more input in **Student Competencies** numbers 4.0, 9.0 and 10.0.

Action # 3: It was moved, seconded and unanimously to approved pending on the changes and will take appropriate action on the Curriculum Action Request for **NU 105, "Basic Nursing Concepts and Skills"**.

Still with the Nursing department, the second course guide reviewed was **NU 114**.

Action # 3: It was moved, seconded, and unanimously approved the Curriculum Action Request for **NU 114, Pharmacology for Nurses,**" with minor modifications.

### **3. Other issues:**

No other issues were discussed.

Date for the next meeting was set for Monday, March 4, 2002,

### **4. Items for next Agenda :**

Course Guides ready for Council approval at the next meeting include those for Languages, Literature and Communications.

Adjournment: 2:20 PM