MINUTES OF THE
BOARD OF REGENTS
Special Meeting
Wednesday, May 26, 2010
5:10 p.m.

I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Chairperson Janet Han King, Regent Elaine Hocog Orilla, Regent Frank Rabauliman and Regent Andrew Orsini.

Excused Absent: Regent Maria (Paz) C. Younis, Regent Charles V. Cepeda, and Regent Maria (Malua) T. Peter.

Honorary Regents: Larry Lee, Faculty Senate President; Clarice A. Deleon Guerrero, Staff Senate President; Mindy Park, Acting ASNMC President.

College Staff and Faculty: Lorraine T. Cabrera, NMC Interim President; Frankie Eliptico, OIA Director; Galvin Deleon Guerrero, OIE Director/Accreditation Liaison Officer; Barbara Hunter, Acting Human Resources Manager; Daisie Camacho, Acting Information Technology Director; Joyce Taro, Academic Program & Services; Sam McPhetres, NMC Faculty, Social Sciences Dept; Dr. Elizabeth Rechebei; Ed Camacho, NMC Faculty, Social Sciences Dept; Pam Buckingham, NMC Faculty, School of Education; Dr. John Griffin, Business Department Chair; and Helen Camacho, Office of Institutional Advancement (Recorder).

Others: Mark Scoggins, NMC Legal Counsel

The Special Meeting of the Board of Regents was called to order on May 26, 2010, at 5:01 p.m, in the BOR Conference Room, Northern Marianas College.

A. Roll Call

Chairperson King called roll call. Four members of the Board of Regents were present. Regent Maria (Paz) C. Younis, Regent Charles V. Cepeda, and Regent Maria (Malua) T. Peter are all excused absent.

B. Review and Adoption of Agenda

Motion: Regent Orilla moved to adopt the meeting agenda of May 26, 2010.
Second: Regent Rabauliman seconded the motion.
Vote: The motion passed unanimously.
II. PUBLIC COMMENTS
None.

III. NEW BUSINESS

1. Board Resolution No. 2010-03: Relative to the Hiring of a new president for Northern Marianas College

Chairperson King informed the Board that before them is a resolution for their review and approval. She welcomes any suggestions they might have with regard to the language of the resolution.

Regent Orsini wanted to know who composed the resolution.

Chairperson King explained that she had consulted with Guam Community College on how they conducted their process when they were going through their Presidential Search for a new president. She also consulted with the staff, the Interim President, Mr. Ed Camacho, Bobbie Hunter, and the Board of Regents for their input.

Regent Orilla stated that although it is a good resolution, it should have been deliberated and reviewed by the Personnel Committee first before going to the full Board for action.

Chairperson King indicated that the resolution serves as a general guide that the Presidential Search Committee can refer to when conducting its meetings.

Regent Rabauliman said that in previous meetings, Legal Counsel Scoggins had indicated that there may be two different minimum requirements for President in the past. He asked if Legal Counsel Scoggins would enlighten the Board on this matter.

Legal Counsel Scoggins informed the Board that the minimum qualifications for President that are set forth in the Board policy do not exactly match with the ones that were set forth in the resolution and in the previous search for a president. The minimum qualifications that are set forth in the Board policy call for 10 years (master’s degree plus ten years of experience), but the document in the previous search asked for 5 years of experience.

Regent Orilla recalled that it was ten years with a combination of five years of administrative experience and 5 years of teaching experience.

Legal Counsel Scoggins said that historically at the college, 5 years is considered practical in finding somebody. Regent Orilla said that this has always been the practice at the college.

Chairperson King asked Legal Counsel Scoggins if it would be okay to put some language in paragraph one to be not in contravention of existing policies for minimum qualifications.

Legal Counsel Scoggins recommended against the recommendation and that the wording should remain the same way it was set forth the last time.

Regent Orilla said that the Board should set forth the minimum education and work experience for the president, and not by the Presidential Search Committee.

Regent Orsini agreed with the recommendation indicated by Regent Orilla. He also wanted to know if the resolution would eventually become a Board policy or is it just a resolution for the
purpose of the Presidential Search Committee. Chairperson King said that it is just a resolution, but eventually the Board should consider having a policy.

Presidential Search Timeline (handout provided):

1. BOR to pass a resolution setting procedures for the search.
2. Formal announcement of the PSC members and support committee.
3. First official meeting of PSC to determine the qualifications for the President.
5. Receive applications.
6. Conduct community outreach where the community can provide the PSC with input.
7. HR Training on EEO Guidelines.
8. Formulate evaluation instrument.
9. Committee meets to review all applications.
10. Accept and reject applications.
11. Schedule interviews.
12. Refer at least two but not more than three candidates.
13. PSC Retires

**Motion:** Regent Orsini moved to adopt Board Resolution no. 2010-03. Regent Orilla asked Legal Counsel Scoggins if this is within the legal parameters of the Board policies.

Legal Counsel Scoggins was allowed a few minutes to review the policy.

After careful review, Legal Counsel Scoggins informed the Board that it is within legal sufficiency.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed unanimously.

Chairperson King listed the changes below:

1. Page 2 – paragraph one; the minimum qualifications for education and experience will remain.
2. Strike the sentence beginning with minimum professional qualifications in progress.
3. Page 4, number 3 where it begins with designation of an interim president will be stricken, and all of the numbers will begin with 3 from that point on consecutively.
4. Strike all of the words “TIMELINE” in capital letters.

**2. Presidential Search Committee members**

Chairperson King presented the members of the Presidential Search Committee to the members of the Board of Regents and the community at large:

1. Regent Maria (Paz) C. Younis, Chairperson
2. Ed Camacho – NMC Faculty (Social Sciences)
3. Pam Buckingham – NMC Faculty (School of Education)
4. Sam McPhetres – NMC Faculty (Social Sciences)
5. Clarice Arriola Deleon Guerrero – Staff member
6. Mindy Park – Student member
7. John Manalo – Alumni member
8. Dr. Elizabeth Rechebei – Community member.

Chairperson King indicated that the ninth member is in the process of being confirmed but she is confident that by the time the PSC holds its first meeting it will be filled. Mr. Ed Camacho will be acting Chairperson until the return of Regent Maria (Paz) C. Younis, Chairperson.

IV. EXECUTIVE SESSION
(At any time during the scheduled meeting the Board of Regents may enter into executive session to discuss matters deemed privileged and confidential)

Interim President Cabrera requested for the Board to move into executive session to discuss some confidential matters that were just brought to her attention. She also asked to allow Galvin Deleon Guerrero, the Accreditation Liaison Officer, to attend the executive session.

Motion: Regent Orilla moved to go into executive session at 5:36p.m. on May 26, 2010.
Second: Regent Orsini seconded the motion.
Vote: The motion passed unanimously.

The executive session ended at 6:37p.m.

Legal Counsel Scoggins informed the Board that the recorder, Helen Camacho, has pointed out that because there are only four members present, it would be best to clarify whether or not all four regents did in fact vote for the Board resolution. Chairperson King agreed and everyone did clarify their vote.

V. ADJOURNMENT
Motion: Regent Rabauliman moved to adjourn at 6:38p.m. on May 26, 2010.
Second: Regent Orilla seconded the motion.
Vote: The motion passed unanimously.