

Northern Marianas College
ACADEMIC COUNCIL
Minutes of March 6, 2009

DATE: March 6, 2009

TIME: 1:00 p.m.

PLACE: BOR Conference Room

Present:

Mark Haag, Chair, L&H Dept, Vice Chair

Glenn Keaton, Chair, SMHA Dept.

Pasquana Calvo, Acting Chair, Nursing Dept.

Larry Lee, Acting Chair, Business Dept.

Frank Sobolewski, Chair, SSFA Dept.

Rosaline Cepeda, Director, OAR (Marissa Mafnas sat in for Rosaline)

Joyce Taro, Admin Manager, Recorder

Lisa Hasckaylo, Institutional Researcher, OIE

Meeting called to order at 1:17 p.m.

1) Review and Adoption of March 6, 2009 Agenda

Adopted with changes (refer to notes)

2) Review and Adoption of the following Minutes:

- a) May 29, 2008, June 26, 2008, July 10, 2008, August 7, 2008, September 11, 2008 (Tabled – flash drive crashed)
- b) November 20, 26 2008 Table
- c) December 23, 2008 Table
- d) January 5, 16, 2009 Table
- e) February 13, (20 & 27) Table
Feb 13th Minutes: see written notes (minutes approved with amendments).

3) Announcements

- a) Student achievement ment data
New data base administrator is doing all he can to meet WASC report deadline. Progression to course level, isa Lisa ask chairs to email these courses for the 2nd cycle. She is working with OAR with transfer rates on liberal arts graduates only. Job placement will focus on Nursing, Criminal Justice, and School of Education graduates.

Allen Belcher will be doing a series of workshops on data and how we can use them-data for program review and improvement.

- b) Summer school
Mark provided handout on this.
- c) Dept. code in PC
AC was asked to provide department code for powercampus. Currently there are several versions and we would like to make it all uniform.

4) Old Business (TABLED) All items were tabled.

- a) AC Council Bylaws
- b) Academic Calendar
 - i) Summer 2009
 - ii) Fall 2009
- c) AC Memo1

5) Department Request to Place Program(s) on Inactive Status (TABLED) All items were tabled.

- a) Hemodialysis Technician Certificate of Completion
- b) Nursing Assistant

6) Course Guide Review (TABLETABLED)

- a) Course Guide Stop Out (All items were tabled)
 - i) NU 108 Nursing Assistant
 - ii) NU 109 Hemodialysis Technician
- b) Course Guide Cancellation None made
- c) Course Guide Update
 - i) ED 215 Tabled
 - ii) CS 227 Tabled

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- iii) CS 246 Tabled
- iv) EC 211 Tabled
- v) EC 212 Tabled
- vi) MG 232 Tabled
- vii) MG 233 Tabled
- viii) MG 250 Tabled
- ix) CJ 150

A motion was made to approve CJ150 course guide as amended. M/S: Glenn/Pas. Motion carried.

- x) CJ 200 Tabled
- xi) CJ 225 Tabled

- xii) CJ 251

A motion was made to approve ~~CJ150~~ CJ 251 course guide as amended. M/S: Glenn/Pas. Motion carried.

- xiii) LW 106 Tabled
- xiv) MA088
- xv) MA203

d) New Course Guide (Tabled)

- i) TS 103 Introduction to the Hospitality Industry (Tabled)

7) New Business

- a) WASC White Paper: "Enhancing and Sustaining Higher Education Quality in the Pacific."
Hand-out on this was distributed to AC to read and see how it applies to us. We may need to address and take action later because they are in line with HR policies. It was recommended to take this item to College Council to review and address. At this time, it will be removed from the agenda until further notice.
- b) COMPASS
- c) Policies, procedures & practices in hiring of faculty in APS (Tabled)
Handouts were ready but will be distributed when item is not tabled.
- d) BE 110
- e) (SMHA) Math Placement exit exam (data & analysis)
- f) Accuplacer

8) Adjournment

"In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend."

*Larry Lee clarified:
Actual revenue collected*