

Final Minutes of the Academic Council Meeting
on 21 June 2002

DATE : Friday, 21 June 2002
TIME : 1:00 to 2:30 P.M.
PLACE: Building V-215

AGENDA

1. Review and adoption of 6/21/02 Agenda
2. Review and adoption of previous meeting minutes
3. Review and adoption of Course Guides
4. Old Business
5. Other Issues
6. Items for the next meeting's agenda

MINUTES

Academic Council Chair Melody Actouka called the meeting to order at 1:20 P.M. in Building V-215. Members present were Lynda Rowe, Greg Filatov, Danny Wyatt and Sallie Sablan . Nenette C. Prather was present as recorder.

1. Review and adoption of Agenda for today's meeting:

Action # 1: It was moved, seconded, and unanimously approved to accept the Agenda as presented.

2. Review and adoption of minutes of previous meetings:

Action # 2: It was moved, seconded, and unanimously approved to accept the June 14, 2002 minutes without any changes.

Because Marian Tudela has resigned from NMC and will be teaching at San Vicente Elementary School, all her assigned tasks will be temporarily turned over to Nenette Prather while they are still recruiting a replacement President's Secretary. Nenette Prather will be leaving the Council as recorder effective June 21, 2002.

Academic Chair Melody volunteered Joann Camacho, the Continuing Education Extended Program Administrative Manager, who will be acting as recorder while the council is still in search for a recorder/custodian.

3. Review and adoption of course guides.

A. PE 226 "Intermediate Volleyball"

Action # 1 : The Curriculum Action Request for **PE 226 " Intermediate Volleyball "** was moved seconded and unanimously approved with minor modifications.

B. PE 146 “ Beginning Weight Training”

Action # 2 : The Curriculum Action Request for **PE 146 “Beginning Weight Training ”** was moved seconded and unanimously approved with minor modifications.

C. PE 149 “ Walk-Jog-Run”

Action # 3 : The Curriculum Action Request for **PE 149 “Walk-Jog-Run”** was moved seconded and unanimously approved with minor modifications.

4. Old Business

The Academic Council made recommendations regarding IDP's.

Motion # 1 : It was moved, seconded, and unanimously approved that the “revision date” be placed on the top right corner on all IDP's.

Motion # 2 : It was moved, seconded, and unanimously approved to change “Intermediate Algebra” on the course name to “Mathematics” in the A.A.S. Business Administration IDP.

Motion # 3 : It was moved, seconded, and unanimously approved that the A.A.S. Business Administration degree major in Business Management from Department of Business, Hospitality and Computer Technology will serve as a template in all instructional IDP's. This format template will be placed under the Academic Council folder in the Public folder for easy reference and access.

5. Other Issues

Twenty Eight (28) course guides from School of Education will be ready by the 1st week of July and are scheduled to be reviewed by the Academic Council on July 8, 2002 from 8:00 to 5:00 p.m. to be held tentatively at Pacific Gardenia.

No other issues were discussed

The next meeting was set for Friday, June 28, 2002 at 1:00 P.M.

6. Items for next Agenda :

- No items were discussed for next Agenda.

Meeting adjourned at 2:30 PM