MINUTES OF THE
BOARD OF REGENTS
Regular Meeting
Friday, December 06, 2013
Continued on Monday, December 16, 2013
Continued on Tuesday, December 17, 2013
1:15p.m.

PRELIMINARY MATTERS
The Regular Meeting of the Board of Regents was called to order at 1:15p.m. on Friday, December 06, 2013, BOR Conference Room, NMC Saipan Campus.

Pro-Tem Chairperson Regent Elaine Hocog Orilla called roll call. Six members of the Board of Regents were present. A quorum was established. Regent Orilla welcomed the newest member on the board, Dr. Elizabeth D. Rechebei. Regents Lizama and Peter also re-nominated and confirmed to serve another term.

ROLL CALL

Members Present:
Regent Elaine Hocog Orilla, Pro Tem Chairperson
Regent Maria (Malua) T. Peter
Regent Michaela U. Sanchez
Regent Elizabeth D. Rechebei
Regent Juan T. Lizama
Regent Frank M. Rabauliman
Regent William S. Torres via by phone.

Seven (7) members present, there is a quorum.

NMC Staff /Faculty Present:
Sharon Y. Hart, Ph.D - Executive Secretary to the Board of Regents/NMC President
Helen B. Camacho - Board Secretary (Recorder)

Legal Counsel:
Jesus C. Borja, NMC Board of Regents Legal Counsel

Members of the Public:
There is no public comment.

ADOPTION OF AGENDA
Regent Lizama moved to adopt the December 06, 2013 Regular meeting agenda and seconded by Regent Sanchez; all are in favor, the motion passed.

**MEETING MINUTES FOR ADOPTION**
Regent Lizama moved to table this item and seconded by Regent Rabauliman; all are in favor, the motion passed.

**PUBLIC COMMENTS**
Individuals may orally testify on items on the agenda during the Public Comment Period. Written testimony is also accepted. Testifiers are requested to limit their testimony for five (5) minutes. – There is no public comment.

**ELECTION OF BOR OFFICERS**
Regent Torres motioned to do a consolidated election to a single motion by the identification of office and the individual and seconded by Regent Peter; all are in favor, the motion passed.

1. **Chairperson**
Regent Orilla opened the nomination for Board Chairperson. Regent Sanchez nominated Regent Frank M. Rabauliman as BOR Chairperson and seconded by Regent Peter. Regent Rabauliman accepted the nomination. Regent Lizama moved to close the nomination and seconded by Regent Peter.

2. **Vice-Chairperson**
Regent Rechebei nominated Regent Lizama for Vice-Chairperson and seconded by Regent Peter. Regent Lizama respectfully declined the nomination.

Regent Rabauliman nominated Regent Orilla and seconded by Regent Peter. Regent Rechebei moved to close nominations and seconded by Regent Peter. Regent Orilla accepted the nomination.

3. **Treasurer**
Regent Rabauliman nominated Regent Torres. Regent Torres respectfully declined the nomination. Regent Rechebei nominated Regent Lizama. Regent Lizama respectfully declined the nomination. Regent Lizama nominated Regent Peter and seconded by Regent Rechebei. Nominations are closed. Regent Peter accepted the nomination.

By acclimation, the newly elected officers are as follows:
- Regent Frank M. Rabauliman – BOR Chairperson
- Regent Elaine Hocog Orilla – BOR Vice-Chairperson
- Regent Maria (Malua) T. Peter – BOR Treasurer

Regent Orilla turned over the seat to the newly elected Board chairperson and also thanked the members for their vote of confidence as Vice-Chairperson. Regent Torres requested for a quick break. The request was granted.

BOR Chairperson Frank M. Rabauliman called the meeting back to order and also provided some comments. President Hart provided some comments and thanked the outgoing chair and committee chairs for all the hard work this past year especially in dealing with accreditation.
BOR Chairperson Rabauliman assigned the following committee chairpersons:
1. Personnel Committee – Regent Juan T. Lizama
2. Fiscal Committee – Regent William S. Torres
3. Program Committee – Regent Elizabeth D. Rechebei

REPORTS AND ACTION FROM STANDING COMMITTEES
1. Program Committee – Tabled.
2. Personnel Committee – Tabled.

NMC EXECUTIVE REPORTS
NMC President’s Report:
Sharon Y. Hart, Ph.D., NMC President provided an update. A copy of her monthly report for December 2013 is provided in the packet. She highlighted the following:

1. NMC is hosting Dr. David Longanecker, CEO of WICHE. Dr. Longanecker visited with numerous groups within the college and also addressed the participants at the 19th Micronesian Chief Executives’ Summit.
2. NMC Foundation has a new Executive Director, Mr. Richard Villagomez.
3. Start Smart sessions were held on Rota and Saipan.

Chief Financial Officer Report:
Tracy M. Guerrero, Chief Financial Officer provided an update (handout provided) on the current financial status of the college. CFO Guerrero highlighted the following:

1. Overall Statement of Revenues and Expenditures
2. FY2013 Consolidated Statement of Revenues and Expenditures (Unaudited as of December 2013).
3. FY2014 YTD Consolidated Statement of Revenues and Expenditures (Unaudited as of December 2013).

LEGISLATIVE UPDATES
Frankie M. Eliptico, ERO Director provided an update. He highlighted the following:

1. The governor signed the Mission Statement bill that gave the NMC Board of Regents the authority to establish a mission statement into law two weeks ago.
2. Senate Bill 18-17: Student regent bill that proposes to add a regent who is a student to the board of regents with all the power and the authority as all the other board members. The House of Rep met recently on this but did not act on it.
3. A resolution was passed thanking Dr. Longanecker for his assistance in helping the college in its meeting with the U.S. Department of Education during the issue with the Title IV funding for the School of Education.
4. Re-establish the Quarterly Meetings with both the House and Senate committees on Education.

STUDENT ACHIEVEMENT DATA REPORT
Jacqueline P. Che, Office of Institutional Effectiveness Director provided an analysis report on the Student Achievement data and College completion rates and the impact of
remedial education. A greater portion of the report talks about remedial education. There was some discussion on what the national level is suggesting to colleges to be doing. In reviewing the data, President Hart stated that she is concerned with the results. President Hart shared some reading materials called “The Game Changers” and highlighted the portion about prerequisite remediation.

EXECUTIVE SESSION
Regent Orilla moved to go into executive session and seconded by Regent Peter. All members voted yes, the motion passed. Executive session ended at 4:05p.m. Upon convening the meeting, no actions were taken.

Chairperson Rabauliman called the meeting back to order on Friday, December 06, 2013.

SPRING CALENDAR 2014 – SPECIAL PROJECTS
President Hart informed the board that because many of the staff and faculty will be on winter break, she is going to authorize all departments to focus on special projects from December 26, 2013 through January 3, 2014. If no projects are assigned, employees will be expected to report to work on normal workdays during this break or else annual leave must be requested and approved. There were some discussions, the board agreed to the proposal but also emphasized that there has to be accountability.

BOARD MEETING ASSESSMENT
BOR Calendar - President Hart provided a copy of the BOR calendar for their information.

Chairperson Rabauliman motioned to recess the meeting for Monday, December 16, 2013 at 11:00a.m. There were no objections, the motion passed.
ROLL CALL

Members Present:
BOR Chairperson Frank M. Rabauliman
Regent Elaine Hocog Orilla, Vice-Chairperson
Regent Maria (Malua) T. Peter, Treasurer
Regent Juan T. Lizama
Regent Michaela U. Sanchez
Regent Elizabeth D. Rechebei
Regent William S. Torres.

NMC Staff/Faculty:
Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President
Helen B. Camacho, Board Secretary (Recorder)

Legal Counsel:
Jesus C. Borja - Board of Regents Legal Counsel

Members of the Public:
None.

EXECUTIVE SESSION
Regent Peter motioned to move into executive session and seconded by Regent Orilla. There were no objections, the motion passed. Upon convening the meeting, no actions were taken. The board agreed to recess the meeting for Tuesday, December 17, 2013.

MINUTES OF THE BOARD OF REGENTS
Regular Meeting
Friday, December 06, 2013
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Continued on Tuesday, December 17, 2013
1:00p.m

PRELIMINARY MATTERS
The Regular Meeting of the Board of Regents that recessed on Monday, December 16, 2013 was called back to order at 1:00p.m on Tuesday, December 17, 2013, BOR Conference Room, NMC Saipan Campus. Chairperson Frank M. Rabauliman presided over the meeting.
ROLL CALL

Members Present:
BOR Chairperson Frank M. Rabauliman
Regent Elaine Hocog Orilla, Vice-Chairperson
Regent Maria (Malua) T. Peter, Treasurer
Regent Juan T. Lizama
Regent Michaela U. Sanchez
Regent Elizabeth D. Rechebei
Regent William S. Torres.

NMC Staff / Faculty:
Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President
Helen B. Camacho, Board Secretary (Recorder)

Legal Counsel:
Jesus C. Borja - Board of Regents Legal Counsel

EXECUTIVE SESSION
Chairperson Rabauliman called the meeting back to order and moved into executive
session at 1:00p.m on Tuesday, December 17, 2013. Executive session ended at 1:25p.m.

Regent Orilla moved to rise out of executive session and seconded by Regent Sanchez.
All seven members agreed and the motion passed.

PERSONNEL MATTER
Upon convening the meeting, the board took the following action:
Regent Lizama moved to adopt the employment contract and the associated terms and
conditions for Dr. Sharon Y. Hart, NMC President and seconded by Regent Orilla. All
seven members voted yes, the motion passed.

BOARD MEETING ASSESSMENT
BOR Calendar – A copy of the board calendar was provided.

BOARD PLANNING SESSION
1. Schedule Next Regular Meeting
   • January 16, 2014 – Committee Meetings
   • January 17, 2014 – Regular Meeting
2. December/January Meeting Agenda items
   • College Completion Data
   • Proposed 5 Year Strategic Plan
   • ACCT National Legislative Summit in February
   • 2015 Budget
   • Tuition and Fees
ADJOURNMENT
Regent Orilla moved to adjourn the meeting and seconded by Regent Sanchez. All seven members voted yes, the motion passed. The meeting ended at 1:55p.m on December 17, 2013.