

## **Academic Council Meeting Minutes December 18, 2003**

1. Review and adoption of December 18, 2003 agenda
2. Review and adoption of previous meeting minutes
  - a. December 4, 2003
3. Old Business
  - a. School of Education
    - i. ED 397 Current Issues in Special Education CG
  - b. Alpha numeric standard
  - c. Sciences, Math and Vocational Technology
    - i. BI 225 Basic Microbiology CG
    - ii. BI 251 Human Anatomy and Physiology I CG
    - iii. BI 252 Human Anatomy and Physiology II CG
    - iv. Audio Video Production IDP
    - v. Natural Resources Management IDP
  - d. School of Education
    - i. Related Services Technician ICP
    - ii. TESL/TFL IEP
4. New Business
  - a. Sciences and Math
    - i. MA 132 Intermediate Algebra CG
  - b. Name typed in on signature block on all ICP/IDP
  - c. Human Performance and Athletics
    - i. PE 128 Baseball and Softball Skills CG
    - ii. PE 150 Beginning International Folk Dancing CG
    - iii. PE 228 Basketball Level 1 Coaching CG
    - iv. PE 280 Applied Kinesiology CG
5. Other Issues
  - a. Course guide template
  - b. Declaring majors
6. Schedule of next meeting

**Members present:** Vince Riley representing Tom Colton – Languages & Humanities, Jerome Jerome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden – Business.  
Lourdes Villazon as recorder.

**Members absent:** Ed Lieberman – School of Education, and Lois Gage - Nursing  
**Staff and Faculty:** None

Academic Council Chair Glenn Keaton called the meeting to order at 1:19 pm.

### **1. Agenda**

The agenda was accepted without changes.

### **2. Minutes**

The December 4, 2003 minutes were accepted without changes.

### 3. Old Business

#### a. School of Education

- i. ED 397 Current Issues in Special Education CG  
Item tabled.

#### b. Alpha numeric standard

The council discussed renumbering the alpha numeric for MA132. Currently MA132 is recognized as a three credit course by alpha numeric, however; its contents do not meet the requirements of a three credit course. More discussion at the next meeting.

#### c. Sciences, Math and Vocational Technology

- i. BI 225 Basic Microbiology CG  
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **BI225 “Basic Microbiology”** with pending changes.
- ii. BI 251 Human Anatomy and Physiology I CG  
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **BI251 “Human Anatomy and Physiology I”** with pending changes.
- iii. BI 252 Human Anatomy and Physiology II CG  
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **BI252 “Human Anatomy and Physiology II”** with pending changes.
- iv. Audio Video Production IDP  
The council recommended for the department to resubmit the Audio Video Production IDP with corresponding course guides.
- v. Natural Resources Management IDP  
Item tabled.

#### d. School of Education

- i. Related Services Technician ICP  
Item tabled.

- ii. TESL/TFL IEP  
Item tabled.

**4. New Business**

- a. Sciences and Math
  - i. MA 132 Intermediate Algebra CG  
Item tabled.
  - b. Name typed in on signature block on all ICP/IDP  
Item tabled.
  - c. Human Performance and Athletics
    - i. PE 128 Baseball and Softball Skills
    - ii. PE 150 Beginning International Folk Dancing
    - iii. PE 228 Basketball Level 1 Coaching
    - iv. PE 280 Applied Kinesiology

Items tabled.

**5. Other Issues**

- a. Course guide template  
Item tabled.
- b. Declaring Majors  
Item tabled.

**6. Schedule of next meeting**

The next meeting is scheduled for December 22, 2003 at 1:00pm.

The meeting adjourned at 2:25pm.