

Academic Council Meeting Minutes November 13, 2003

AGENDA

1. Review and adoption of November 13, 2003 Agenda
2. Review and adoption of previous meeting minutes
 - a. November 6, 2003
3. Old Business
 - a. ED397 Course Guide
 - b. Education IDP
 - c. Nursing IDP
 - d. Hemo Technology ICP
 - e. Nursing Assistant IDP
4. New Business
5. Other Issues
 - a. Electronic version of IDP and ICP
 - b. Course guide template
 - c. Special student issues in Nursing
6. Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Jerome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Sarah Osborn – School of Education, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden – Business.

Members absent: None

Staff and Faculty: None

Academic Council Chair Glenn Keaton called the meeting to order at 1:07 pm.

1. Agenda

The agenda was reviewed and accepted.

2. Minutes

The November 6, 2003 minutes were reviewed and accepted.

3. Old Business

- a. ED 397 Course Guide

Item tabled.

- b. Education IDP

Item tabled.

c. Nursing IDP

The council moved, seconded and unanimously approved to recommend the IDP for the Nursing Program on the new IDP/ICP template.

d. Hemo Technology ICP

The council moved, seconded and unanimously approved to recommend the ICP for the Hemodialysis Technician Certificate Program on the new IDP/ICP template.

e. Nursing Assistant ICP

The council moved, seconded and unanimously approved to recommend the ICP for the Nursing Aide Certificate on the new IDP/ICP template.

4. New Business

5. Other Issues

a. Electronic version of IDP and ICP

The council agreed to utilize the Word format instead of the Excel format of the IDP/ICP template.

b. Course guide template

The council agreed to revise the cover page of the course guide to read in bold "Reason for initiating, revising, or canceling:"

c. Special student issues in Nursing

Lois informed the council about what she is doing to properly accommodate two students with special circumstances who want to be in the Nursing Program.

6. Schedule of next meeting.

The next meeting is scheduled for November 20, 2003 at 1:00pm.

The meeting adjourned at 2:04pm.