I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Acting Chairperson Maria (Malua) Peter, Regent Dr. Rita Hocog Inos (via VTC from Honolulu, Hawaii), Regent Elaine Hocog Orilla, Regent Juan S. Demapan, Regent Janet Han King, Honorary Faculty Senate Regent Rep. Frank Sobolewski, Honorary Staff Senate Regent Joyce Taro, Honorary Student Regent Miles Rodriguez.

Excused Absent: Chairperson Charles Cepeda

College Staff and Faculty: Dr. Carmen Fernandez, NMC President; Frankie Eliptico, OIA Director; Dr. Debra Cabrera, Accreditation Liaison Officer/Dean of Academic Programs; Rogelio Madriaga, CFAO; Janice Tenorio, Director of Student Support Services; Maria H. Aguon, NMC Tinian Administrator; Skep Palacios, OIE; Lena Wabol, NMC Student; Ivan Mereb; NMC Student; and Helen Camacho, Office of Institutional Advancement (Recorder).

Others: Dr. Wilson Hess, College of the Marshall Island President; Jesse Borja, NMC Legal Counsel.

The Special Meeting of the Board of Regents was called to order on May 28, 2009, at 3:57 p.m., in the BOR Conference room, Northern Marianas College.

A. Roll Call

Acting Chairperson Peter called roll call. Five members of the Board of Regents were present.

II. NEW BUSINESS

A. FY2010 Operations Budget

Motion: Regent King motioned to table the FY2010 Operations Budget pending the review by the Fiscal Committee.

Second: The motion was seconded by Regent Orilla.

Vote: Unanimous.

III. OLD BUSINESS

A. WASC Accreditation Update – Review May 29 Show Cause Supplemental Report
President Dr. Fernandez presented to the Board, the May 29 Supplemental Report for review and approval. President Fernandez indicated that since receiving the January 31, 2008 Show Cause letter from the Accrediting Commission for Community and Junior Colleges, Northern Marianas College has submitted multiple reports that address the deficiencies mentioned in the letter.

President Fernandez highlighted the report (handout provided) which included the Key Performance Indicators (KPIs) and Benchmarks that is a key component of the accomplishments made by the college since it was placed on Show Cause and subsequently continued on Show Cause. She explained that the May 29, 2009 Supplemental Report is the evidence and results of the success made by the college to address the commissions’ concerns. She further stated that when the college was first placed on sanction, the institution started on 8 to 9 areas of concern that had to be immediately addressed to be removed off of sanction. The college is now down to two concerns: Team Recommendations 1 and 2, which involve integrating planning, program review, and budgeting, and linking critical institutionalization priorities that are driven by program review and planning to drive budget & resource allocation. This report documents the great work that the institution has done since the April 20 visit and the April 01 report.

In a joint meeting, the College Council and PROAC adopted the student survey instruments that will be used to gage outcomes, the Planning and Program review manual, the May 29 Supplemental report, the Key Performance Indicators & Benchmark report, and the Strategic operational plan. The college is well on its way into the 2nd cycle of program review and will be completing the 2nd cycle of linking planning and program review to budget when the board approves the FY2010 budget.

The Regent members had general concerns (review of Personnel, Infrastructure upgrades, revenue opportunities, Budget, and Planning) and offered suggestions for consideration in the coming year. The Board also recommended working sessions to allow them to follow through with the accreditation process.

The President was very thankful to the various individuals who played a crucial role (PROAC, College Council, Management Team and staff) and especially the Board for their flexibility and support during these trying times. The staff are very cognizant that the Board be given ample time to review documents and will do their very best to comply with this request.

Dr. Wilson Hess, College of the Marshall Island President applauded the Board for engaging in transparency by participating in the review of the Supplemental report. Dr. Hess outlined the Key Performance Indicator Benchmark (KPI) report which summarizes and addresses Team Recommendation 1 & 2. Specifically, TR#1, the college should review its planning processes in regard to being driven by its goals; the KPI report directly addresses that component of TR#1 using longitudinal data. TR#2, the college should institutionalize a coordinated (systematic) process for evaluating program effectiveness that can inform and guide decisions to improve programs; the KPI report directly addresses fifteen (15) KPI that directly relate to goals that have been establish in the past two years of program review at the college; the report includes specific recommendations to guide program performance as it relates to those KPI and goals. The KPIs directly relate to the goals that the institution is being asked to do. In summary, the Northern Marianas College has met or exceeded 6 goals of those established by the institution in 2005.

Dr. Hess praised the Northern Marianas College family for a job well done. The institution has come a long way and has shown remarkable growth to convince the commission to move the institution up the ladder.
After much discussion, Regent Demapan made the following motion:

**Motion:** Regent Demapan motioned to accept the May 29 Supplemental report.

**Second:** Regent Orilla seconded the motion.

**Vote:** Unanimous.

**Discussion:**

- Frank Sobolewski made some corrections and provided them to Wil Castro, OIE Director.
- President Fernandez informed the Board that an additional bullet will be added in the summary of recommendation to the report that the college will also review the Core Indicators 2007, 3rd edition copy right.

Recess called at 5:05pm
Continued Friday, June 05, 2009
4:50pm

I. PRELIMINARY MATTERS

**Attendance:**

**Board of Regents:** Chairperson Charles Cepeda, Vice-Chairperson Maria (Malua) Peter, Regent Dr. Rita Hocog Inos, Regent Elaine Hocog Orilla, Regent Juan S. Demapan, Honorary Faculty Senate Regent Rep. Frank Sobolewski, Honorary Staff Senate Regent Joyce Taro, Honorary Student Regent Miles Rodriguez.

**Excused Absent:** Regent Janet Han King

**College Staff and Faculty:** Dr. Carmen Fernandez, NMC President; Frankie Eliptico, OIA Director; Dr. Debra Cabrera, Accreditation Liaison Officer/Dean of Academic Programs; Janice Tenorio, Director of Student Support Services; Adrian Atalig, IT Director; Wil Castro, OIE Director; Dawn Chrystal Revilla, Budget Officer; Shelly Tudela, Finance & Budget; Odin Garces, NMC Student; and Helen Camacho, Office of Institutional Advancement (Recorder).

**Others:** Dr. Wilson Hess, College of the Marshall Islands President; Mark Scoggins, NMC Legal Counsel.

A. Roll Call

Chairperson Cepeda called roll call. Five members of the Board of Regents were present.

II. NEW BUSINESS

A. FY2010 Operations Budget – Board Resolution 2009-02

**Motion:** Regent Demapan motioned to approve the FY2010 Operations Budget, Board Resolution 2009-02.

**Second:** Regent Peter seconded the motion.

**Vote:** Unanimous.

III. ADJOURNMENT

The meeting adjourned at 5:16p.m on June 05, 2009.