I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Regent Juan T. Lizama, BOR Chairperson; Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Frank M. Rabauliman, Treasurer; Regent Maria (Malua) T. Peter and Regent Andrew Orsini via telephone conference.

Honorary Members: Clarice Arriola, Staff Senate President; and Matt Pastula representing Larry Lee, Faculty Senate President.

Excused absent: Antonio Tiples, ASNMC President

College Staff and Faculty: Lorraine T. Cabrera, Interim President; Matthew Pastula, Library Services; Skep Palacios, President’s Office; Leo Pangelinan, Dean of Student Services; Joyce Taro, Academic Programs & Services; Dawn Chrystal Revilla, Acting CFAO; Karla Mareham, Finance Office; Frankie Eliptico, OIA Director; Farah Younis, Marketing Manager; Maria Aguon via telephone conference on Tinian; Frank Norita via telephone conference on Rota; and Helen Camacho, Office of Institutional Advancement (Recorder).

Others: Jesse Borja, NMC Legal Counsel; Moneth Deposa, Saipan Tribune News Reporter

The Special Meeting of the Board of Regents was called to order on Monday, February 28, 2011, at 10:27 a.m. in the BOR Conference Room at the Northern Marianas College, Saipan campus.

A. Roll Call

BOR Chairperson Juan T. Lizama called roll. Five members of the Board of Regents were present, with Regent Orsini participating via telephone conference. (Regent Malua Peter had joined the meeting a few minutes after roll was called.)

B. Review and Adoption of Agenda
Motion: Regent Orilla moved to adopt the agenda.
Second: Regent Rabauliman seconded the motion.
Vote: The motion passed unanimously.

II. PUBLIC COMMENTS/MISCELLANEOUS – None

III. New Business

A. BOR Resolution No. 2011-02 – To update bank signatories

Regent Lizama requested that Interim President Lorraine T. Cabrera read aloud to those in attendance the BOR Resolution No. 2011-02. The following is an excerpt of that resolution:

“A resolution designating Lorraine T. Cabrera, Interim President of the Northern Marianas College or anyone legally acting in that capacity, and Chief Administrative and Financial Officer (CFAO) to be signatories to all checks drawn from Northern Marianas College bank accounts at Bank of Guam, First Hawaiian Bank, and Bank of Hawaii. The signature of this chairperson or the vice chairperson of the Board of Regents shall serve as the substitute signature in the event the Interim President of NMC or CFAO is unavailable. Further that this designation shall be valid unless otherwise contrary to applicable law or regulations until withdrawn or amended by formal Board action.”

Regent Rabauliman informed the board that BOR Resolution No. 2011-02 was reviewed by the BOR Fiscal and Legislative Committee during a recent meeting. Regent Rabauliman also informed the Board that the Committee recommended that the Board adopt the resolution. Regent Rabauliman further discussed the delegation process indicated if the Interim President and/or CFAO are unavailable.

Regent Peter arrived to participate in the special meeting at 10:32 a.m.

Motion: Regent Orilla moved to adopt BOR Resolution No. 2011-02.
Second: Regent Peter seconded the motion.
Vote: The motion passed unanimously.

B. 2012 Appropriations Budget

Regent Rabauliman summarized the 2012 Appropriation Budget Request. The nearly $7.6 million request will be used primarily to fund personnel salaries for 150 full time employees, benefits, and utility costs. The 2012 budget request presents a nearly 10% increase from last year’s appropriations request.

The subtotal of $7,596,259 does not include funds for the Apprenticeship Program, whose funding earmark has been suspended for the past several years. The amount
sought for the Apprenticeship Program (as mandated by Public Law 15-5) is approximately $3 million, which has been included in NMC’s budget request.

The increase in the amount being requested can be attributed to the following: the increase in NMC’s retirement contribution from 11% to 30%, the addition of critical positions identified through NMC's program review process, and the merger of funding streams.

Also noted is that some positions at the College are being funded through the American Recovery and Reinvestment Act and since that funding is ending, the College deems it necessary to continue the funding. Also, in the past NMC had been receiving separately-appropriated funds under Public Law 10-66 to pay for salaries of those under NMC’s nursing, business, and education programs. The 2012 budget aims to consolidate these salaries under one account.

The Regents then discussed issues concerning the 2012 budget including the probability of the budget being reduced due to overall government budget cuts, justification for certain funds and positions at the College, and prioritization of funds.

**Motion:** Regent Rabauliman moved to pass the 2012 Appropriations Budget Request.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed unanimously.

**IV. Executive Session**

(At any time the scheduled meeting, the board of regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

**Motion:** Regent Peter motioned to move into executive session at 10:55 a.m. on Monday, February 28, 2011.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed unanimously.

For the record, Regent Orsini did not participate during the executive session portion of the meeting pursuant to Board Policy on meetings via VTC No. 1015.9. The executive session ended at 11:51 a.m. on Monday, February 28, 2011. The board did not take any action after the executive session.

**V. Adjournment**

**Motion:** Regent Lizama moved to adjourn the meeting at 11:51 a.m. on Monday, February 28, 2011.

**Second:** Regent Peter seconded the motion.

**Vote:** The motion passed unanimously.

The meeting ended at 11:51 a.m on Monday, February 28, 2011.