

Academic Council Meeting Minutes
September 18, 2003

AGENDA

1. Review and adoption of September 18, 2003 Agenda
2. Review and adoption of previous meeting minutes
 - a. September 11, 2003
3. Old Business
 - a. Procedures for Proposing a New Program or Course
 - b. Natural Resources Management Course Guides
 - NR 150 Introduction to NRM
 - NR 153 Environmental Conservation
 - NR 253 Species and Ecosystem Management
 - NR 255 Conservation Politics and Economics
 - NR 290 Special Topics in NRM
 - NR 295 NRM Seminar
 - NR 298 NRM Internship
 - c. Natural Resources Management Individual Degree Plan
 - d. Biological Sciences Course Guide
 - BI 106 Agriculture Science
 - e. Automobile Service Course Guide
 - AS 130 Automobile Brake System
 - f. Languages Course Guides
 - JA 102 Elementary Japanese II
 - JA 201 Intermediate Japanese
 - SP 100 Conversational Spanish
 - g. Service Learning Course Guide
 - SO 145 Principles of Service Learning
4. New Business
5. Other Issues
6. Schedule of next meeting

Members present: Sarah Osborn - School of Education, Jeff Willden - Business, Tom Colton - Languages and Humanities, Glenn Keaton - Sciences and Math, and Jerome Ierome - Human Performance and Athletics. Lourdes Villazon as recorder.

Members absent: Lynda Rowe - Social Sciences and Fine Arts, and Lois Gage - Nursing

NMC Staff and Faculty: Jim Wedding and Dianna Greenough

Academic Council Chair Glenn Keaton called the meeting to order at 1:05 pm.

1. Agenda

The agenda was reviewed and approved with the following change:

Table item g *Service Learning Course Guide* under Old Business.

2. Minutes

The minutes of the September 11, 2003 meeting was reviewed and approved without changes.

3. Old Business

a. Procedures for Proposing a New Program or Course

Dr. Sarah Osborn suggested adding the term “Individual Degree Plan” as item 14.0 under Section IV Changes to Individual Curricular Elements to clearly indicate that this Guide also applies to individual degree plans.

b. Natural Resources Management Course Guides

Action #1: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR 150 “Introduction to Natural Resources Management”** pending modifications.

Action #2: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR153 “Environmental Conservation”** pending modifications.

Action #3: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR253 “Species and Ecosystem Management”** pending modifications.

Action #4: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR255 “Conservation Politics and Economics”** pending modifications.

Action #5: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR290 “Special Topics in Natural Resources Management”** pending modifications.

Action #6: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR295 “Natural Resources Management Seminar”** pending modifications.

Action #7: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NR298 “Natural Resources Management Internship”** pending modifications.

c. Natural Resources Management IDP

Action #8: It was moved, seconded, and unanimously approved to recommend the revised Natural Resources Management Individual Degree Plan reflecting the changes of the courses stated above.

d. Biological Sciences Course Guide

Action #9: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **BI106 "Agriculture Science"** pending modifications.

e. Automobile Service Course Guide

Jim Wedding, Tinian Campus Administrator, presented the **AS130 "Automobile Brake System"** course guide. He informed the council that this would be part of a new program that he is developing for Automobile Service. The council made some recommendations to the course guide and advised Mr. Wedding that since this will be part of a new program that still needs to be submitted for review and approval, that he would need to resubmit the course guide when the new program is approved. The council also suggested, that in the meantime, Mr. Wedding can meet with COMPASS personnel to see the possibility of running the course as a continuing education or community service course.

4. New Business

a. Languages Course Guides

All Languages course guides are tabled to the next meeting.

5. Other Issues

6. Schedule of next meeting

The next meeting is scheduled for 1:00 P.M. on September 25, 2003.
The meeting adjourned at 2:50 P.M.