I. Preliminary Matters

Attendance:

**Board Members:** Juan T. Lizama, Chairperson; Regent Elaine Hocog Orilla; Frank M. Rabauliman, Treasurer; Regent William S. Torres; Regent Andrew L. Orsini and Regent Maria (Malua) T. Peter.

**Honorary Members:** Marie Coleman, Honorary Staff Regent/Staff Senate President; Roy Greenland, Honorary Faculty Regent/Faculty Senate President; and Keolester Buenpacifico, Interim Honorary Student Regent/ASNMC President

**Staff and Faculty:** Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; Frankie Eliptico, External Relations Office Director; Lorraine T. Cabrera, Acting Dean of Academic Programs & Services; Bobbie C. Hunter, Acting Human Resources Manager; Leo Pangelinan, Dean of Student Services; and Helen B. Camacho, President’s Office (Recorder).

**Others Present:** Jesse Borja, NMC Legal Counsel; Moneth Deposa, *Saipan Tribune* News Reporter.

The Regular Meeting of the Board of Regents was called to order at 9:40 a.m. on Thursday, June 14, 2012, BOR Conference Room.

a. Roll Call

BOR Chairperson Juan T. Lizama called roll. Six members of the Board of Regents were present. A quorum was established.

b. Review and Adoption of Agenda

**BOARD ACTION NO. 1**

**Motion:** Regent Orilla motioned to adopt the June 14, 2012 regular meeting agenda.

**Second:** Regent Peter seconded the motion.

**Discussion:** Regent Rabauliman requested to move item V. Election of Officers down to the last item on the agenda.

c. Review and Adoption of Minutes

1. May 21, Regular meeting

**BOARD ACTION NO. 1:**

**Motion:** Regent Peter motioned to adopt the May 21, 2012 Regular meeting minutes.

**Second:** Regent Orilla seconded the motion.
Discussion: None.

Vote: The motion passed unanimously and the May 21, 2012 regular meeting minutes is hereby adopted.

II. Public Comment Period:

Individuals may orally testify on items on this agenda during the Public Comment Period. Written testimony is also accepted. Testifiers are requested to limit their testimony to five (5) minutes - None.

III. Board Chair’s Remarks

Chairperson Lizama provided some comments and reflected on some of the recent events/activities of the college. He also talked about the importance of the involvement and participation of not only the board members but also the honorary members. He also talked about each one’s responsibility of promoting the college’s mission. Chairperson Lizama also recommends that everyone inventory their constituents’ concerns.

IV. WASC Accreditation Update (No action required)

President Hart provided an update on the status of the ongoing accreditation efforts. A draft report is forthcoming for the board’s review. This report is due in August. President Hart mentioned that a draft of the Standard IV.B would be available soon. She asked the board to reflect on the document and make some additions or changes. A complete draft that encompasses all of the standards will also be brought to the board for their review. The accrediting visit is scheduled for October 22-25, 2012. President Hart concluded her report. Regent Torres recommended that the board set aside time to review the draft. He also emphasized the importance of being fully engaged in the development of the report. Regent Rabauliman also agreed that the board should be part of the process. It was recommended to form an ad-hoc committee to review the first draft. Chairperson Lizama appointed Regent Torres to serve as the Ad-Hoc committee chair for Standard IV. B. A meeting was set for June 25, 2012 at 9:30a.m.

AD-HOC Committee for Standard IV.B report:
Regent Torres (Chair)
Regent Peter
Regent Orilla
Regent Rabauliman
Regent Orsini

V. New Business
  
  a. Board Policy for Consideration – First Reading
     1. Board Policy No. 401 – Residency Classification
     2. Board Policy No. 402 – Student Health Insurance

President Hart presented Board Policy No. 401 – Residency Classification and Board Policy No. 402 Student Health Insurance. She requested to assign these policies to a committee for further input. It was recommended to refer these policies to the Budget and Finance Committee because of it having fiscal impact to the college. There were no objections from the members and the policies were referred to the Budget and Finance Committee. Regent Torres talked about how important it is for planning to drive resource allocation. There was also discussion about planning for implementation and results.

  b. Board Policy for Consideration (Second Reading)
1. **Board Policy No. 202.3 – NMC Strategic Plan & Objectives**

Regent Rabauliman provided some comments. He added that the Budget and Finance Committee met recently. There were some discussions about the strategic plan, several things came to light, to name a few: for President Hart to reconcile all of the strategic plans that are out there. It was recommended to condense it into one strategic plan. The committee recommended that the President ensure that there are steps taken to implement the strategic plan. The committee also decided that the President make some minor changes on the policy and recommended that we accept the revised policy to include the implementation plan. It was recommended to refer this item back to the committee for further review. President Hart explained that part of what is written in the revised policy talks about the president’s responsibility in setting and implementing the plan. After much discussion, the members agreed to refer this item to the budget and finance committee for further review. The committee will revisit this policy and work out the language that would address the suggestions and recommendations that were raised earlier. Board Policy No. 202.3 – NMC Strategic Plan & Objectives is hereby referred to the committee.

2. **Board Policy No. 206.3 – Budget, Audit and Finance Committee (Action Item)**

Regent Rabauliman provided some comments on Board Policy No. 206.3 – Budget, Audit and Finance Committee. The committee wanted clarification on the current BOR committee structure and recommended to revisit it. The previous committees were called Fiscal and Legislative, Personnel and Program. There was discussion about the board’s previous action to suspend the board committees and how the board wants its committees to function and operate. A suggestion was also made to form a sub-committee that would focus on audit matters. It was recommended to form an ad-hoc committee to review all of the standing committees and to ensure that all of the different components are included. This item was referred back to the committee.

3. **Board Policy No. 203 – President Recruitment and Hiring (Action Item)**

4. **Board Policy No. 203.1 – President’s Authority and Responsibility (Action Item)**

5. **Board Policy No. 206 – Policy Introduction, Amendment, Passage & Suspension (Action Item)**

Regent Orilla provided a brief overview of the policies that were reviewed during a recent committee meeting. The three policies were Board Policy No. 203 – President Recruitment and Hiring; Board Policy No. 203.1 – President’s Authority and Responsibility; and Board Policy No. 206 – Policy Introduction, Amendment, Passage and Suspension. She indicated to the board that the committee decided to defer Board Policy No. 203.1 and Board Policy No. 206 back to the ad-hoc committee for further review.

**Board Policy No. 203 – President Recruitment and Hiring (Action Item)**

**BOARD ACTION NO. 2:**

**Motion:** Regent Torres motioned to adopt Board Policy No. 203 President Recruitment and Hiring as amended.

**Second:** Regent Peter seconded the motion.

**Discussion:** Regent Peter made some recommendations. Counsel Borja also recommended a small change in the language.

**Motion:** Regent Torres withdrew his motion for further legal review.

**Second:** Regent Peter seconded the motion.

**Discussion:** Chairperson Lizama referred this policy to Regent Orilla’s Ad-Hoc Committee.
6. Board Policy No. 309.1 – Honorary Degree (Action Item)

Regent Peter provided some comments. She added that the committee after much deliberation on this particular policy, the members agreed to defer action and to refer it back to the committee for further research from the president. Board Policy No. 309.1 – Honorary Degree is tabled for next meeting.

VI. Legislative Update

Frankie Eliiptico, ERO Director, provided an update. He indicated that there are two pending bills before the senate. The two bills that we are hoping to get passed is the one dealing with the mission statement and the basic residency classification. Chairperson Lizama thanked Mr. Eliiptico for the update. Regent Peter also added that a BOR/BOE meeting is forthcoming. President Hart informed the board that the joint meeting is set for September 13, 2012. The venue will be at the Multi-Purpose Center.

Break called at 10:46 a.m. on Thursday, June 14, 2012. Break ended at 10:50 a.m. Chairperson Lizama called the meeting back to order.

VII. Reports

a. President’s Report

President Hart provided an update (handout provided). She acknowledged the presence of Keoletser Buenpacifico, Interim ASNMC Honorary Regent/President. Keo will be representing the students throughout the summer and until new officers are elected in the Fall. President Hart also mentioned that Keo is a member of the management team. She provided some highlights:

1. CFO Position advertisement eminent.
2. Dennis Jones visit is tentatively set from August 27-29, 2012.
3. Senator Glenn Wakai from Hawaii will be visiting on June 20, 2012 at 4:00 p.m.
4. NMC Foundation Golf Tournament on Saturday, June 30, 2012 at the LaoLao Bay Golf & Resort followed by a banquet afterwards.
5. Dr. Hart will be off-island next week (Washington D.C.) and Ross Manglona is appointed as acting President until her return.

Regent Torres provided some comments with respect to the upcoming visit of Senator Wakai from Honolulu. He indicated that Senator Wakai has been very instrumental in donating classroom equipment. BOR Chairperson Lizama and President Hart will send a joint letter of appreciation to Senator Wakai.

1. Dean of Administration Report – No report at this time.

b. Associated Students of NMC

Keo Buenpacifico, Interim Acting Honorary Student Regent/ASNMC President, provided some updates of the activities of the office. He listed the interim officers: Keo Buenpacifico, Interim President; Senator Elani Orilla and Senator Eldred Sanchez. The group plans to meet sometime soon. Keo also provided some highlights such as the letter to Dr. Barbara Beno in support of the October 15 follow up report to ACCJC; constitutional revisions of the ASNMC by-laws to include language that will focus on key areas of the purpose and vision of ASNMC; to ensure effective communication; create efficiency and other areas to be determined by the current ASNMC Officers. Regent Orsini requested for some clarification and provided some comments.
Break called at 11:10 a.m. on Thursday, June 14, 2012. Break ended at 11:17 a.m. and Chairperson Lizama called the meeting back to order. He wished them well and hopes all the best to the student association.

c. Staff Senate

Marie Coleman, Honorary Staff Regent/Staff Senate President, provided an update (handout provided). She highlighted some important activities. Regent Orsini inquired about the Upward Bound program and the staff that are affected due to the loss of the grant. Ms. Coleman indicated that they have made the effort to reach out to the affected staff that might need any assistance. The staff do sympathize with the recent lost of the grant.

d. Faculty Senate

Roy Greenland, Honorary Faculty Regent/Faculty Senate President, provided an update (handout provided). He noted one particular matter with regard to faculty retention. The faculty is trying its best to maintain faculty retention. President Hart assured the board that the administration continues to meet to address the needs of the faculty. Faculty is very engaged in the process. Chairperson Lizama also provided some comments and hopes that there are ongoing dialogues with one another. Regent Torres also provided some encouragement and words of wisdom.

VIII. Executive Session

**BOARD ACTION NO. 3:**

**Motion:** Regent Peter motioned to go into executive session at 11:33 a.m. on Thursday, June 14, 2012.

**Second:** Regent Torres seconded the motion.

**Vote:** The motion passed unanimously.

Executive Session ended at 12:09 p.m. on Thursday, June 14, 2012. After reconvening the meeting, there were no actions taken. Chairperson Lizama called the meeting back to order.

IX. Election of Officers (Action Item)

**BOARD ACTION NO. 4:**

**Nominations:** Regent Orsini motioned to maintain the officers by acclamation. He also mentioned the importance of stability and consistency of leadership. Officers elected are as follows:

1. BOR Chairperson – Regent Juan T. Lizama
2. BOR Vice-Chairperson – Regent Elaine Hocog Orilla
3. BOR Treasurer - Regent Frank M. Rabauliman

**Vote:** The motion passed unanimously.

Chairperson Lizama thanked the members for their vote of confidence and trust. Regent Orilla thanked the members too. Regent Rabauliman provided some comments and emphasized the importance of pulling together to regain reaffirmation. Regent Peter was very thankful that the members accepted their appointment to serve the institution. Regent Torres offered some kinds words and for the continued leadership. President Hart congratulated the officers. Counsel Borja wanted the term of the Vice-Chairperson’s clarified. Regent Torres explained that the election of the vice-chair is synchronized with the election of the chairperson and the treasurer.
for the simple fact that the vice-chair was recently nominated and confirmed. It was for this reason that the board decided to consolidate all of the election. Chairperson Lizama clarified that the vice-chair’s term would expire accordingly at the next election.

X. Board Self-Evaluation

Chairperson Lizama indicated that the board would set aside some time during lunch break to complete the self-evaluation form. Lunch break called at 12:27 p.m. on Thursday, June 14, 2012. Break ended at 12:46 p.m. and Chairperson Lizama called the meeting back to the order.

**BOARD ACTION NO. 5:**

**Motion:** Regent Rabauliman motioned to go back to the Dean of Administration report and to approve the following requests from the Dean of Administration:

1. Increase the general operations budget source from the tuition and fees.
2. To authorize President Hart to dip into the revolving cash account and or the reserve account.

**Second:** Regent Peter seconded the motion.

**Discussion:** Regent Torres reiterated the actions that are being requested for approval such as the increase of the general operations budget and to authorize the president to dip into the revolving cash account. There was also discussion about the transfer of the foundation funds back to the college. Dean Attao talked about the return on investments.

**Vote:** The motion passed unanimously.

**BOARD ACTION NO. 6:**

**Motion:** Regent Torres motioned to authorize the college to use the April date in retrieving what was accumulated and retaining the residual.

**Second:** Regent Rabauliman seconded the motion.

**Discussion:** Regent Rabauliman wanted clarification on the difference in amount. Dean Attao said that the residual amount is $40,000 to $50,000.

**Vote:** The motion passed unanimously.

President Hart announced that the next Foundation meeting has been scheduled for July 10, 2012 at 10:00 a.m. She added that the foundation meeting would address certain matters that remain unsettled.

**BOARD ACTION NO. 7:**

**Motion:** Regent Torres motioned to affirm the location of the Northern Marianas College for the next 15 years will be at As Terlaje and for an ad-hoc committee will be formed.

**Second:** Regent Peter seconded the motion.

**Discussion:** Regent Orsini recommended community input. Regent Torres added that it is important to address this issue for many reasons but mainly for stability.

**Vote:** The motion passed unanimously.

XI. Executive Session - Executive session was called at 1:13 p.m. on Thursday, June 14, 2012. Executive session ended at 2:04 p.m. Upon reconvening the meeting, the board did not take any actions.

XII. Adjournment – The meeting ended at 2:04 p.m. on Thursday, June 14, 2012.

**Upcoming Board Activities:** Schedule Next Regular meeting / (Proposed) Friday, July 13, 2012.