Meeting called to order at 1:05 pm.

1) Review and adoption of April 28, 2005 minutes.
   Minutes adopted without changes

2) Review and adoption of June 23, 2005 agenda.
   Moved to first order of business: 4e) Liberal Arts C minimum grade recommendation
   Moved to second order of business: 3c) Permanent AC recorder/archivist
   Agenda adopted with changes.

3) Old Business
   a) WASC related issues.
      Item tabled
   b) Course guide N:Drive and web templates.
      Item tabled
   c) Permanent AC recorder
      Sallie mentioned that Dean Sablan has recommended for the position a specific School of Ed. College Lab
      School faculty member who is considered to be highly competent. The word is that it may be possible for
      this person to begin performing the duties in a temporary capacity until the institution officially opens the
      position for hiring and the position is filled. At that time the person may apply for the position (and most
      likely be hired). Since the AC needs someone now (as in NOW!), the AC chair will pursue this lead to the
      gates of Hell if necessary. In the meantime, Joyce Taro and Loly Kingsio offered an alternative, which
      desiminates almost all of the archivist/recorder duties (except for recording and typing up the minutes) to the
      admin. managers. Great idea . . . almost. Unfortunately, the job of recording and typing up the minutes is
      integral to performing all the other tasks. Nice try, ladies; and thank you for being considerate (your names
      will be carved onto the NMC Wall of Fame). And, who knows, we may have to take up your offer . . . just in
      case.

d) MA 162, College Trigonometry course guide.
   Adopted without changes. NOTE: With this adoption comes an update (hopefully the last) to the Guide for
   Preparing Course Guides: Item 6. Method of Evaluation. Item 6 will now show the specific grading system
   used for that particular class; i.e. NDU classes will list the P, NP, and TF grades, with a short explanation,
   plus the ubiquitous “NMC’s grading policy . . .” statement. It will not include how students are evaluated,
   which is described in 10. Assessment Measures.

e) Should course guides approved before Feb. 17, 2005 require section 10?
   The council unanimously voted that course guides approved prior to 2/17/05 do not need to be modified
   to include section 10: Assessment measures, or other changes made to the course guide template since
   that date. Note of clarification: it has been discovered that there are several course guides approved prior to
   2/17/05 that have no known hard copy, thus no cover page with signatures. These course guides will need to
   be resubmitted to the AC for signatures only (no detailed scrutiny of modifications or updates).
4) New Business
   a) Course guide terminus for original copies
      Until further notice, all original copies of course guides and IDP/ICP’s will terminate in the hands of
      Nenette Prather of the Dean of Academic Programs and Services office. Thank you, Nenette (a
      Wall of Fame candidate).

   b) SOE previously approved course guides
      See 3e) above.

   c) NMC grading system
      Controversy has begun about the NDU grading system and the existence (or non-existence) of
      the UW grade. It has been noted that the newest version of the NMC catalog (is that what we should call it,
      or should we say something like, “the latest attempt to make something that’s supposed to be the NMC
      catalog”? Nah, too long) has a few errors (a nice way of saying it’s #@%*ed up). For example: he
      description of the missing UW now describes the TF grade. Discussion on this topic (and others related to it,
      sometimes loosely) continued until the AC chair interrupted everyone by saying that we will need to return to
      this issue in the near future, when we will invite pertinent guests to the council meeting to insure clarification
      and correction.

   d) AC procedural rules
      The AC recommends an update of the BoR policy regarding the procedural rules and duties of the AC. This
      recommendation is a result of questions such as: what role does the AC have in making college policy and
      how its decisions are communicated and disseminated. Discussions also included what power the AC has
      (none) and how seriously should the administration take decisions made by the AC.

   e) Liberal Arts C minimum grade recommendation
      Eleanor Cabrera explained in detail the rationale for requiring that all classes on the Liberal Arts degree IDP
      must be passed with a minimum grade of C. The requirement’s intent is for the benefit of those Liberal Arts
      degree students who plan to transfer to a 4-year college or university. If they attempt to transfer a course
      with a D grade, that course will not be accepted and the student may be required to retake the course. The
      new IDP for Liberal Arts includes an IDP Agreement Form indicating that the student must pass all his/her
      core, general education, and elective requirements with a C grade or better in order to graduate with his/her
      AA in Liberal Arts. This requirement was approved by the AC on September 11, 2003; a signed copy of the
      new IDP, with the AC chair’s and VP Algaier’s signature as proof of its adoption. Liberal Arts advisors
      were informed of the requirement prior to the transfer of advisees and also during the Academic Advising
      Training held during Fall 2004. Recently, a Lib. Art degree student was allowed to graduate despite
      receiving a D for one of her courses. The student signed an IDP Agreement Form to transfer to the new IDP
      effective Spring 2004, therefore choosing to transfer to the new IDP knowing that she would need to pass all
      courses with a "C" grade or better. Plus, there were a few students who petitioned to graduate for Spring
      2004 under the new IDP but were not able to graduate because of their final grade for that semester was
      either D or F. However, our current 2004-2006 catalog (?) does not specify that requirement (it only specifies
      "core courses" to be passed with a grade of C or better and the minimum GPA of 2.00). Because the
      student's mother was given a confirmation by the Registrar, the decision to allow the student to graduate was
      deferred to the President. At this time, the Dean of Academic Programs and Services in not in agreement
      with this requirement, suggesting only that core courses have the minimum C requirement. After a lengthy
      debate, the AC again voted unanimously to send an official memo to the Dean of Academic Services
      requesting that NMC officially adopt the recommendation and steps be taken to insure it is entered into the
      catalog.
f) PE 146 course guide  
   Tabled

g) PE 149 course guide  
   Tabled

h) BI 290 course guide  
   Tabled

i) BI 270 course guide  
   Tabled

j) Associate in Science, Major: Allied Health IDP  
   Tabled

k) NU 108 Nursing Assistant course guide  
   Adopted with changes

l) NU 109 Hemodialysis Technician course guide  
   Adopted with changes

m) NU 209 Nursing Issues and Trends course guide  
   Adopted with change.

n) Associate in Applied Science, Laboratory Technology IDP  
   Tabled

o) Associate in Science, Professional Science IDP  
   Tabled

p) Associate in Science, Secondary Education, Science Option IDP  
   Tabled

q) Associate in Science, Secondary Education, Math Option IDP  
   Tabled

r) BI 101 Principles of Biology course guide  
   Tabled

s) Disability Statement information  
   Tabled

5) Other Issues  
   None

6) Schedule of next meeting: Pending  
The meeting adjourned at 2:25 pm.

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”