PEOPLE PRESENT

Board Members

Board members: Vicente N. Santos (Chairman), Justin S. Manglona, Manuel A., Sablan, John I. Schwarz, and Teresa I. Taitano were present. Helen H. Abayare and Marian Aldan-Pierce were excused.

Others

The following staff and faculty were also present: President Agnes McPhetres, Academic Vice President Jack Sablan, Acting Comptroller Tom McDonald, Faculty Senate President Ed Zehr, Dean of Arts and Sciences Barbara Moir, Publications/Marketing Specialist Crystal Rich, and Acting Director of Planning, Evaluation, and Grants Roger Madriaga. Allen Cameron was present as recorder.

CALL TO ORDER & ROLL CALL

At 9:50 a.m. Chairman Santos called the meeting to order in the Board of Regents conference room on the As Terlaje campus of the College, and asked the President to call the roll. As all five members of the Board named above answered “Present,” the President noted that a quorum was present for the conduct of business.

I. REVIEW AND APPROVAL OF AGENDA  8.97.I.A

II. Old Business:  A. Organizational Chart  Tab#2
III. New Business:  A. FY’97 Summer Supplement  Tab#3
            B. 1997-98 NMC Catalogue  Separate Folder
IV. Executive Session

#1 ACTION: The Agenda as presented by the President was approved unanimously with the addition of IV. Executive Session.
MINUTES

President McPhetres distributed copies of the P.L. 10-330 which was signed into law by the Acting Governor last Friday. She also distributed to each Board member compact discs of Bruno Dalla Pozza’s recent production of Umatuna Si Yuus: Oratorios, featuring traditional Chamorro sacred music.

II. Old Business:

A. Organizational Chart (Tab#2) 8.97.II.A

President McPhetres indicated that the present set of NMC Organizational Charts was more complete than those previously reviewed by the Board’s Program and Finance Committees. It included the functions and description of responsibilities of the different units and sections.

Regent Manuel Sablan asked if the entire College Community was involved in or consulted on the proposed College re-organization. The President, Vice President Jack Sablan and Faculty Senate President Ed Zehr, who is also advisor to the Student Council, responded that the “Task Force” made every effort to inform and consulted the College community on the reorganization. They also indicated that the re-organization represents the end-result of six months' work in committee and in active collaboration with non-committee members, both faculty and staff.

Responding to a question of Regent Sablan, the President stated that the Dean of Student Affairs was actively involved personally or through the Acting Dean of Student Affairs in developing the re-organization plan specially the area affecting student services. It was through the Deans and other representative that members of the College community had the opportunity to participate. Regent Manglona suggested that the titles of “department chair,” “principal,” “director,” and “coordinator” be added to the chart entitled “Provost-School of Education.”

Responding to a question of Regent Manglona whether everyone of those reporting to the President will receive the same salary, the President said that classification of officers, who may have similar titles, will depend on the extent of their responsibilities, not just the titles themselves. Classification would be taken up at the next meeting of the Board of Regents when the Regents reviews the salary schedule and compensation plan.

#2 ACTION: It was moved, seconded and voted unanimously to approve the NMC Organizational Charts, as amended.
III. New Business:

A. '97 Summer Supplement (Tab#3)  

The President explained that the College has adopted an alternate system to fund adjunct faculty. This system now being in effect, the College stands to realize some additional revenues, the expenditure of which has already been provided for. The attached '97 Summer Supplement, prepared by Roger Madriaga and Tom McDonald, indicates where these supplemental funds are to be expended.

#3 ACTION: It was moved, seconded and voted unanimously to approve the '97 Summer Supplement.

B. 1997-98 NMC Catalogue (Separate Folder)  

The President asked Vice President Jack Sablan to introduce the newest edition of the College Catalogue for years 1997-98. Mr. Sablan spoke gratefully of the work of Editor, Dr. Barbara Moir, and layout specialist, Crystal Rich.

The President indicated that tuition and fees are the special concern of the Board of Regents. She requested that all fee changes be suspended until spring 1998 semester, except for the Technology fee. Students enrolled for above 6 credit hours will be assessed $50. For those taking 6 credit hours and below the Technology fee is optional.

#4 ACTION: It was moved, seconded and voted unanimously to begin implementation of the students’ Technology fee with this Fall '97 semester. (This action was re-enforced by an ACTION at the August 25th special meeting of the Board of Regents, q.v.)

Crystal Rich said that the forthcoming Catalogue still needs the addition of some special features, viz. welcoming letters from the President and the Chairman of the Board of Regents, a shortened academic calendar, a tear-out application form, a list of frequently called phone numbers, as well as, Dr. Moir added, the "final touch" of an index and a table of contents.

In answer to a question of Regent Sablan, the President indicated that translators in the Chinese and Korean languages are on hand during registration time to assist these students to utilize effectively information found in the Catalogue.

#5 ACTION: It was moved, seconded and voted unanimously to approve the NMC College Catalogue with subsequent changes.
Miscellaneous Matters:

1. **P.L. 10-66:** The President introduced the subject of P.L. 10-66, which she had distributed at the start of the meeting. This new legislation, she said, which had been signed into law by the Acting Governor last Friday, amended P.L. 5-32. The entire Alien Workers’ Fee fund is now earmarked for specific educational, training and economic development programs. The President responded affirmatively to an inquiry of Regent Sablan whether the College will now be able to submit a budget request based on this law. The College will submit budget request for expenditure of the funds. However, such funds may not be reprogrammed for other purposes.

2. **Lapsed Funds:** In addition, the President shared information she had received regarding some lapsed 5-32 funds from FY’93, FY’94 and FY’95. These funds may be made available to the College. An appropriation bill will be introduced for the purchase of tractors for the Agriculture and Life Sciences extension program on all three islands and for programs under PL 5-32.

3. **Board of Regents Honoraria:** The President then spoke of the proposed change in honoraria, sponsored at the Legislature by Representative Karl Reyes, for participation in NMC Board of Regents meetings.

4. **Executive Session:** At this point, the Board members with the President and Academic Vice President moved into executive session.

**Adjournment:** 10:25 p.m.

Respectfully submitted,

Allen Cameron