
Academic Council Meeting Minutes

Friday, December 6, 2019

Call to order

A regular meeting of the Academic Council was held at 9:00am in Room V-216 on Friday, December 6th, 2019.

Voting members in attendance included Ajani Burrell, Beylul Solomon, Jesse Pangelinan, Johnny Aldan, Kathy Winkfield, Lisa Lunde, Marji Tarope, and William Hunter.

Voting members not in attendance: Alfredo De Torres, Barbara “Bobbie” Hunter (Proxy = William Hunter), Christine Inos, and James Kline (Proxy = Kathy Winkfield), Velma Deleon Guerrero (Proxy = Kathy Winkfield), and Zerlyn Taimanao.

Guest: Dean Charlotte Cepeda

Meeting was called to order at 9:16 am.

Adoption of Agenda and Minutes

The agenda was presented to the council by Ajani Burrell. Ajani Burrell asked to address the *Board Credit Hour Policy* under *Old Business (d)* first since Dean Charlotte was already present at the meeting. A motion to adopt the agenda with changes was made by Beylul Solomon. The motion was adopted unanimously.

The minutes for the November 22nd, 2019 minutes were presented by Ajani Burrell. Minor modifications were made under *Reports (c)* and *New Business (b)*. A motion to adopt the minutes with changes was made by William Hunter. The motion was adopted unanimously.

Announcements

- a. None.

Reports

- a. None.

Old Business

- a. Course Assessment Plan supplemental documents and planning
 - a. This agenda item was tabled.
- b. Self-Study Subcommittees
 - a. Ajani Burrell asked Dean Charlotte Cepeda whether the council could get an extension on their self-imposed deadline to submit the self-study by the end of the fall semester. Dean Charlotte Cepeda stated that since the awareness of the self-study report came to Academic Council at a later date, and as long as there was movement on the report and the integrity of the report was maintained, it would be fine to extend the deadline.

- a. After a brief discussion with the council, members present agreed to submit the self-study subcommittee reports by Friday, January 10th, 2020.
- c. LH & SMHA & SSFA SLO Mapping
 - a. This agenda item was tabled.
- d. Board Credit Hour Policy
 - a. The Board Credit Hour Policy was reviewed by the council and they gave the following feedback:
 - a. Add where “section 600.2” and “600.24” came from at the beginning of the document; contextualize or delete the WSCUC Accreditation section; delete “a consistent measure of quality of a student’s academic engagement by defining a credit hour” and say “establishing a Carnegie unit” instead; move description that relates to the amount of work that is represented further down; and delete paragraph that states that “credit hour is defined as 45 hours...” since that was already established in the previous paragraph.
 - b. A motion to adopt the Board Credit Hour Policy with changes was made by Beylul Solomon. The motion was adopted unanimously.

New Business

- a. None.

Course Guides and Individualized Degree Plans for Review

- a. None.

Adjournment

The meeting was adjourned at 10:10 am.

Beylul Solomon

Secretary

January 31, 2020

Date of approval