MINUTES OF THE
BOARD OF REGENTS
Regular Meeting
Thursday, October 7, 2010
Continued on October 8, 2010
3:40p.m

I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Regent Maria (Paz) Younis, Acting BOR Chairperson; Regent Elaine Hocog Orilla, Regent Frank Rabauliman, Regent Andrew Orsini and Regent Maria (Malua) T. Peter.

Honorary Members: Larry Lee, Faculty Senate President; Clarice Dlg. Arriola, Staff Senate President; and Ki Young Kim, ASNMC Treasurer.

College Staff and Faculty: Lorraine T. Cabrera, Interim President; Frankie Eliptico, OIA Director; Dr. John Griffin, NMC Business Department Chair; Rik Villegas, NMC Business Instructor; Henry Hofschneider, CFAO; Joyce Taro, APS Admin. Manager; Sam McPhetres, Social Sciences & Fine Arts Instructor; Roger Madriaga, Director of Special Projects; Ed Camacho, Presidential Search Committee Chairperson/Criminal Justice Program Coordinator/Instructor; Galvin Deleon Guerrero, ALO/OIE Director; Chanelle Mendiola, Office of Institutional Advancement; Bobbie Hunter, HRO; Ray Travilla, OIA, Eldred Sanchez, OIA; Mindy Park, Presidential Search Committee; Lisa Hacskaylo, Institutional Researcher; Michele Joab, Acting Dean of Student Services and Helen Camacho, OIA (Recorder).

Others: Jesse Borja, NMC Legal Counsel;

The Regular Meeting of the Board of Regents was called to order on Thursday, October 7, 2010, at 3:40p.m. in the BOR Conference room at the Northern Marianas College, Saipan campus.

A. Roll Call

Acting BOR Chairperson Maria (Paz) C. Younis called roll call. Five members of the Board of Regents were present.

A. Review and Adoption of Agenda
Motion: Regent Peter moved to make some changes to the agenda as follows: to add Presidential Search Committee Presentation after public comments; to add Executive Session before Old Business (Old Business will be number 6 and Executive Session will now be number 5).
Second: Regent Rabauliman seconded the motion.
Discussion: Regent Orsini moved for a vote.
Vote: All four members vote yes and the motion passed.

B. Review and Adoption of Minutes

1. July 16, 2010 – Regular meeting
   Continued on July 23, 2010
   Continued on July 30, 2010
   Continued on August 31, 2010

Motion: Regent Orsini moved to adopt the meeting minutes for the July 16, 2010, Regular meeting, subject to any typographical errors.
Second: Regent Orilla seconded the motion.
Discussion: None
Vote: All four members voted yes and the motion passed.

I. PUBLIC COMMENTS

At this point, Chairperson Younis opened the floor for individuals that would like the opportunity to speak to the board as provided on item two of the agenda.

1. Regent Orsini recommended for the administration to prepare a “THANK YOU” letter for exempting the college from the government shutdown. Chairperson Younis informed the Board the letter has already been transmitted to the Governor.
2. Chairperson Younis requested the audience including the members of the Board and NMC staff and faculty to read the college’s mission. This is to allow everyone to reflect and remember the mission of the college.

II. PRESIDENTIAL SEARCH COMMITTEE PRESENTATION

Lt. Col. Edward Camacho, the Presidential Search Committee Chairperson introduced the members of the committee as follows:

1. Clarice Dlg. Arriola, Staff Representative
3. Sam McPhetres, Faculty Rep.
4. Pam Buckingham, Faculty Rep.
6. Dr. Elizabeth D. Rechebei, Community Rep.

PSC Chairperson Camacho presented the official results of the interview held with the semi-finalists candidates who applied for the Northern Marianas College President. He indicated that the two individuals listed received the highest scores for the interview portion of the search out of the four persons interviewed. The individuals met the compliance and criteria as set forth by the Board of Regents requirement. PSC Chairperson Camacho also indicated that the committee is very satisfied with the results and believe that they have made the best choice.

III. REPORTS

A. ASNMC Report

Ki Young Kim, ASNMC Treasurer, outlined some of the ASNMC activities for Fall 2010 (handout provided). She noted the following major events:

1. Investiture Ceremony for the ASNMC Officers.
2. 2011 Planning Summit for 2011 will be held on October 1, 2010.
3. Youth Congress Elections to be held on October 18, 2010.
4. Finalize the form 1 for Program Review
5. Student Center Makeover

New Officers are indicated below:

1. Antonio Tiples, President
2. Maria B. Calilong, Vice-President
3. Ian Carr, Secretary
4. Ki Young Kim, Treasurer

B. Staff Senate Report

Staff Senate President Clarice Dlg. Arriola provided a report (handout provided). The newly elected officers are as follows:

1. Clarice Dlg. Arriola, President
2. Randall Nelson, Vice-President
3. Cathy Palacios, Secretary/Treasurer

Staff Senate President Arriola stated that in a recent Staff Assembly the staff reviewed the Show Cause report and the draft HR policies. The assembly was very productive.

C. Faculty Senate Report

Faculty Senate President Larry Lee provided a report (handout provided). The faculty assembly met on August 27, 2010. They had a good turnout (41 members). There are three new members for the new academic year. They are listed below:
D. President’s Report

Interim President Cabrera provided a report (handout provided) on recent events. She noted the following items:

a. Met with the standard teams on a regular basis in preparing for the Show Cause report to be submitted to WASC.
b. Held weekly management team meetings.
c. Participated in various community events such as the Rotary Club.
d. Learning Communities initiatives.
e. Energy Summit coming up in October 2010.
f. Met with Dr. Rita Sablan, PSS Commissioner to maintain the working relationship and continue the partnership in terms of recruitment efforts of the college.
g. Regular conference calls with Misty Conrad, Senior Officer with the National Renewable Energy Lab to finalize the details for the upcoming Energy Summit.
h. Fostering a relationship with Dr. Sharon Nelson Barber, new President and CEO for PREL because of their interest to collaborate with the Northern Marianas College and seeking to have an office space on campus.
i. Received Executive Order 2010-11 from the Governor’s Office exempting the Northern Marianas College as an essential service. A thank you letter was sent to the Governor.

1. CFAO Financial Report – Henry Hofschneider, CFAO informed the Board that the both houses of the 17th CNMI Legislature have been debating over House Bill 17-122 over the last several days. CFAO provided a list of all the house bills that were introduced and passed by the 17th CNMI Legislature. He indicated that none of which made it pass the House of Representatives after the Senate sent them down. The House has not taken any action on H.B. 17-122.

In addition, the CFAO reported on the budget for FY2010 or the continuing budget level for NMC under the FY2009 continuing resolution (handout provided).

On the matter of the Maintenance of Effort (MOE) level, he learned that the Department of Finance and Office of Management & Budget combined the funding submission for the Public School System and the Northern Marianas College. The college was not consulted on this matter. The CFAO also met with the members of the House and Senate to convince them to give the college more than the maintenance of effort level.
However, the legislators will not give the college more than what is needed under the Maintenance of Effort (MOE). The CFOA indicated that because the college is anticipating a shortfall, he will meet with the Budget officer to see what kind of revision can be done to help the college sustain during this period. A proposed revision as soon as it becomes available.

E. BOR Standing Committees

1. Fiscal & Legislative Committee
   a. Fiscal & Legislative Committee met on October 6, 2010.
   b. Status report on the audits and will meet with Mr. Mike Johnson on a future date.
   c. Facilities Master Plan will be reviewed by the F&L committee and will be presented to the full board at a later date.

2. Personnel Committee
   a. New and revised HR Policies for consideration

   Regent Orsini, Personnel Committee Chairperson informed the board that his committee did not meet under advisement of Interim President Cabrera. Interim President Cabrera apprised the board that the new and revised HR Policies are still being reviewed by the governance bodies. The staff request that the policies be calendared for the boards’ regular meeting in December to allow for more time.

3. Program Committee
   a. New and revised policies for consideration

   Chairperson Younis informed the Board that the Program Committee met on October 6, 2010. The committee reviewed the new and revised policy for the Board of Regents. The policy is in draft form. The Committee also reviewed the Show Cause report to the ACCJC. The report is still confidential and will be made public once the Commission accepts the report.

IV. EXECUTIVE SESSION

(At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

Motion: Regent Orilla moved to go into executive session at 5:11p.m. on Thursday, October 7, 2010.
Second: Regent Peter seconded the motion.
Discussion: None
Vote: Unanimous

For the record, executive session ended at 5:41 p.m. on October 7, 2010 and no board actions were taken.

Motion: Regent Peter moved to recess the meeting for Friday, October 8, 2010 at 10:00 a.m.
Second: Regent Rabauliman seconded the motion.
Discussion: None
Vote: Unanimous

The meeting recessed on Thursday, October 7, 2010 at 5:42 p.m.

MINUTES OF THE
BOARD OF REGENTS
Regular Meeting
Thursday, October 7, 2010
Continued on October 8, 2010
10:00 a.m.

PRELIMINARY MATTERS

Attendance:

Board of Regents: Regent Maria (Paz) Younis, Acting BOR Chairperson; Regent Elaine Hocog Orilla, Regent Frank Rabauliman, Regent Maria (Malua) T. Peter, and Regent Andrew Orsini.

Honorary Members: Larry Lee, Faculty Senate President; Antonio Tiples, ASNMC President, and Clarice Dlg. Arriola, Staff Senate President;

College Staff and Faculty: Lorraine T. Cabrera, Interim President; Frankie Eliptico, OIA Director; Henry Hofschneider, CFAO; Joyce Taro, APS Admin.Manager; and Helen Camacho, OIA (Recorder).

Others: Jesse Borja, NMC Legal Counsel;
The Regular Meeting of the Board of Regents that recessed on Thursday, October 7, 2010, at 5:42 p.m. was called to order on Friday, October 8, 2010 at 10:00 a.m. in the BOR Conference room at the Northern Marianas College, Saipan campus.

Roll Call

Acting BOR Chairperson Maria (Paz) C. Younis called roll call. Five members of the Board of Regents were present.

V. NEW BUSINESS

a. Institutional Data Report

Galvin Deleon Guerrero, Director of Institutional Effectiveness/Accreditation Liaison Officer provided a brief synopsis of the Institutional Data report that is provided for their perusal. The report is part of the annual report that is submitted to the CNMI Legislature as mandated by Public Law 5-32 as amended by Public Law 10-66 which requires that the college report to the legislature on an annual basis on the number of graduates from each of the programs.

b. Executive Session

(At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

Motion: Regent Peter moved to go into executive session at 11:30 a.m on October 8, 2010.
Second: Regent Orsini seconded the motion.
Discussion: None
Vote: Unanimous

For the record, executive session ended at 11:30 a.m. on October 8, 2011 and no board actions were taken.

c. Election of Officers

1. BOR Chairperson

Nomination: Regent Peter nominated Regent Maria Paz C. Younis to serve as BOR Chairperson.
Second: Regent Orsini seconded the nomination.
Close Nomination: Regent Rabauliman closed the nomination for BOR Chairperson.
Second: Regent Peter seconded the motion.
Discussion: None
Vote: Unanimous
2. BOR Vice-Chairperson

Nomination: Regent Orsini nominated Regent Elaine Hocog Orilla to serve as the BOR Vice-Chairperson.
Second: Regent Peter seconded the nomination and closed nominations.
Discussion: None
Vote: Unanimous

3. BOR Treasurer – Chairperson Younis indicated that Regent Rabauliman will remain as BOR Treasurer.

VI. ADJOURNMENT

The meeting adjourned on Friday, October 8, 2010.

The next regular board meeting is tentatively scheduled for December 2010.