I. PRELIMINARY MATTERS

Attendance:

Board of Regents: Juan T. Lizama, BOR Chairperson; Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Frank M. Rabauliman; Regent Maria (Malua) T. Peter; Regent Andrew L. Orsini; Regent William S. Torres and Regent Michaela U. Sanchez.

Honorary Members: Alex Shen, Honorary Regent/ASNMC President; Amanda Diaz, Honorary Regent/Faculty Senate President.

College Staff and Faculty: Dr. Sharon Y. Hart, Executive Secretary to the Board of Regents/NMC President; Frankie M. Eliptico, External Relations Director; Velma C. Deleon Guerrero, Liberal Arts Coordinator; Amanda Allen, Accreditation Liaison Officer; Cindy Guerrero, SOE Instructor; and Helen B. Camacho, Board Secretary (Recorder).

Others: Jesus C. Borja, NMC Legal Counsel.

The Regular Meeting of the Board of Regents was called to order at 3:00p.m. on Wednesday, May 01, 2013, BOR Conference Room, NMC Saipan Campus.

a. Roll Call

Juan T. Lizama, BOR Chairperson called roll call. Seven members of the Board of Regents were present. A quorum was established.

b. Review and Adoption of Agenda

BOARD ACTION:

Regent Orilla motioned to adopt the agenda and seconded by Regent Peter. All members voted yes, the motion passed.

c. Review and Adoption of Minutes
November 09, 2012 Continued on November 13, 2012 – Regular Meeting  
December 21, 2012 Regular Meeting  
December 28, 2012 Special Meeting  
January 07, 2013 - Special Meeting  
February 05, 2013 – Regular Meeting  
February 19, 2013 – Special Meeting  
February 27, 2013 Continued on March 7, 2013 – Special Meeting  
April 09, 2013 – Special Meeting

**BOARD ACTION:**

Regent Torres motioned to adopt the meeting minutes subject to changes if any at the next meeting. Regent Orilla also noted a typo-error and to reflect that the February 27, 2013 meeting continued on March 7, 2013. There was some discussion about complying with the Open Government Act. After much discussion, the members voted to approve all of the meeting minutes. All six voted yes, the motion passed.

**II. PUBLIC COMMENT PERIOD:** Individuals may orally testify on items on this agenda during the Public Comment Period. Written testimony is also accepted. Testifiers are requested to limit their testimony for five (5) minutes.

1. Joyce Taro, a private citizen was present to speak before the board. She raised some concerns about the leadership of the institution and general concerns related to accreditation. Ms. Taro asked the board to consider all matters that have been presented to them.

2. Marie Coleman, a private citizen was also present to speak, however, she decided to reserve her comments at this time. She stated that it is her hope that the Board is here to represent the public. Ms. Coleman also indicated that the staff climate survey is complete but will not be able to share the results at this time.

3. Larry Lee was also present to speak to the board about the president’s contract. He also talked about the recent no confidence vote that the president received from the faculty, the exorbitant travel and recent departure of Ms. Loly Kingzio who has been with the college for many years. Mr. Lee talked about much needed full time faculty.

4. Tim Baker gave some comments. He indicated that the board works hard. Everyone has valid concerns and would hate to see the college suffer. Tim Baker added that everyone should find an avenue to better communicate their opinion and concerns about things.

**III. BOARD CHAIR’S REMARKS** – Chairperson Lizama provided some comments. He indicated that the board has a very difficult and demanding job. The ultimate job of the regents is to do what is best for the institution. The recent training held in San Francisco allowed him to meet with other chairpersons of other institutions and was able to exchange views and experiences.

**IV. WASC ACCREDITATION UPDATE** – Amanda Allen, Accreditation Liaison Officer provided a brief update and highlighted the following:
1. ACCJC Annual and Fiscal Report completed.
2. ACSCU report that is due to the Senior Commission is pending and will be completed
soon.
3. Invited and encouraged everyone to attend College Hour where updates are given to the
college community.

V. OLD BUSINESS –

1. **Performance Evaluation of the NMC President** – Tabled for Executive Session.
2. **BOR Committee Structure** – Dr. Hart informed the board that the consultant is currently
working with them in addressing this particular agenda in the form of policy. This item is
tabled for next meeting. Chairperson Lizama assigned the BOR Policy Committee for this
particular agenda to include all members of the board. A schedule was set for next week.

Break called at 4:10p.m. on May 01, 2013. Break ended at 4:16p.m. Chairperson Lizama
called the meeting back to order.

3. **BOR Calendar** - Dr. Hart presented the BOR Calendar. A three-month calendar was
recommended.

VI. NEW BUSINESS

1. **NMC as a WICHE designated undergraduate institution** – Tabled.
2. **Presidential Goals** – Tabled for the latter part of the agenda.

VII. LEGISLATIVE UPDATES -

Frankie Eliptico, External Relations Director provided a report. He presented on two
legislative bills.

1. **Senate Bill 18-24** – To Repeal Section V, Requirement of attendance at NMC, in its
entirety; and for other purposes. The purpose of Senate Bill 18-24 aims to remove the
requirement that students must attend the Northern Marianas College for their first two years
of college. This bill was introduced on April 19, 2013 and authored by Senator Pete Reyes.
The administration is recommending to oppose the bill.

**BOARD ACTION:**

Regent Peter motioned to oppose Senate Bill 18-24 and seconded by Regent Orilla. All Five
members voted yes, the motion passed.

Yes – Regent Orilla
    Regent Rabauliman
    Regent Orsini
    Regent Sanchez
    Chairperson Lizama

No - Regent Torres
2. **House Bill 18-58** – To reauthorize the NMC Apprenticeship Program consistent with Title 3 section 1356 of the CNMI Code. The purpose of House Bill 18-58 aims to reauthorize the NMC Apprenticeship Program, which was initially and statutorily established by Public Law 15-5, enacted in 2006. P.L. 15-5 provided a 5-year window for the NMC Apprenticeship Program and required legislative action for its reauthorization. The 5-year window had presumably expired in April 2011. The administration is recommending support of the bill.

**BOARD ACTION:**

Regent Orilla motioned to support the bill and seconded by Regent Peter. Regent Torres believes that the board should not support the bill in its present form unless funding is available to make this a reality. After much discussion, the board unanimously approved the support of the bill. The motion passed.

Recess called at 5:08 p.m on Wednesday, May 01, 2013 for Thursday, May 02, 2013 at 9am.

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I. PRELIMINARY MATTERS

Attendance:

**Board of Regents:** Juan T. Lizama, BOR Chairperson; Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Frank M. Rabauliman; Regent Maria (Malua) T. Peter; Regent Andrew L. Orsini; Regent William S. Torres and Regent Michaela U. Sanchez.

**College Staff and Faculty:** Dr. Sharon Y. Hart, Executive Secretary to the Board of Regents/NMC President; Frankie M. Eliptico, External Relations Director; Velma C. Deleon Guerrero, Liberal Arts Coordinator; Amanda Allen, Accreditation Liaison Officer; Cindy Guerrero, SOE Instructor; Lorraine T. Cabrera, ABE Director and Helen B. Camacho, Board Secretary (Recorder).

**Others:** Jesus C. Borja, NMC Legal Counsel.
The Regular Meeting of the Board of Regents that recessed on May 01, 2013 was called back to order at 9:30 a.m. on Thursday, May 02, 2013, BOR Conference Room, NMC Saipan Campus. All seven members were present, a quorum is established.

II. REPORTS
   a. Program Highlights – Adult Basic Education (ABE)

Lorraine T. Cabrera, ABE Director provided a brief summary of the mission and goals of the ABE department. She highlighted the following:

1. To improve competency levels in language arts and mathematics to empower adult learners to participate more fully in community life.
2. To prepare adults, who are parents, to become effective teachers of their children.
3. Prepare adult learners who did not complete their high school education to pass the GED examination or the Adult School Mastery Tests.
4. ABE PLO 4: For non-native speakers of English to improve their literacy and overall competency in English usage.
5. To prepare adults for successful job placement or career performance.
6. Components of ABE: Adult Basic Education (ABE) for individual adults seeking literacy according to basic levels; English as a Second Language (ESL) Program for those with limited English proficiency according to six (6) levels.
7. Adult Secondary Education (ASE) for individuals seeking to earn a high school diploma either through: The General Educational Development Diploma (GED), or the Adult School (AS) program.

A break was called at 10:30 a.m. Chairperson Lizama called the meeting back to order at 10:37 a.m.

b. President’s Goals and Objectives for FY2013

Dr. Hart presented her Goals and Objectives Operational Plan for FY2013 (handout provided). She highlighted the following:

1. Student Success
2. Optimize Financial Resources
3. Information Technology
4. Focus on CNMI Workforce Needs
5. Accomplish Other Distinctive Objectives in an Environment of Continuous Quality Improvement

c. HR Policies

BOARD ACTION:

Regent Torres motioned for the board to adopt for its action for referral to the appropriate committee, the proposed amendments to board policy 1000 thru 1024, and in addition for the proposed policies 2000 thru 2012; and this work product is from our consultant Dr. Polonio who provided us on April 24, 2013 (pages 1 – 74) and seconded by Regent Sanchez. Everyone
has the exact same copy. Regent Rabauliman wanted to be clear that the policy is going to be referred to the committee and to shared governance if necessary. All seven members voted yes, the motion passed.

The BOR Policy Committee meeting is set for May 7 & 8, 2013 at 10:00 a.m, BOR conference room.

Sections divided among board members:

Section 1000 – Chairperson Lizama, Regent Orilla, Regent Rabauliman, Regent Orsini
Section 2000 – Regent Peter, Regent Torres, Regent Sanchez, and Counsel Borja.

III. EXECUTIVE SESSION

BOARD ACTION:

Regent Orilla motioned to move into executive session at 11:31 a.m. and seconded by Regent Peter. Executive session ended at 4:19 p.m. Chairperson Lizama called the meeting back to order at 4:21 p.m. Upon convening the meeting, the board took the following action.

IV. NEW BUSINESS

a. President’s Contract

Regent Orsini provided a brief summary and highlighted the following:

The Adhoc Committee met last week to discuss President Hart’s evaluation. The committee is recommending to the board that the summary will be placed in her personnel file. The outcome of the evaluation is a personnel and confidential matter. Chairperson Lizama thanked Regent Orsini for his report.

BOARD ACTION:

Regent Peter motioned to renew the contract of Sharon Y. Hart, Ph.D., NMC President and seconded by Regent Orilla. All seven members voted yes, the motion passed.

Yes – Chairperson Lizama Regent Rabauliman Regent Orsini Regent Sanchez
Regent Orilla Regent Peter Regent Torres

V. ADJOURNMENT

Regent Peter motioned to adjourn the meeting at 4:30 p.m. on Thursday, May 02, 2013 and seconded by Regent Sanchez. All six members voted yes, the motion passed.