I. PRELIMINARY MATTERS

Attendance:

**Board of Regents:** Regent Janet Han King, BOR Chairperson; Regent Maria (Paz) Younis, Regent Elaine Hocog Orilla, Regent Frank Rabauliman and Regent Andrew Orsini.

**Excused Absent:** Regent Malua T. Peter, Regent Charles Cepeda, and Staff Senate President Clarice A. Deleon Guerrero.

**Honorary Members:** Larry Lee, Faculty Senate President; Randall Nelson, Staff Senate Vice-President; and Daniel Kintol, ASNMC Acting President.

**College Staff and Faculty:** Lorraine T. Cabrera, Interim President; Frankie Eliptico, OIA Director; Dawn Chryystal Revilla, Acting CFAO; Dr. Patrick Moran, School of Education Director; Dr. John Griffin, Business Department Chair; Joyce Taro, Academic Programs & Services; Bobbie Merfalen, Dean of Academic Programs & Services; Daisie Camacho, Acting IT Director; Leo Pangelinan, Dean of Student Services; Lisa Hacskaylo, Institutional Reseacher; David Attao, Acting Dean of COMPASS; Galvin Deleon Guerrero, Accreditation Liaison Officer/OIE Director (via Skype); and Helen Camacho, Office of Institutional Advancement (Recorder).

**Others:** Jesse Borja, NMC Legal Counsel; Mark Scoggins, NMC Legal Counsel; Moneth Deposa, Saipan Tribune Reporter; Junhan Todeno, Marianas Variety Reporter; Ivan Mereb, Legislative Aide; and Rep. Joseph M. Palacios, 17th CNMI Legislature.

The Regular Meeting of the Board of Regents was called to order on Friday, July 16, 2010, at 4:03 p.m. in the BOR Conference room at the Northern Marianas College, Saipan campus.

A. Roll Call

BOR Chairperson Janet Han King called roll call. Five members of the Board of Regents were present. Regent Peter and Regent Cepeda were absent (excused).

B. Review and Adoption of Agenda
Motion: Regent Younis moved to adopt the agenda with amendments to add under the Fiscal & Legislative Committee Report 1(b) “Presidential Search Committee.”
Second: Regent Orilla seconded the motion.
Vote: The motion passed unanimously.

Motion: Regent Rabauliman moved to add under the Fiscal & Legislative Committee Report 1(c): “NMC Property Management and Accounting Manual.”
Second: Regent Younis seconded the motion.
Vote: The motion passed unanimously.

Motion: Regent Oriila moved to adopt the agenda with the changes.
Second: Regent Younis seconded the motion.
Vote: The motion passed unanimously.

C. Review and Adoption of Minutes

1. April 30, 2010 – Regular meeting
2. May 6, 2010 – Special meeting
3. May 26, 2010 – Special meeting

Motion: Regent Orsini moved to adopt the meeting minutes for the April 30, 2010, Regular meeting, May 6, 2010, Special meeting, and May 26, 2010, Special meeting subject to any further corrections.
Second: Regent Orilla seconded the motion subject to changes that may need to be made.
Discussion:
   a) May 6, 2010 Special meeting –
      Correction: delete the statement “defend the budget” and replace with “supported the NMC administration in defending the budget”

Vote: The motion passed unanimously.

II. PUBLIC COMMENTS/MISCELLANEOUS

At this point, Chairperson King welcomed everybody who was present for the meeting. She encouraged the public to take this opportunity as provided on item two of the agenda. Chairperson King set some ground rules and welcomed the first public speaker.

1. Lisa Hacskaylo, Institutional Researcher, was present to speak before the Board about the current situation of the College. Lisa expressed appreciation for having been an employee of the College for twenty years now. She was gravely concerned that the College might lose its accreditation and shut down. She asked that everyone pull together as an institution and as a community so that the College can prove to WASC that its accreditation deserves to be reaffirmed.

2. Ivan Mereb Jr., formerly ASNMC President, addressed the Board about the issue of Show Cause. He stated that he is a huge advocate of the College and asked that the Board come together for the betterment of the students, staff, faculty and the community as a whole.

3. Joyce Taro addressed the Board about the current situation of the College. She has been an employee of the College since 1997. Ms. Taro also stated that individuals need to come to the realization that everyone is responsible for this College and people need to be accountable for their actions.
III. REPORTS

A. ASNMC Report

Daniel Kintol, ASNMC Acting President, outlined some of the ASNMC activities for Summer 2010 (handout provided). He also noted the recent graduation of Milescelyn Rodriguez, former ASNMC President. Mr. Kintol noted some corrections in the report. They are as follows:

1. Major Activities – strike the portion about the ASNMC officers attending the conference in Atlanta, Georgia.
2. Ms. Milescelyn Rodriguez graduated with her degree in Nursing, and Mr. Kintol is now the ASNMC Acting President.

B. Staff Senate Report

Staff Senate Rep. Randall Nelson provided a report (see attached handout). The Staff Senate will be gathering soon to discuss the Show Cause status.

C. Faculty Senate Report

Faculty Senate President Larry Lee provided a report (see attached handout). Elections were held for the upcoming academic year.

D. President’s Report

Interim President Cabrera provided a report (see attached handout) on recent events. She highlighted the following:

1. 29th Charter Day 2010 was a huge success.
2. 30th Commencement Exercise celebration on Saipan.
3. Attended the ABE Commencement Exercise in Tinian and Rota (mass and banquet).
4. Interim President and members of the Board of Regents met with the Senate Committee on Fiscal Affairs.
5. Campus guided tour with some members of the 17th CNMI Legislature.
6. BECA met with the Interim President to go over Facilities Master Plan.
7. ACCJC presentation to the commission members in San Francisco that included a question and answer session.
8. PPEC Boardsmanship Training held at the Honolulu Community College.
9. Board Retreat held at the Honolulu Community College.
10. Extensive meetings with the Commonwealth Utilities Corporation.
11. Met with Mr. Spensin James, College of Micronesia President/PPEC President
12. Met with Thelma Inos, Director for DPW Energy Division
13. Met with Misty Conrad, Energy National renewable laboratory
14. Attended the WASC training for new CEO’s in Long Beach, California.
15. Traveled to Olympia, Washington and met with individuals from various community colleges on how to formulate a plan for a new concept called Learning Communities.
16. Commission report – Show Cause sanction
17. Attended the PPEC meeting for Community College Presidents in Kona, Hawaii.
18. Met with ASNMC Officers to address the concerns of the students regarding the Show Cause status.
Chairperson King requested the Interim President to provide the Board with a status report on some important matters such as the concept of Learning Communities and the proposed Memorandums of Agreement. Galvin Deleon Guerrero, Accreditation Liaison Officer /OIE Director (via Skype 12am Pacific Standard Time) indicated that the proposed MOA is a good step for all the parties involved to formalize their commitment to Northern Marianas College and its autonomy.

Chairperson King briefly touched on the matter of travels performed by the Interim President in the past month. She stated that the Board trusts her decision to perform these necessary travels but to keep the Board abreast of her travel plans. Galvin Guerrero, ALO, pointed out that Standard IV b.2 clearly defines that the Board needs to give the President some leeway to making those kinds of decisions.

1. CFAO Financial Report – Tabled until the return of the CFAO. A substantive report will be provided then.

Break called at 5:05p.m.
Back at 5:33p.m.

E. BOR Standing Committees

1. Fiscal & Legislative Committee
   a. FY2007, FY2008 and FY2009 Audits – Tabled and schedule meeting with CFAO; a matrix will be provided to show recurring audit findings.
   b. Presidential Search Committee Budget - Tabled and returned back to the Program Committee for further review and to prepare a detailed spending summary.
   c. NMC Property & Accountability Manual
      Motion: Regent Rabauliman moved to approve the proposed revision of the NMC Property & Accountability Manual, section 5 Policy item (b) from once a year to once every two years.
      Second: Regent Orilla seconded the motion.
      Vote: Unanimous.

2. Personnel Committee
   Regent Orsini, Personnel Committee Chairperson, reported that the compensation package should be completed in September. Larry Lee provided an oral update report. He indicated that the Human Resources Policies Task Force has been meeting every week and a draft of the HR policy and procedures should be ready before the beginning of the Fall semester.

3. Program Committee
   a. Boardsmanship Training Report /follow up plan
      As part of the Board’s ongoing efforts to undergo its own training requirements, Regent Younis, Program Committee Chairperson, indicated that a series of training sessions is going to be scheduled so that the Board can cover the remainder of the materials provided during the PPEC Boardsmanship training in June 2010.

IV. OLD BUSINESS

a. WASC Accreditation Update – Interim President Cabrera reported that on July 6, 2010, she received an email from Dr. Barbara Beno stating that the ACCJC had placed NMC under Show
Cause. The College has until October 15, 2010 to submit a Show Cause report. A special visit will be conducted in November 2010. A closure plan is also due in late October.

V. NEW BUSINESS

a. Election of Officers
   Tabled for next meeting.

b. Board Resolution No. 2010-03: Presidential Search Committee (Amendment)

   Motion: Regent Younis moved to amend B.R. 2010-03 to make the following changes:
   
   1. Change from eleven (11) members to nine (9) members
   2. 6 members make a quorum

   Second: Regent Orilla seconded the motion.
   Vote: Unanimous.

c. ACCT Training

   Interim President Cabrera informed the Board that funds have been identified through the ARRA grant for the ACCT training in Washington D.C. All six members of the Board can attend the Leadership and Governance training.

VI. EXECUTIVE SESSION

   (At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential.)

   Motion: Regent Younis moved to go into executive session at 6:58p.m.
   Second: Regent Orilla seconded the motion.
   Vote: Unanimous.

   For the record, executive session ended at 7:48p.m. on July 16, 2010.

   a. New policies for consideration
      Tabled for next meeting and referred to the Program Committee for review and subsequently will be presented to the full board for action.

   b. 30th Anniversary Activities
      Motion: Regent Orsini moved to allow the Foundation Board to spearhead the 30th Anniversary/Gala Activities.
      Second: Regent Younis seconded the motion.
      Vote: Unanimous.

VII. ADJOURNMENT

   Motion: Regent Younis moved to recess the meeting. The meeting recessed at 8:02p.m. on July 16, 2010.
   Second: Regent Rabauliman seconded the motion.
   Vote: Unanimous.

   The Board scheduled the continuation of the meeting for Friday, July 23, 2010 at 3:00p.m.
MINUTES OF THE
BOARD OF REGENTS
Regular Meeting
Friday, July 16, 2010
Continued on Friday, July 23, 2010
Continued on Friday, July 30, 2010
Continued on Tuesday, August 31, 2010
3:54p.m.

I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Regent Janet Han King, BOR Chairperson; Regent Maria (Paz) Younis, Regent Elaine Hocog Orilla, Regent Frank Rabauliman and Regent Andrew Orsini.

Excused Absent: Regent Malua T. Peter

Honorary Members: Larry Lee, Faculty Senate President; Clarice A. Deleon Gurrero, Staff Senate President; and Daniel Kintol, ASNMC Acting President.

College Staff and Faculty: Lorraine T. Cabrera, Interim President; Frankie Eliptico, OIA Director; and Helen Camacho, Office of Institutional Advancement (Recorder).

Others: Jesse Borja, NMC Legal Counsel; Michael Dotts, NMC Legal Counsel (via Phone)

The continuation of the Regular Meeting of the Board of Regents was called to order on Friday, July 23, 2010, at 3:54p.m., in the BOR Conference room at the Northern Marianas College, Saipan campus.

A. EXECUTIVE SESSION

(At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

Motion: Regent Rabauliman moved to go into executive session on July 23, 2010, at 3:58p.m.
Second: Regent Orilla seconded the motion.
Vote: Unanimous.

For the record, the executive session ended at 5:37p.m. on Friday, July 23, 2010, and the regular meeting continued.
B. ELECTION OF OFFICERS

1. BOR Chairperson
2. BOR Treasurer

Motion: Regent Younis moved to continue the current leadership of Regent King as BOR Chairperson and Regent Rabauliman as BOR Treasurer.
Second: Regent Orilla seconded the motion.
Vote: Unanimous.

C. ADJOURNMENT

Motion: Regent Orilla moved to recess the meeting until Friday, July 30, 2010 at 3:00p.m.
Second: Regent Orsini seconded the motion.
Vote: Unanimous.
Others: Mike Johnson, Deloitte & Touche; Jesse Borja, NMC Legal Counsel and Michael Dotts, NMC Legal Counsel.

The continuation of the Regular Meeting of the Board of Regents was called to order on Friday, July 30, 2010, at 4:09 p.m., in the BOR Conference room at the Northern Marianas College, Saipan campus.

II. EXECUTIVE SESSION
(At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

Motion: Regent Rabauliman moved to go into executive session
Second: Regent Orilla seconded the motion.
Vote: Unanimous.

For the record, Regent Younis cannot participate in this executive session because she is participating in the meeting via teleconference. She has been excused from this section of the meeting.

III. Fiscal & Legislative Committee

a. FY2007, FY2008 and FY2009 Financial Audits
Mike Johnson of Deloitte & Touche provided an overview of the FY2009 Financial statements and the Compliance and Internal Control reports. He also sought the Board’s attention to the management letter and the audit adjustments.

b. Procurement Policies & Procedures
Tabled for more review.

IV. ADJOURNMENT

Motion: Regent Rabauliman moved to recess the meeting until Friday, August 13, 2010.
Second: Regent Orsini seconded the motion.
Vote: Unanimous.
I. PRELIMINARY MATTERS

Attendance:

**Board of Regents:** Regent Janet Han King, BOR Chairperson; Regent Elaine Hocog Orilla, Regent Frank Rabauliman, Regent Andrew Orsini and Regent Maria (Paz) Younis

**Excused Absent:** Regent Malua T. Peter

**Honorary Members:** Larry Lee, Faculty Senate President, Clarice A. Deleon Guerrero, Staff Senate President and Daniel Kintol, ASNMC Acting President.

**College Staff and Faculty:** Lorraine T. Cabrera, Interim President; Frankie Eliptico, OIA Director; Galvin Guerrero, ALO/OIE Director; Anita Camacho, PPMO Director; Skep Palacios, Budget Analyst; Joyce Taro, APS; Bobbie Merfalen, Dean of Academic Programs & Services; Henry Hofschneider, CFAO, and Helen Camacho, Office of Institutional Advancement (Recorder).

**Others:** Jesse Borja, NMC Legal Counsel, Mark Scoggins, NMC Legal Counsel, Michael Dotts, NMC Legal Counsel.

The continuation of the Regular Meeting of the Board of Regents was called to order on Tuesday, August 31, 2010, at 3:31p.m., in the BOR Conference room at the Northern Marianas College, Saipan campus.

II. FISCAL & LEGISLATIVE COMMITTEE REPORT

a. Procurement Policy and Procedures

(Chairperson King requested to put this matter on hold and go out of agenda to accommodate the report that Attorney Michael Dotts, NMC Legal Counsel, needs to make to the Board)

III. LEGAL MATTERS

Attorney Michael Dotts provided a brief update on the status of the Dr. Fernandez case. A trial date has been set for April 19, 2011. Other deadlines include schedules for discoveries, disclosure of expert witnesses, substantive motions, and motions for summary judgement. The assigned judge is Frances Tydingco Gatewood.

IV. FISCAL & LEGISLATIVE COMMITTEE REPORT

1. NMC PROCUREMENT POLICY AND PROCEDURES

**Motion:** Regent Rabauliman moved to adopt the Procurement Policy and Procedures for publication.

**Second:** Regent Orilla seconded the motion.

**Vote:** Unanimous.

The Board instructed the staff to transmit the Policies to the Office of the Attorney General for publication.

V. PROGRAM COMMITTEE REPORT

Regent Younis, Program Committee Chairperson, provided the Board with an update of the outcome of the committee meeting. She stated that Galvin Guererro, ALO/OIE Director, provided them with the
Accreditation action plan to include long-term and short-term goals. Regent Younis also presented the proposed schedule for the continuation of the PPEC Boardsmanship Training. The first session will be on Wednesday, September 8, 2010 from 11:30am – 1:00p.m. The session will be held every other Wednesday for the rest of the year.

VI. EXECUTIVE SESSION
(At any time during the scheduled meeting, the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

Motion: Regent Orilla moved to go into executive session. Executive session was called at 4:35p.m. on August 31, 2010.
Second: Regent Younis seconded the motion.
Vote: Unanimous.

For the record, the executive session ended at 5:25p.m. on August 31, 2010.

VII. ADJOURNMENT

The meeting adjourned at 5:30p.m on August 31, 2010.