

Academic Council Meeting Minutes October 9, 2003

AGENDA

1. Review and adoption of October 9, 2003 Agenda
2. Review and adoption of previous meeting minutes
 - a. October 2, 2003
3. Old Business
 - a. Periodic review change
 - b. Guide to Preparing Course Guides
 - c. IDP and ICP templates
 - d. Social Sciences Course Guides
 - CJ103 Juvenile Delinquency
 - PY201 Human Growth and Development
4. New Business
5. Other Issues
6. Schedule of next meeting

Members present: Sarah Osborn – School of Education, Lois Gage – Nursing, Lynda Rowe – Social Sciences and Fine Arts, Tom Colton – Languages and Humanities, Glenn Keaton – Sciences and Math, Jerome Ierome – Human Performance and Athletics, and Perry Connor – Business, representative for Jeff Willden. Lourdes Villazon as recorder.

Members absent: None

NMC Staff and Faculty: None

Academic Council Chair Glenn Keaton called the meeting to order at 1:06 pm.

1. Agenda

The agenda was reviewed and approved without changes.

2. Minutes

The minutes of the October 2, 2003 meeting were reviewed and approved without changes.

3. Old Business

- a. Periodic review change

The council adopted to maintain the three-year period policy of reviewing course guides.

- b. Guide to Preparing Course Guides

The council discussed whether it is necessary or practical to keep section 3A Required/Recommended Textbook(s) and Related Materials of the course guide outline listed in the guide or if it should be taken out. After a discussion of the pros and cons, the council decided to table this item to the next meeting for everyone to consider the options placed on the table before making a final decision.

c. IDP and ICP templates

The council adopted a template that will be used for all degree and certificate plans. The template will be saved in the Academic Council folder stored in the Public folder on the N drive.

d. Social Sciences Course Guides

Action #1: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CJ103 “Juvenile Delinquency”** with pending modifications.

Action #2: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **PY201 “Human Growth and Development”** with pending modifications.

4. New Business

5. Other Issues

6. Schedule of next meeting

The next meeting is scheduled for October 16, 2003 at 1:00 p.m.

The meeting adjourned at 2:06 p.m.