

FINAL Academic Council Meeting Minutes  
August 10, 2005, Wednesday

**Members present:** Glenn Keaton – Sciences, Math & Tech.; Larry Lee – Business; Lisa Lunde – Human Performance & Athletics; Lois Gage – Nursing; Sam McPhetres – Social Sciences & Fine Arts.

**Members absent:** Sallie Sablan – School of Education; Tom Colton – Languages & Humanities; Geri Willis – ALO WASC.

**Staff present:** Donna Leong-Aguon – Recorder

Meeting called to order at 11:17 am.

- 1) Review and adoption of June 23, 2005 minutes.  
**Minutes adopted without changes.**
- 2) Review and adoption of August 10, 2005 agenda.  
Added to New Business: 4m) AC Chair election  
**Agenda adopted with change.**
- 3) Old Business
  - a) WASC related issues  
**Item tabled.**
  - b) Course guide N:Drive and web templates  
**Item tabled.**
  - c) Permanent AC recorder  
Donna Leong-Aguon has been appointed to assist the esteemed AC. She looks forward to this duty. She is as permanent as a two-year contract is. **Item completed.**
  - d) NMC grading system  
In NMC's catalog, the definition for the "TF" grade is in error. On page 22, it states that "TF" indicates that the student never attended class. Yet on page 23, it states that a "TF" is given to a "student whose performance has been inadequate". Glenn Keaton has already sent two memos to the Dean of Academic Programs and Services. The "TF" error needs to be corrected in the next catalog.
  - e) SOE previously approved course guides  
**Item tabled.**
  - f) AC Procedural Rules  
Donna has been tasked to find something, anything, that clearly states the function of our AC. BOR Policy 3008 is all we have. Larry Lee referred to this Policy and said the AC "shall review and offer advice". He asked if we should make recommendations to change this Policy. Lois Gage recalled revising this Policy a while back and after many exhaustive hours, a draft was submitted to someone, and never heard from since. It was decided that the AC will take action and draft something.
  - g) Liberal Arts C minimum grade recommendation  
Does a "D" really matter in order for a student to graduate? If a student intends to transfer to another institution, that student needs to know that the "D" is not transferable. If a student fulfills an elective with a course of something other than his choice, should we expect a minimum grade "C"? That student may not put out his best for a course he wound up stuck with. He may only complete below "C" work. It was agreed that those who do well **will** do well, and those who only want/need the class,

may not do well. Dean Sablan will be invited to shed some light on this issue of whether Liberal Arts should require a minimum of grade “C”.

- 4) New Business
  - a) Workload/Overload Ad Hoc Committee Recommendations 3 & 5  
**Item tabled.**
  - b) PE 146 course guide  
**Item adopted.**
  - c) PE 149 course guide  
**Item adopted with changes.**
  - d) BI 290 course guide  
**Item adopted with changes.**
  - e) BI 270 course guide  
**Item adopted with changes.**
  - f) Associate in Science, Major: Allied Health IDP  
There was discussion on the different understandings of the word “core”. One member saw the word “core” to mean a main course for a major, and another member saw the word “core” to mean a main course to begin a degree with. The issue of format consistency came up. All IDPs should be formatted the same throughout NMC. It was decided that a Liberal Arts Counselor will be invited to share his view.
  - g) Associate in Science, Laboratory Technology IDP  
**Item tabled.**
  - h) Associate in Science, Professional Science IDP  
**Item tabled.**
  - i) Associate in Science, Secondary Education, Science Option IDP  
**Item tabled.**
  - j) Associate in Science, Secondary Education, Math Option IDP  
**Item tabled.**
  - k) BI 101 Principles of Biology course guide  
**Item adopted with changes.**
  - l) Disability Statement information  
**Item tabled.**
  - m) AC Chair election  
The AC members expressed to Glenn Keaton of his superb job as chairman, and in the interest of continuity, voted unanimously to maintain him in the chair position. However, he should and needs to be assigned a non-teaching credit for keeping this intense duty.
- 5) Other Issues  
**None**
- 6) Schedule of next meeting  
Not during the first week of school. Members will be polled as to their availability.

Meeting adjourned at 12:26pm.