

## Final Academic Council Meeting Minutes

DATE: October 5, 2006  
TIME: 1:00 to 2:00 pm  
PLACE: BOR Conference Room

### AGENDA

- 1) Review and Adoption of October 5, 2006 Meeting Minutes with changes
- 2) Review and Adoption of October 12, 2006 Agenda with changes
- 3) Old Business
  - a) Course guide reviews:
    - i) NU 107
    - ii) NU 207
    - iii) NU 212
    - iv) ED 406
    - v) Offering HE 240 through the SOE
    - vi) ICP Basic Law Enforcement
    - vii) MA 132
- 4) New Business
  - a) Danny Wyatt to chair the Academic Council
  - b) ES 102
  - c) Offering DR 120 through the SOE
  - d) A.A.S Criminal Justice IDP
- 5) Other Issues
  - a) CLEA
  - b) Need to change procedures in the Academic Council
  - c) Payment for preparing course guides
- 6) Schedule of next meeting

Next meeting is scheduled for Thursday, Oct. 12, 2006, at 1:00 pm in the BOR Conference Room

***“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”***

**Members present:** Glenn Keaton – AC Chairperson, Sciences, Math, Health & Athletics; Felicitas Abraham – Rehabilitation & Human Services; Susan Satur – Counseling Programs & Services; Lynne Curtis – Nursing; Michael Nurmi – Languages & Humanities; Sam McPhetres – Social Sciences & Fine Arts; Betty Ann P. Cabrera – Recorder  
**Members absent:** Doris Aldan-Atalig – Office of Admissions & Records; Jeanette Villagomez – ALO; Larry Lee –AC Acting Chairperson, Business; Michael Reber - School of Education; ASNMC’s representative;  
**Others present:** Lynda Rowe, SS&FA, Danny Wyatt- Acting President and Dean of AP&S; Lisa HacsKaylo- IR

The Academic Council Chair Glenn Keaton called the meeting to order at 1:10 pm.

- 1) Review and Adoption of October 5, 2006, 2006 Meeting Minutes  
Changes to minutes: **Michael Nurmi requested that the minutes be changed to reflected that he made a recommendation for the AC to look at the signed agreement between instructor and ILT to see exactly what we agreed to. Need to verify with Maryanne Campo. The AC moved, seconded and unanimously approved the October 5, 2006, Meeting Minutes with change.**

- 2) Change to the agenda, Under Other Issues, Danny Wyatt requested adding the items:
  - a) CLEA
  - b) Need to change procedures in the Academic Council
  - c) Danny Wyatt taking over of the Academic Council

Change to the agenda, Under Old Business, Glenn Keaton requested adding the items:

- viii) ICP Basic Law Enforcement
- ix) MA 132

The AC **moved, seconded and unanimously approved the October 5, 2006, Agenda with change.**

### 3) Old Business

- a) Course guide reviews:
  - i) NU 107- **Tabled**
  - ii) NU 207 - **Tabled**
  - iii) NU 212 - **Tabled**
  - iv) ED 406- **Tabled**
  - x) Offering HE 240 through the SOE

**Per Dr. Reber-** we need to follow a certain national standard and would like to see SOE instructors teach this course. SOE faculty feels that they should have full control for all and any courses related to the SOE department and they want to have it under their umbrella.

**Per Acting Pres. Danny Wyatt-** this is local and Dr. Barnes wrote course guide

**Per Sue-** if HE 240 becomes ED we lose it as a health requirement.

**Per Glenn-** since HE courses are now under the SMH&A department he will work with SOE on an MOU between the departments.

**Per Dr. Reber-** will discuss the above information with SOE faculties and will report back to AC.

xi) ICP Basic Law Enforcement

**Per Lynda-** would like to see ICP approved and wants everything under CJ to be completed and updated before WASC team arrives. Like to make a periodic update to make sure everything is current.

**Per Tee-** questioned the number of credit requirements and shouldn't this be an AA for CJ instead of a certificate only. And do most of the courses in the ICP carry over to the IDP.

**Per Lynda-** her reply to Mrs. Tee was yes, most of the courses on the ICP carry over to the IDP and that CJ is meeting the needs of what the academy wants. Lynda questioned AC on the current status of PE 145.

**Per AC-** PE 145 is currently on Stop Out as of Fall 2006.

**Per AC-** before the ICP is approved, PE 145 needs to be updated

**Per Lynda-** will volunteer to update format and prepare a new cover for the CAR for PE 145. Also requested AC to add this in the next meeting.

**Per AC-** PE 145 will be added to the next meeting

xii) MA 132

**Per Glenn -** this topic has been a re-occurring issue in AC for the past 3 years and will continue in the future until a solution is made (if there is any).

**Per Sue and Lisa-** in NMC's general catalog MA 132 course description changed three times, prior to that MA 132 was transferable to other institutions.

**Per Sue-** The SMH&A department needs to look into the course content. Also UOG now requires MA 161 instead of MA 132.

4) New Business

a) ES 102

**Per AC-** on the course guide number 6 Method of Evaluation, need to show letter grading system

It was **moved, seconded and unanimously approved to adopt the above Course Guide Actions with change.**

b) Offering DR 120 through the SOE

**Per Dr. Reber-** this issue is the same as HE 240. SOE faculty feels that they should have full control for all and any courses related to the SOE department and they want to have it under their umbrella. Will discuss the above information with SOE faculties and will report back to AC. Suggestion was made to cross list ED/DR.

c) A.A.S Criminal Justice IDP

**Per Lynda-** request AC to include this to next weeks meeting

5) Other Issues

a) CLEA

**Per Acting Pres. Danny Wyatt-** Tinian is currently running this program and we don't have a signed official ICP in Combined Law Enforcement Academy. Acting President would like to see this on next week's agenda and to take care of this issue as soon as possible.

b) Need to change procedures in the Academic Council

**Per Acting Pres. Danny Wyatt-** NMC's Board Policy (Educational Program # 3008) Academic Council, procedures need to be changed. Presented a copy of the policy.

**Per AC-** there is a new policy

**Per Lynda-** commented that in the past as a former member for AC, AC's voting members were limited to DC and the director of SOE. She doesn't understand why it expanded/extended to people from non-academic programs, in other words, people who don't teach don't vote.

c) Danny Wyatt taking over of the Academic Council

**Per Acting Pres. Danny Wyatt-** because of policy, he may need to take over AC as chair. This will be on further discussion in next week's meeting.

d) Payment for preparing course guides

**Per AC members-** different opinion on this issue and requires some clarification and consistency

6) Schedule of next meeting

Next meeting is scheduled for Thursday, Oct. 12, 2006, at 1:00 pm in the BOR Conference Room

The Academic Council Chair Glenn Keaton adjourned the meeting at 2:18 pm.

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