

## Academic Council Meeting Minutes April 29, 2004

**Members present:** Lois Gage – Nursing, Jeff Willden – Business, Tom Colton – Languages and Humanities, Lynda Rowe – Social Sciences and Fine Arts, Tony Satur – Human Performance and Athletics, Glenn Keaton – Sciences, Math, and Vocational Technology

**Members absent:** Ed Lieberman – School of Education

**Staff and Faculty present:** Bruce Johnson, Reginald Newport, John Griffin, Daisy Manglona-Propst, Doris Aldan-Atalig, Daisy Villagomez-Bier, and Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:09 pm.

1) Minutes

The April 22, 2004 minutes were accepted without changes.

2) Agenda

The April 29, 2004 agenda was accepted with the following changes:

Move item b *NC grading* to item a under Old Business

Add item c *Cancellation of course incorporated into a new course* under New Business

3) Old Business

a) NC grading

A lengthy discussion of what the ramifications are of changing the NC (no credit) grading to an NP (no pass) grading took place. The NC grading has an ambiguous definition that is not accepted by the USDE. NC means that a student has made progress in a course but not enough to earn a passing grade and not low enough to earn a failing grade.

A proposal was made to change the NC to an NP grading. Council approved.

The issue of an “F” grade in NDU courses was also discussed. The grading system of A to F is used for courses taken for credit. This conflicts when an “F” grade in NDU courses is given because they are not for credit courses. Do NDU courses count toward probation suspension policy? They should not because they are not college level courses, which create another conflict when the grading of an “F” is used, because probation suspension policy considers courses that use the A to F grading system. A symbol reflecting an “F” grade in NDU courses needs to be created to remove the inconsistencies in policies. There is concern that removing the “F” grade in NDU courses removes the punitive measure placed on students who take advantage of these courses, because their grade point average will no longer be affected.

A proposal was made to use the grade of TF (technical failure) for NDU courses with the punitive measure attached that if a student receives a TF he/she will not be allowed to enroll in the same NDU course the following semester without the permission of the instructor or the department chair. Council approved.

b) School of Education

i) ED110 Introduction to Teaching and Participation CG  
Item tabled

ii) Elementary Education IDP  
Item tabled.

4) Other Issues

a) Course guide template

Item tabled.

b) Course guide web template

Item tabled.

c) Introduction to Computers and transfer students

Item tabled.

5) New Business

a) Business course guides

i) CS260 Network Operating Systems I

ii) CS140 Database Applications I

iii) CS150 Spreadsheet Applications

iv) MG206 Business Communication

v) MG231 Introduction to Business

vi) MG236 Introduction to International Business

Items tabled.

b) Submission of agenda items

Deadline to submit items for next meeting's agenda is every Tuesday of the week the meeting is scheduled to take place.

c) Cancellation of course incorporated into a new course

An instructor has asked what the procedure is in removing a course from the course list. The procedure is to indicate on the Curriculum Action Request that the course is "cancelled" and to state the reason for the cancellation.

6) Schedule of next meeting

The next meeting is scheduled for May 6, 2004. The meeting adjourned at 2:05pm.