Wednesday, Mar. 25, 2009

BUDGET AND FINANCE

R. Madriaga, DPAS
J. Tenorio, SS
W. Castro, OIE
A. Atalig, IT
F. Eliptico, OIA
M. Aguon, Tinian
M. Haag, Faculty
F. Sobolewski, Faculty
T. Abraham, COMPASS
President
Joyce Taro, Staff Senate
Leo Pangelinan, SS Rep.
E. Hoffshneider

Seven enclosures.

I. Call to Order
The meeting was called to order at approximately 4:24pm

II. Roll Call

III. Review and Adoption of Agenda
--Initially moved to be after Item VII at the request of two (2) faculty members

--(M/S/C) HAAG/ATALIG: Unanimous.

IV. Review and Adoption of Meeting Summary
-- Dean Abraham: Recommendation is to have page numbers.
-- CORRECTION: Governor did approve all three letters (ROGER NEEDS T w/ TEE to get new language).

--(M/S/C) TARO/AGUON: Unanimous.

V. Announcements
a. Projected Payroll Budget vs Expense Report (as of 03/16/09) amounts revised to reflect PL 16-32

-- RM: "We're in good shape."

VI. Old Business
a. Legal Opinion - Annual Leave Lump Sum Payment

-- RM: It is believed that OPM threshold for separation is "6 mo.s" we will need to do additional research in this regard.

VII. New Business

[supporting materials provided]

-- President: Provided overview of justification as submitted.
-- All proposals will be advanced by the Operations account paid back by the stabilization funds (ARRA).
-- To accelerate work that needs to be done to reaffirm our accreditation status.
-- Training will be geared towards NMCs specific needs.
-- Trip is done in economy class (airfare)
-- All of NMC will be afforded the opportunity to attend the

--(M/S/C) ATALIG/AGUON: $24,163. Unanimous.
b. Purchase of TracDat
   [supporting materials provided]
   -- President: Automation that could facilitate our process of progr
   -- MIS Committee was presented a software system/
   -- Briefed committee on features of system.
   -- Uploading of content/data will not be placed upon the fac
   -- Software is most experienced w/ 5 column model and ACCJC.

   --$1,800 is Annual Licensing Fee
   --Unlimited seat licenses

   ----(M/S/C) AGUON/PANGELINAN:

c. Services for PROAC Manuals
   -- President: Provided overview of justification as submitted.
   -- To accelerate work that needs to be done to reaffirm our
    accreditation status.
   ----(M/S/C) HAAG/ATALIG: Unanimous.

VIII. Miscellaneous
IX. Plan for Next Meeting
X. Adjournment
   3:36pm