Northern Marianas College
ACADEMIC COUNCIL
Meeting Minutes of May 15, 2009

DATE: May 14, 2009
TIME: 2:00 p.m.
PLACE: N-5

Voting Members Present:
Dr. Debra Cabrera, Dean of Academic Programs & Services, AC Chair
Mark Haag, Chair, L & H Dept., AC Vice Chair
Glenn D. Keaton, Chair, SMHA
Pasquana Calvo, Acting Chair, Nursing Dept.
Cynthia DLGuerrero, Director, SOE

Others Present:
Joyce Taro, Recorder
Melena Slaven, Director, RHSP
Lisa Hacsokayo, Institutional Researcher, OIE

Meeting was called to order at 2:13 p.m.

1) Review and Adoption of May 15, 2009 Agenda
   Change the date above to May 15 and not 14.
   Items 4b-4d tabled, all course guides listed for updates are tabled except for NU124, and 6c.i also tabled. Motion to
   approve the agenda as amended was made. M/S: Mark/Pas. Motion carried.

2) Review and Adoption of the following Minutes:
   b) November 20, 26 2008
   c) December 23, 2008
   d) January 5, 16, 2009
   e) March 6, 13, 20, 2009
   f) April 3, 9, 17, 24, 30, 2009
   g) May 8, 2009

Review of 4/17/09 Minutes:
Motion to approve minutes of 4/17/09 without changes. M/S: Mark/Glenn: Motion carried.

Review of 4/30/09 Minutes: 4/30/09 minutes added to the agenda and reviewed:
Changes to minutes of April 30: Pas was absent during this meeting. Evaluation form – change Spring 2010 to Fall 2009.
Correct spelling on Ivan Mereb. A motion was made to approve minutes of 4/30/09 with changes. M/S: Mark/Glenn. Motion
carried.

3) Announcements
   a) New Resources in Library (added by Lisa H.)
      i) Handout from Lisa on Using Student Tracking Data to improve student data.
      ii) Table of contents on governance in community colleges
      The Chair asked that these be provided to PROAC as well.

4) Old Business
   a) Fall 2009 Class Schedule. No action was taken.
   b) Math Placement and Exit Exams (data & analysis) – SMHA (Tabled)
   c) Maximum Enrollment for Classes (Tabled)
   d) Acceptable Faculty Overload (Tabled)
   e) Student Evaluation of Courses (Glenn & Cynthia) (Tabled at this time)
   f) Health Academy – Saipan Southern High School (Update)
      The school was informed that the courses have been placed on inactive status. Therefore, students will not get
      academic credits for them. The school will be ordering the books on their own at PSS. It was also made clear to
      them that the course offerings are theirs to decide, and NMC has no part in it. PSS needs to clarify to these high
      school students that they will not get any NMC certificate or credits for them but will get interest in the program.

5) Department Request to Place Program(s) on Inactive Status

6) Course Guide Review
   a) Course Guide Cancellation
   b) Course Guide Update (Only NU124 will be reviewed. All others are tabled.)
      i) CS 227

Approved: 10/22/09
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ii) CS 246  
iii) EC 211  
iv) EC 212  
v) MG 232  
vi) MG 233  
vii) MG 250  
viii) NU 105  
ix) NU 107  
x) NU 124  

A motion was made to approve the NU 124 course guide with minor changes. M/S: Glenn/Mark. Motion carried.

xi) NU 207  

xii) NU 212  
c) New Course Guide  
i) TS 103 Introduction to the Hospitality Industry (Tabled)  

ii) BE 110 – New Course Guide  

A new course ID is needed to reflect the change in the number of credits. Lisa checked with OAR, and the recommendation to have it be BE111 is OK, and the course name is College Success. A motion to approve the new course ID and name was made. M/S: Glenn/Mark. Motion carried.

7) New Business
   a)  
   b)  

8) Adjournment With no further discussions, a move was made to adjourn. M/S: Mark/Pas. Motion carried. Meeting adjourned at 2:50p.m.
   
   “In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”