Academic Council Meeting Minutes
April 15, 2004

1) Review and adoption of previous meeting minutes
   a) April 8, 2004

2) Review and adoption of April 15, 2004 agenda

3) Old Business
   a) School of Education
      i) ED110 Introduction to Teaching and Participation CG
      ii) Elementary Education IDP

4) Other Issues
   a) Course guide template
   b) Course guide web template

5) New Business
   a) Languages course guide
      i) EN 111 Report Writing for Law Enforcement

6) Schedule of next meeting

Members absent: None
Staff and Faculty present: Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:11 pm.

1) Minutes
   The April 8, 2004 minutes were accepted without changes.

2) Agenda
   The April 15, 2004 agenda was accepted without changes.

3) Old Business
   a) School of Education
      i) Intro to Teaching and Participation CG
         Item tabled.
      ii) Elementary Education IDP
         Department will get clarification on a few items; will resubmit at the next meeting.

4) Other Issues
   a) Course guide template
      No new issue.

   b) Course guide web template
      Anticipate using the template this summer.
5) New Business
   a) Languages course guide
      i. EN 111 Report Writing for Law Enforcement
         The council moved, seconded and unanimously approved to recommend the Curriculum
         Action Request/Course Guide for EN 111 “Report Writing for Law Enforcement” with
         pending changes.

6) Schedule of next meeting

   The next meeting is scheduled for April 22, 2004. The meeting adjourned at 1:50pm.