

Northern Marianas College
ACADEMIC COUNCIL
Minutes of October 24, 2011

Approved 10/31/11

DATE: October 24, 2011

TIME: 3:00 p.m.

PLACE: N-5

Voting Members Present:

James Kline, Vice Chair, Academic Council, Chair, Languages & Humanities Dept. (LH)

Dr. Alfredo De Torres, Chair, Sciences, Mathematics, Health & Athletics Dept. (SMHA)

Roy Greenland, Acting Director, School of Education (SOE)

Dr. John Griffin, Chair, Business Dept.

Thomas Sharts, Chair, Social Sciences & Fine Arts Dept. (SSFA)

Rosa Tudela, Chair, Nursing Dept.

Non-Voting Members Present:

Amanda Allen, Distance Learning Coordinator, Information Technology (Proxy)

Others Present:

Velma Deleon Guerrero, Program Coordinator, Liberal Arts Program

Lisa Hacskaylo, Institutional Researcher, Office of Institutional Effectiveness (OIE) (Proxy for Galvin Deleon Guerrero)

Lauren Jardinero, ASNMC Secretary (Proxy for Antonette Castro)

Larry Lee, Instructor, Hospitality & Tourism, Business Dept.

Judy Torres, Instructor/Program Coordinator, Criminal Justice Program

Loly Kingzio, Admin. Manager, Academic Programs & Services (APS), Recorder

Meeting called to order at 3:10 p.m.

1) Review and Adoption of October 24, 2011 Agenda

The following changes were made to the agenda:

Under Course Guide Review: d) New: Add ii) CJ 106

Under New Business: Remove from the agenda a) Clear statement on how students will be tracked

Rosa moved to adopt the agenda with changes. Dr. De Torres seconded the motion. Motion carried.

2) Review and Adoption of the following Minutes

a) October 17, 2011

Thomas moved to adopt the October 17, 2011 minutes without changes. Roy seconded the motion.

Motion carried.

3) Announcements

None

4) Old Business

None

5) Degree and Certificate Program Review

a) Revisions to Individualized Degree Plans/Individualized Certificate Plans

i) A.A.S. in Hospitality Management IDP Tabled

b) Department Request to Place Program(s) on Inactive Status: None

6) Course Guide Review

a) Inactive Status: None

b) Cancellations

i) EN 111: EN 111 is being cancelled so that it can be reinstated into the Criminal Justice Program under the Social Sciences & Fine Arts (SSFA) Department where it was originally offered. **Dr. Griffin moved to adopt the cancellation of EN 111. Roy seconded the motion. Motion carried.**

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c) Modifications: None

d) New

i) MU 109: There was discussion regarding the number of credits for the course. We have offered similar music courses for 1 credit as has University of Hawaii. Lisa checked other colleges and universities for similar courses and they are either 1 or 2 credits. Larry stated that he also checked the number of credits for similar music courses at other colleges and universities and some are comparable to the number of credits being proposed for the MU 109 course, which is 3 credits. **Dr. Griffin moved to adopt the new MU 109 course guide. Thomas seconded the motion. Motion carried.**

ii) CJ 106: The report writing course is being reinstated into the Criminal Justice Program under the SSFA Department which will make the management of the course easier since majority of the students who enroll in the course major in criminal justice. The course number, however, needs to change because the previous CJ 106 course was put on cancellation. **Roy moved to adopt the report writing course guide with the change to the course number. Thomas seconded the motion. Motion carried.**

7) New Business

a) Clear statement on how students will be tracked: **Removed from agenda**

8) Adjournment

Meeting adjourned at 3:45 p.m. Next meeting will be on Monday, October 31, 2011, at 3:00 p.m. in N-5.

“In order to foster a better informed and cohesive college community, NMC faculty, staff, and students are welcome to attend.”