

Academic Council Meeting Minutes

February 19, 2004

- 1) Review and adoption of previous meeting minutes
 - a) February 12, 2004
- 2) Review and adoption of February 19, 2004 agenda
- 3) Old Business
 - a) NDU grading policy
- 4) Other Issues
 - a) Course guide template
 - b) Course guide web template
 - c) Online course preparation
- 5) New Business
 - a) School of Education
 - i) ED110 Introduction to Teaching and Participation CG
- 6) Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Jerome – Human Performance & Athletics, Glenn Keaton – Sciences, Math & Vocational Technology, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden - Business.

Members absent: Ed Lieberman – School of Education

Staff and Faculty present: Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:12 pm.

- 1) Minutes
The February 12, 2004 minutes were accepted without changes.
- 2) Agenda

The February 19, 2004 agenda was accepted without changes.

- 3) Old Business
 - a) NDU grading policy
The council is waiting for recommendations from the Deliberations Council. Discussion from last meeting was brought up. Can NDU courses be eliminated? What was the purpose of having NDU courses? Should transcripts include only college credit courses? How can we separate NDU courses and college credit courses on transcripts?
Can students take college credit courses without the EN101 requirement? Maybe we need to rethink our numbering system. There are two things we need to keep in mind, do we lower the expectancy level of our students or do we work to sustain NMC's academic level and standards in place. NMC has a unique situation. The decisions we make regarding the quality of education should not be based on scholarship eligibility. A point

was made that enrollment may decrease if scholarship is not available, because many students rely on this financial aid. Tom will get statistics on student testing placements over the last years to see students' placements and numbers of those who test directly into EN101. Glenn will contact the Deliberations Council for their recommendations.

4) Other Issues

a) Course guide template

Glenn found minor glitches, otherwise, working fine.

b) Course guide web template

No new issue.

c) Online course preparation

If a course will be taught completely on line, is there a need to create a separate course guide for it or can the course guide for the same class being taught regularly in class be used? A new one might need to be created because there are specific on-line requirements that will need to be stated.

d) Students with disability

The council discussed the issue of students with disability enrolled in courses where safety may be a concern. After a lengthy discussion, it was decided to invite Dr. Cecilia Lamkin to discuss inclusion of a disability statement on course guides and syllabi.

5) New Business

a) School of Education

i. ED110 Introduction to Teaching and Participation CG

Item tabled, Ed not present.

6) Schedule of next meeting

The next meeting is scheduled for February 26, 2004. The meeting adjourned at 2:10pm.