Call To Order: 3:07 P.M.

Welcome new Regent Ms. Elaine Hocog Orilla to represent Rota.

I. Preliminary Matters
Roll Call

Board Of Regents: Regent Hinds, Regent Olopai-Taitano, Regent Orilla, Regent Furey, Regent Kiyoshi, Regent Deleon Guerrero, and Regent Wyatt

Legal Counsel: Jesus C. Borja

NMC Staff: Antonio DL Guerrero, Barbara Hunter, Jerry Smith, Erick Pliske, Chas Algaier, Jack Sablan, Raaj Kurapati, David Atalig, Elsie Dela Cruz, David Rumptz, Sarah Osborn, Mary Asper, Al Johnson, and Reina Camacho as recorder

Guests: John Joyner & family, Liberty Dones

Adoption of Agenda
Agenda was adopted without changes.

Adoption of Minutes
Regular Meeting Minutes of January 30, 2004 was adopted as amended:
• Change ‘cease and decease’ to read ‘cease and desist.’

Special Meeting Minutes of February 17, 2004 was adopted without changes.

Special Meeting Minutes of February 20, 2004 was adopted as amended:
• Change page 6, referring to the number of students enrolled in the film school according to the tape recording of the meeting, not the average class size.

II. Miscellaneous/Public Input
Regent Hinds stated this item was not included in the newspaper announcement. Reina Camacho said she approved the agenda to be published and it was included in the proof. She said she will verify again.

III. New Business
A. Amendment To Employee Contract
MOTION: Regent Deleon Guerrero moved to suspend the clause in the policies and contracts henceforth that allow for termination without cause effective today. Regent Furey seconded the motion.

Discussion:
• Regent Deleon Guerrero asked if it would require re-signing of contracts.
• Raaj Kurapati said the BOR policy would over-ride any thing in contract.
• Legal Counsel Borja said it can apply to all existing contracts; and shall not apply to any employee who’s previously been with college.
• Regent Deleon Guerrero amended his motion to all existing contracts.

Motion to suspend the clause in the BOR policies and contracts that allow for termination without cause to be effective today to include all existing contracts and subsequence contracts. No further discussion. Motion carried.
B. Postsecondary Education Matters

MOTION: Regent Furey moved for the full Board to approve a $5,000 professional service contract using postsecondary licensing money for the review and revision of the postsecondary licensing policy. Regent Deleon Guerrero seconded the motion.

Discussion:
- Regent Deleon Guerrero said this money is separate and not part of NMC funds.
- Regent Hinds said this is not included in the $30,000.
- Regent Furey said there was a report of $10,000 in the account and $5,000 was spent for consultancy work with a balance of $5,000.
- Raaj Kurapati said the cash in the account is $17,000. The revenue is there, but don’t know about the cash.
- Regent Furey, as the Program Committee chair asked to amend the motion upon availability of funds.
- Regent Deleon Guerrero seconded the amendment to the motion.
- Regent Hinds requested NMC establish a separate account for all postsecondary licensing fees to be ready for the next meeting.

Motion to approve a $5,000 professional service contract using postsecondary licensing money for the review and revision of the postsecondary licensing policy upon availability of funds. No further discussion. Motion is carried.

C. Pell Grant Task Force – Acting President Guerrero reported.

Task force submitted the report to the leadership and for the Board to review. This includes the history, correspondences as well as identifying urgent decisions. Acting President request for more time from the Board to include information from the Financial Aid Office.
- Regent Hinds said the Board will hear the update at the next meeting.
- Regent Deleon Guerrero asked keep this confidential as there are some issues raised.
- Regent Furey requests to treat this matter with urgency.
- Acting President said the task force can tell you that it will be treated as such because it is important to the students.
- Regent Hinds stated her thanks to the Task Force for their work.

IV. Old Business

A. FY 2005 Budget Proposal –

MOTION: Regent Deleon Guerrero moved to adopt the FY 2005 Budget Proposal with the removal of the Pacific Gateway budget request. Regent Furey seconded the motion.

Discussion:
- Regent Deleon Guerrero said this is matter of public record and reason to exclude the Pacific Gateway request is to get more concrete numbers relating to Gateway before we ask for more money.
- Regent Furey asked that it be brought back to Board for final approval.
- Regent Deleon Guerrero agreed and amended his motion to include Board approval.
- Regent Wyatt asked if the salary approved at the 1999 classification was included or not.
- Regent Deleon Guerrero said that the OMB requested it as a supplemental budget and we agreed to submit as separate request, as a quantified request.
- Regent Deleon Guerrero requested there be a slight amendment to the compensation plan that one number be added on to 10-66, the difference between what is the regular request and what we’re requesting for the compensation increase. Right now, if you look at it, you would have to do the math. You would have to subtract what is requested and what is on the page 23 versus page 27. You could do the math, but it would be easier to crystallize the requests of current and difference.
- David Atalig said yes, it would be changed.
Motion to approve the FY 2005 Budget with the amendments to exclude the Gateway budget and upon approval of the budget from OBM and Legislature, the budget will be brought back to the Board for final approval of the budget. No further discussion. Motion carried.

B. Action Plan To Address Remaining Shortfall for FY 2004 –
Regent Deleon Guerrero stated the DFAS report spells the out the action plan and that PBEC will reconvene to submit recommendations to the remaining shortfall and latest date for this submission is at the next FL meeting in April and if it gets done before that time, the college will notify the Board.

C. Pacific Gateway
- Regent Deleon Guerrero said the Board received Memorandums of Agreement and information pertaining to international recruitment. What is the status with recruiters?
- Eric Plinske said he is working with two recruiting agencies and they are IBPC and BBIC, based on Saipan and Beijing China respectively.
- Chas Algaier said that Tony Lim has brought a group to see the campus and he will provide student housing. We don’t have firm numbers though.
- Eric Plinske said there is another individual from via MVA and is familiar with NMC and he has different ideas i.e. managing recruiters and working with them on marketing.
- Regent Furey said the Board received a letter or memo regarding dormitories.
- Chas Algaier said he met with Mr. Miyaki and Mr. Mike Imai. He and Al Johnson escorted them to the ground near galaxy by building R or S and they want to build dormitories. Mr. Miyaki would be interested in building more dormitories according to our needs. Chas Algaier told him that we would proceed when we have more information.
- Regent Furey said first we put aside the supplemental budget for gateway because we don’t have the numbers, and now we are being asked about construction of dormitories. There are vacant buildings and we should utilize them first before we consider building.
- Regent Hinds said we won't be able to give our land.
- Regent Furey said this should be put on hold, just like the supplemental budget.
- Regent Deleon Guerrero asked if he gave numbers i.e. costs or what the dorms are going to look like?
- Chas Algaier said he has a blueprint for the dormitory and the double occupancy costs about $500.
- Regent Deleon Guerrero asked if he has done a market study, why does he want to build something?
- Eric Plinske said he thinks we are further along than we really are.
- Regent Deleon Guerrero said he want to know what countries, and what areas in the country. He is craving more information right now.
- Regent Hinds asked if the MOA include deadlines of when to submit student names or applications?
- Reina Camacho said no, but they are informed of when the application deadlines are.
- Regent Deleon Guerrero said we were told that there would be hundreds of students and now we are finding out that it is the opposite.
- Acting President Guerrero said that we have not received word from the recruiters as to their actual numbers.
- Regent Deleon Guerrero said we should be able to get standard information from the recruiters and getting concrete numbers on students. If not proof of students at least proof of legitimacy of agency and the AG's Office has agreed to assist.
D. Part-time Proposal

- Mary Asper presented her proposal of going from full time to part time and phase back in time to mentor local instructors. She would like to retire soon. We cannot afford to hire full time but are these individuals are interested in being hired on a part-time basis for mentoring. This has been done in the past and just wants the Board to think about having part time to mentor.

- Acting President Guerrero asked how many hours?

- Mary Asper said she would teach one semester. She is proposing that she does not teach fall semester but uses the time to mentor. NMC would hire someone to teach fall semester. Both will share office, computer, files and that person would take over. That person would get paid, not her. Basically, we split the contract. In the spring, Mary Asper will teach. That person would take over full time after 2 semesters. Mary would feel much more comfortable proceeding with a replacement in this way than to hire someone without transition or mentoring. The current staff doesn't have reading teaching experience, but there are people on island who do and will be here for a long time. These people have agreed to the part-time proposal.

- Chas Algaier said there is historical precedent for this. 4-5 years ago, CLS did job sharing, where they hired two people, they split the salary and position.

- Mary Asper said we now have local qualified people. Once we get them, we’ve got them because this is a wonderful institution to work for.

- Regent Furey said referred to Mary’s statement of retiring.

- Mary Asper said it depends on who wants the job. It’s time for me to do less. We are in a great position for young people to take over.

- Regent Furey asked to refer to personnel committee.

- Legal counsel asked for a clarification as it was not clear when he first read the memo. The proposal is to volunteer for one semester and work the following semester?. What happens if the person comes in the following semester expecting to get paid?

- Mary Asper said if he or she chooses, yes. The individuals she has spoken to, some are not ready for full time and prefer half time work now and phase into full time.

- David Rumptz said it seems more reasonable to have half time both semesters.

- Sarah Osborn said it is difficult with the School of Education. It will be full time even although you are being paid half. It is a way to get local grads in because so many of us will be leaving about the same time.

- Regent Hinds said this would be further explored in the personnel committee.

D. La Fiesta

The Board determined to discuss the matter in Executive session.

V. Executive Session

All except the Board of Regents, Legal Counsel and Acting President were asked to leave the room. Executive Session was entered into at 4 p.m.

VI. Reconvening of Special Meeting

The meeting reconvened to the general public at 5:45 p.m. Regent Hinds announced the meeting would be continued on Friday, March 19th at 3p.m. in the Board of Regents Conference Room.

The time of the recess was 5:43 p.m.
March 19, 2004
3:00 p.m.

**Roll Call**

**Board Of Regents**: Regent Hinds, Regent Olopai-Taitano, Regent Orilla, Regent Furey, Regent Kiyoshi, Regent Deleon Guerrero, and Regent Wyatt

**Legal Counsel**: Jesus C. Borja

**NMC Staff**: Antonio DL Guerrero,

The Board of Regents continued the Executive Session held from the previous meeting on March 15, 2004.

Regent Hinds announced the meeting would resume on Monday, March 22, 2003 at 1 p.m.

March 22, 2004
1:00 p.m.

Call to Order at 1:08 p.m.

**Roll Call**:

**Board Of Regents**: Regent Hinds, Regent Olopai-Taitano, Regent Furey, Regent Kiyoshi, Regent Deleon Guerrero, and Regent Wyatt.

Absent: Regent Cing-Cabrera and Regent Elaine Orilla

**Legal Counsel**: Jesus C. Borja

The Board of Regents called for executive session at 1:10 p.m.

At 2:20 p.m. The Board of Regents reconvened their meeting.

Regent Deleon Guerrero presented the following motions:

**MOTION**: terminate bus service as of April 1, 2004. Motion was seconded.

*Discussion*: college cannot afford $3,000 per month. No further discussion. Motion carried.

**MOTION**: direct the President to call a meeting for all La Fiesta tenants about:

1) Termination of bus service; 2) in the event the facility is converted into a campus, the earliest possible opening date will be Fall 2005; and 3) tenants must provide written notice of their intentions regarding lease agreements no later than April 2, 2004. Motion was seconded.

*Discussion*: this is a response to tenant request to be aware of future intentions prior to release of information to media and to begin exploring ways in which the college could minimize costs. No further discussion. Motion carried.

**MOTION**: to authorize Acting President to renegotiate all contractual services for La Fiesta based on evolving conditions at the facility. Motion was seconded.

*Discussion*: due to changes involving the facility, it is important to allow flexibility to expedite decision-making through the President rather than having the Board meet to make decisions. No further discussion. Motion carried.
Regent Hinds thanked NMC Acting President and staff for their hard work this past week relating to matters discussed at the meetings.

Executive Session was called. All except the Board of Regents, Legal Counsel, and Acting President and were asked to leave the room. Executive Session was entered into at 2:27 p.m.

Special Meeting was reconvened at 3:35 p.m. Regent Hinds reported personnel issues were discussed and no action was taken.

VI. Adjournment
It was moved and seconded to adjourn the meeting. Meeting adjourned at 3:35 p.m.