DATE: December 20, 2010
TIME: 2:30 p.m.
PLACE: N-5

Voting Members Present:
Barbara K. Merfalen, Dean of Academic Programs & Services, Chair
James Kline, Chair, L&H Dept. Vice Chair
Dr. De Torres, Chair, SMHA Dept.
Thomas Sharts, Acting Chair, SSFA Dept.
Dr. John Griffin, Chair Business Dept.
Hervin Jacinto, Instructor for Rosa Tudela, Chair, Nursing Dept.

Non-Voting Members:
Galvin Deleon Guerrero, Director, OIE

Others Present:
Joyce Taro, Recorder

Meeting was called to order at about 2:35pm by the Chair, Dean Merfalen.

1) Review and Adoption of December 20, 2010 Agenda
Under old business: Tabled item b).
A motion was made to adopt the agenda as amended. M/S: Dr. Griffin/Dr. De Torres. Motion carried.

2) Review and Adoption of the following Minutes
a) November 8, 2010 Tabled
b) November 22, 2010 Tabled
c) December 6, 2010 Tabled

3) Announcements
None

4) Old Business
a) Strengthening Students in Math at NMC
   Lyte Chapap was not present for this item, therefore it was tabled.

   b) Faculty Portfolio Tabled

5) Department Request to Place Program(s) on Inactive Status
None

6) Individual Certificate Program (ICP)
None

7) Individual Degree Program (IDP) Revision
None

8) Course Guide Review
a) Inactive Status
   None

   b) Cancellations
   None
c) **Modifications**  
  i) **AR 105**  
      A motion was made to approve the AR 105 course guide as presented. M/S: Dr. Griffin/James. Motion carried.
  
  ii) **AR 135**  
      The Chair asked that information regarding articulation with UOG be on the course guide. A motion was made to adopt the AR 135 course guide as amended. M/S: Dr. Griffin/James. Motion carried.

d) **New**  
   None

9) **New Business**  
   a) **Gen Ed SLOs**  
      It was discussed that the Gen Ed SLOs will need to be approved by Academic Council (AC). Before AC can do this, Department Chairs and the School of Education Director will need to discuss the SLOs with faculty, get their feedback for further discussion in AC. Galvin states that the categories are patterned to what accreditation requires for Gen Ed outcomes and PROAC has taken a look at these.
      i) **Chair for Gen Ed Committee**  
         Tom Colton has put in his resignation as Chair for the Gen Ed committee. It was mentioned that the person will be in charge of doing the form 2. The Chair asked that someone volunteer rather than having an appointment made by the Interim President. James Kline was asked to discuss with his faculty and report back to AC.

The Chair mentioned that James will facilitate the next AC meeting since she will be on leave.

10) **Adjournment**  
   Meeting adjourned at 3:17pm.