Academic Council Meeting Minutes  
December 4, 2003

1. Review and adoption of December 4, 2003 agenda
2. Review and adoption of previous meeting minutes
   a. November 20, 2003
3. Old Business
   a. School of Education
      ▪ ED 397 Current Issues in Special Education CG
      ▪ Elementary Education IDP
   b. Sciences and Math Course Guides
      ▪ BI 225 Basic Microbiology
      ▪ BI 251 Human Anatomy and Physiology I
      ▪ BI 252 Human Anatomy and Physiology II
4. New Business
   a. Alpha numeric standard
   b. Sciences and Math
      ▪ Construction Trades IDP
      ▪ Construction Trades ICP
      ▪ Electrical Installation and Maintenance IDP
      ▪ Electrical Installation and Maintenance ICP
      ▪ Audio / Video Production IDP
      ▪ Audio / Video Production ICP
      ▪ Natural Resources Management IDP
   c. School of Education
      ▪ Related Services Technician ICP
      ▪ Early Intervention ICP
      ▪ Special Education IEP
      ▪ TESL/TFL IEP
      ▪ Early Childhood ICP
5. Other Issues
   a. Course guide template
6. Schedule of next meeting


Members absent: None
Staff and Faculty: None

Academic Council Chair Glenn Keaton called the meeting to order at 1:08 pm.

1. Agenda
The agenda was reviewed and accepted with the addition of item c under New Business.

2. Minutes

The November 20, 2003 minutes were reviewed and accepted.

3. Old Business

   a. School of Education
      - ED 397 Current Issues in Special Education Course Guide
        Item tabled.
      - Elementary Education IDP
        The council moved, seconded and unanimously approved to recommend
        the Bachelors of Science in Elementary Education IDP.

   b. Sciences and Math Course Guides
      - BI 225 Basic Microbiology
        Item tabled.
      - BI 251 Human Anatomy and Physiology I
        Item tabled.
      - BI 252 Human Anatomy and Physiology II
        Item tabled.

4. New Business

   a. Alpha numeric standard
      The council briefly discussed course guides sequence. Tabled for more
      discussion.

   b. Sciences and Math
      - Construction Trades IDP
        The council moved, seconded and unanimously approved to recommend
        the Construction Trades IDP on the new template with pending changes.
      - Construction Trades ICP
        The council moved, seconded and unanimously approved to recommend
        the Construction Trades ICP on the new template with pending changes.
      - Electrical Installation and Maintenance IDP
        The council moved, seconded and unanimously approved to recommend
        the Electrical Installation and Maintenance IDP on the new template with
        pending changes.
- **Electrical Installation and Maintenance ICP**
The council moved, seconded and unanimously approved to recommend the Electrical Installation and Maintenance ICP on the new template with pending changes.

- **Audio Video Production IDP**
The council recommended for the department to resubmit the Audio Video Production IDP. Need clarification on Fine Arts requirement.

- **Audio Video Production ICP**
The council moved, seconded and unanimously approved to recommend the Audio Video Production ICP on the new template.

- **Natural Resources Management IDP**
The council recommended for the department to resubmit the Natural Resource Management IDP. Need clarification on number of credits for Science Core.

c. **School of Education**

- **Related Services Technician ICP**
The council recommended for the department to resubmit the Related Services Technician ICP. Need clarification on whether American Heart Association can be included on the plan.

- **Early Intervention ICP**
The council moved, seconded and unanimously approved to recommend the Early Intervention ICP on the new template with pending changes.

- **Special Education IEP**
The council moved, seconded and unanimously approved to recommend the Special Education IEP on the new template with pending changes.

- **TESL/TFL IEP**
The council recommended for the department to resubmit the Teaching English as a Second Language/Teaching Foreign Language IEP. Need clarification on title change.

- **Early Childhood ICP**
The council moved, seconded and unanimously approved to recommend the Early Childhood ICP on the new template with pending changes.

5. **Other Issues**

a. **Course guide template**
Additional change on course guide template: “Reference in APA format for the textbook or other materials” should read “Reference in MLA format for the textbook or other materials”. See A. Required/Recommended Textbook(s) and Related Materials.

6. **Schedule of next meeting**

The next meeting is scheduled for December 11, 2003 at 1:00pm.

The meeting adjourned at 2:08pm.