I. Preliminary Matters

Attendance:

Board Members: Juan T. Lizama, Chairperson; Elaine Hocog Orilla, Regent; Frank M. Rabauliman, Treasurer; Andrew L. Orsini, Regent; William S. Torres, Regent and Maria (Malua) T. Peter, Regent.

Honorary Members: Marie Coleman, Honorary Staff Regent/Staff Senate President, Roy Greenland, Honorary Faculty Regent/Faculty Senate President; Lawrence Camacho, Honorary Student Regent/ASNMC President;

Staff and Faculty: Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; Frankie Eliptico, External Relations Office Director; Lorraine Cabrera, Acting Dean of Academic Programs & Services; Bobbie C. Hunter, Acting HR Manager; Larry Lee, NMC Instructor; Dawn Chrystal Revilla, Finance Office; Sol Barnes, Finance Office; Jim Kline, Languages & Humanities Department Chairperson, Leo Pangelinan, Dean of Student Services and Helen B. Camacho, President’s Office (Recorder).

Others Present: Jesse Borja, NMC Legal Counsel; Clarissa David, Saipan Tribune News Reporter.

The Regular Meeting of the Board of Regents was called to order at 12:00 p.m. on Monday, May 21, 2012, BOR Conference room, Saipan Campus.

a. Roll Call

BOR Chairperson Juan T. Lizama called roll call. Six members of the Board of Regents were present. A quorum was established.

b. Review and Adoption of Agenda

BOARD ACTION NO. 1

Motion: Regent Orilla motioned to adopt the meeting agenda for Monday, May 21, 2012.
Second: Regent Peter seconded the motion.
Discussion: Dr. Hart requested to move up item VII, Legislative update. Regent Orsini requested to list old items.
Vote: The motion passed unanimously.

c. Review and Adoption of Minutes
1. April 17, 2012 Regular meeting

**BOARD ACTION NO. 1:**

**Motion:** Regent Orisin motioned to adopt the meeting minutes for April 17, 2012.

**Second:** Regent Rabauliman seconded the motion with changes.

**Discussion:** John Cook pointed out one correction. He noted that Keolester Buenpacifico’s title is ASNMC Vice-President.

**Vote:** The motion passed unanimously.

II. Public Comment Period: Individuals may orally testify on items on this agenda during the Public Comment Period. Written testimony is also accepted. Testifiers are requested to limit their testimony to five (5) minutes.

None.

III. Board Chair’s Remarks

Chairperson Lizama provided some comments with respect to carrying on the boards functions and responsibilities. He also talked about the recent AACC conference in San Diego, California. Chairperson Lizama also congratulated the recent graduates. He also recognized Mr. Lawrence Camacho, Honorary Student Regent/ASNMC President for his achievement.

IV. Legislative Updates

**a. Pending Bills**

Frankie Eliptico, External Relations Office Director provided the board with an update. He gave brief summaries on the status of each of the bills, namely House Bill No. 17-245, to establish the NMI Descent Institute; Senate Legislative Initiative 17-12, NMC’s Mission Statement; and He added that the senate has scheduled its session for Wednesday, May 23, 2012 at 10am in the Senate Chamber where these bills have been calendared. President Hart also offered some comments related to the proposed bills. There was a suggestion and recommendation for public awareness and articulation of the proposed initiative.

**1. House Bill No. 17-245** is a bill for an act to establish the Northern Marianas Descent Institute, a Non-Profit Public Corporation for persons of Northern Marianas Descent that will establish a school and job training program; and for other purposes (**Action Item**).

A break was called at 12:51 p.m. on Monday, May 21, 2012. Break ended at 1:00 p.m. Chairperson Lizama called the meeting back to order. There was further discussion and some concerns raised with respect to the proposed bills, specifically, the monies that would be used for purposes of establishing the corporation and also concerns with the definition of being a Northern Marianas Descent. A legal opinion was provided.

**BOARD ACTION NO. 2:**

**Motion:** Regent Orilla motioned for the board members to refrain from taking an official position on the proposed legislation.

**Second:** Regent Peter seconded the motion.

**Vote:** The motion passed unanimously.
V. Reports

a. President’s Report

Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents, provided an update. She highlighted the following important details:

1. National Center for Higher College (NCHEMS)
2. Graduation Ceremony
3. Pinning Ceremony for Nurses
4. ABE Graduation Ceremony in Tinian
5. TEACH Grant
6. Apprenticeship Program update
7. Upward Bound Program grant was not approved.

There was some discussion and concern for the individuals that would be impacted because of the Upward Bound program grant losing its grant/funding. Other discussions include revenue/resource generating activities, remedial education, federally funded employees and the retirement fund issue. The board also requested for a meeting with the board of education.

1. Dean of Administration Report

President Hart provided the financial status of the college. She highlighted the following information:

1. FY2012 CNMI Government Appropriations
2. Concerns with the current situation of the Retirement Fund
3. FY2012 Revolving Cash and Reserve Funds

There were some concerns raised. It was suggested to go into executive session to discuss this matter in detail.

2. Honorary Faculty Regent Recognition – John Cook

Chairperson Lizama and Dr. Hart recognized the efforts and commitment of John Cook as he ends his tenure as Honorary Faculty Regent/Faculty Senate President. John provided some comments and thanked the board for the opportunity to serve as honorary faculty regent. A plaque of appreciation was presented to Mr. Cook.

3. Introduction of New Honorary Faculty Regent – Roy Greenland

Dr. Hart introduced Mr. Roy Greenland as the new Honorary Faculty Regent and Faculty Senate President. The board welcomed Mr. Greenland.

b. Associated Students of NMC - The ASNMC Report will be taken up in executive session.

c. Staff Senate

Ms. Marie Coleman, Honorary Staff Regent/Staff Senate President, provided an update (handout provided). She highlighted the following information:

1. Compiling of results of the Staff Climate Survey completed.
2. Weekly staff meetings held every Friday.
3. Proposed policies were forwarded to the staff assembly.
4. Status of staff questions and concerns.
d. Faculty Senate

Mr. John Cook, Faculty Senate President, provided some comments and final remarks. He highlighted some information (handout provided) such as the recent faculty assembly elections, policy review, hiring needs and faculty concerns. He wished the new senators well. Following the break, John Cook left the table and Roy Greenland joined the Regents.

Break was called at 3:31 p.m on Monday, May 21, 2012. Break ended at 3:45 p.m. and the meeting was called back to order by Chairperson Lizama.

e. Peer Analysis – No report.

f. Program Highlights – English Programs

Mr. James Kline made a presentation on the English Language Institute as part of the Program Highlights. He provided some information on the services that the program provides. He added that the program is aimed at delivering instruction in speaking, listening, reading comprehension, and writing. All of the faculty members are certified to teach English as a second or foreign language and the program offers the most classes per semester. The program is very profitable and encourages more international students to enroll in our languages institute program. Brochures were handed out.

VI. Old Business

a. WASC Matters

1. WASC Accreditation Update (No action required) –

Mr. Galvin Guerrero, Director of Institutional Effectiveness/Accreditation Liaison Office, provided the board with an update of the status of ongoing accreditation related matters. He noted some important details. There was discussion about a white paper report that was disseminated back in 2006. Regent Torres raised some concerns and inquired if the report is tailored around the white paper report. There was also discussion about national average for financial resources when hiring human resources.

VII. New Business

a. Board Policy for Consideration – First Reading

1. Board Policy No. 202.3 – NMC Strategic Plan & Objectives (Action Item)

Dr. Hart presented on Board Policy 202.3 NMC Strategic Plan & Objectives for the board’s review and action. The intention of this policy is to guide the board when setting a direction for the college. This is a new policy.

**BOARD ACTION NO. 3:**

**Motion:** Regent Orsini motioned to adopt the Board Policy No. 202.3 NMC Strategic Plan & Objectives for first reading.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed unanimously.

2. Board Policy No. 206.3 – Budget, Audit and Finance Committee (Action Item)

Dr. Hart presented Board Policy No. 206.3 Budget, Audit and Finance Committee for review and action. This policy is intended to create a standing Board Budget, Audit and Finance Committee
consisting of at least two board members with knowledge of fiscal matters that will be appointed by the Board Chair.

**BOARD ACTION NO. 4:**

**Motion:** Regent Peter motioned adopt Board Policy No. 206.3 Budget, Audit and Finance Committee and to refer it to the Budget and Finance Committee for further review.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed unanimously.

3. **Board Policy No. 203 President Recruitment and Hiring (Action Item)**

Dr. Hart presented Board Policy No. 203 President Recruitment and Hiring for review and action in the second reading. This policy serves as a guideline for the board when deciding the recruitment and hiring of the college president. Chairperson Lizama appointed Regent Orilla to serve as Chairperson for the ad-hoc committee that will review Board Policy No. 203 President Recruitment and Hiring. After much discussion, the board agreed to assign this policy to the Ad-Hoc committee for further review.

**Board of Regents Policy Ad-hoc Committee:**

Regent Orilla, Chairperson  
Regent Peter, Member  
Regent Torres, Member

4. **Board Policy No. 203.1 – President’s Authority and Responsibilities (Action Item)**

Dr. Hart presented board policy No. 203.1 President’s Authority and Responsibilities for the boards review and action. This policy will allow the board to appoint the President as the Chief Executive Officer of the College and delegates to the President the task of achieving the Board’s purposes. If adopted, this policy would replace the existing policy No. 1009

**BOARD ACTION NO. 5:**

**Motion:** Regent Rabauliman motioned to refer board policy No. 203.1 to the Ad-Hoc committee for further review.

**Second:** Regent Orilla seconded the motion.

**Vote:** The motion passed.

5. **Board Policy No. 206.1 Policy Introduction, Amendment, Passage, & Suspension**

Dr. Hart presented board policy No. 206.1 Policy Introduction, Amendment, Passage & Suspension for the boards review and adoption. This policy will serve as a guide on how policies are to be introduced, proposed for amendments, passage and or suspension. If adopted, this policy will replace existing board policy No. 1012 and 1014 suspension of policies, by-laws and procedures.

**BOARD ACTION NO. 6:**

**Motion:** Regent Orilla motioned to adopt board policy No. 206.1 Policy Introduction, Amendment, Passage & Suspension in the second reading.

**Second:** Regent Peter seconded the motion.

**Discussion:** Regent Torres wanted the term “emergency” clarified.

**Motion Withdrawn:** Regent Orilla withdrew the earlier motion.

**Second:** Regent Peter seconded the motion. The motion is withdrawn.

**Discussion:** This policy was referred to the ad-hoc committee for further review.
6. Board Policy No. 301.1 – Academic Freedom

Dr. Hart presented board policy No. 301.1 Academic Freedom for the boards review and adoption. This policy is intended to upholding and preserving principles of academic freedom on campus. If passed, this policy will replace board policy No. 3004, Academic freedom and responsibility.

BOARD ACTION NO. 7:

Motion: Regent Torres motioned to adopt board policy No. 301.1. Academic Freedom. The policy is hereby adopted.
Second: Regent Orsini seconded the motion.
Vote: The motion passed.

7. Board Policy No. 301.2 Political Activities

Dr. Hart presented board policy No. 301.2 Political Activities for the boards review and adoption. This policy is intended to guide the behavior of students, faculty and staff from engaging in political activity. If passed, this policy will replace policy No. 4427.

BOARD ACTION NO. 8:

Motion: Regent Torres motioned to adopt board policy No. 301.2 Political Activities in the second reading. The policy is hereby adopted.
Second: Regent Orsini seconded the motion.
Vote: The motion passed.

8. Board Policy No. 309.1 Honorary Degrees

Dr. Hart presented board policy No. 309.1 Honorary Degrees for the boards review and adoption. This policy is intended to be able to award and honor those who have performed outstanding services to the college and/or to the CNMI at large and who exemplify the ideals of the college. This is a new policy.

BOARD ACTION NO. 9:

Motion: Regent Orsini motioned to defer this matter and to refer it to the ad-hoc committee.
Second: Regent Orilla seconded the motion.
Discussion: Chairperson Lizama appointed Regent Orsini to serve as the chair for the ad-hoc committee that will address this particular policy.

Ad-Hoc Committee for Board Policy No. 309.1 Honorary Degrees
Regent Andrew L. Orsini
Regent Frank M. Rabauliman
Regent Maria (Malua) T. Peter

BOARD ACTION NO. 10:

Motion: Regent Peter motioned to recess at 5:30p.m. on Monday, May 21, 2012 for Tuesday, May 22, 2012 at 8:30a.m.
Second: Regent Orilla seconded the motion.
Vote: The motion passed.

The meeting recessed at 5:31p.m.
I. Preliminary Matters

Attendance:

**Board Members:** Juan T. Lizama, Chairperson; Elaine Hocog Orilla, Regent; Frank M. Rabauliman, Treasurer; William S. Torres, Regent, Regent Maria (Malua) T. Peter; and Andrew L. Orsini, Regent.

**Honorary Members:** Marie Coleman, Honorary Staff Regent/Staff Senate President, Roy Greenland, Honorary Faculty Regent/Faculty Senate President.

**Staff and Faculty:** Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; Galvin Guerrero, Accreditation Liaison Officer/Director of Institutional Effectiveness; Lorraine T. Cabrera, Acting Dean of Academic Programs & Services; Leo Pangelinan, Dean of Student Services and Helen B. Camacho, President’s Office (Recorder).

**Others Present:** Jesse Borja, NMC Legal Counsel

The Regular Meeting of the Board of Regents was called to order at 9:03 a.m. on Tuesday, May 22, 2012, BOR Conference room, Saipan Campus.

a. Roll Call

BOR Chairperson Juan T. Lizama called roll call. Six members of the Board of Regents were present. A quorum was established.

b. Overview of AACC Convention/Community College League of California Annual Trustees Conference (No Action required)

The members of the board provided some highlights of their recent training that was held in Orlando, Florida during the AACC Convention. Some topics that greatly appealed to them were programs, facilities plan, foundation, fees and tuitions, revenues, tax rebate or credit, aggressively meet with the business community to discuss the workforce, recruitment, modules, on-line studies, Michigan community college system. Dr. Hart also included other major points of discussion, such as open meeting laws, public information requests, intellectual property problems and copyright violations. Chairperson Lizama and Regent Torres attended the Community College League of California Annual Trustees Conference in San Diego, California.

Regent Torres provided an update on his recent trip to San Diego, California. He highlighted some important points, such as building local capacity, student success, bond financing and
foundation. Chairperson Lizama shared the same sentiments especially on capacity building. He also shared some information pertaining to foundation (handouts provided).

c. Executive Session
(At any time during the scheduled meeting of the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

**BOARD ACTION NO. 11:**

**Motion:** Regent Orsini motioned to go into executive session at 9:52a.m. on Tuesday, May 22, 2012.

**Second:** Regent Rabauliman seconded the motion.

**Discussion:** The honorary regents were included in executive session and only for one particular matter.

**Vote:** The motion passed unanimously.

Upon reconvening the meeting, the board did not take any action.

d. Adjournment

**BOARD ACTION NO. 12:**

**Motion:** Regent Orsini motioned to recess the meeting at 12:00p.m. on Tuesday, May 22, 2012 and will continue on Wednesday, May 23, 2012 at 2:00p.m.

**Second:** Regent Peter seconded the motion.

**Vote:** The motion passed.
I. Preliminary Matters
   Attendance:

   **Board Members:** Juan T. Lizama, Chairperson; Elaine Hocog Orilla, Regent; Frank M. Rabauliman, Treasurer; William S. Torres, Regent; Maria (Malua) T. Peter, Regent; and Andrew L. Orsini, Regent.

   **Staff and Faculty:** Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; and Helen B. Camacho, President’s Office (Recorder).

   The Regular Meeting of the Board of Regents was called to order at 2:00 p.m. on Wednesday, May 23, 2012, BOR Conference room, Saipan Campus.

   **a. Roll Call**
   BOR Chairperson Juan T. Lizama called roll call. Six members of the Board of Regents were present. A quorum was established. Chairperson Lizama recessed the regular meeting at 3:50 p.m on Wednesday, May 23, 2012. The meeting will resume on Tuesday, May 29, 2012 at 2pm.
I. Preliminary Matters

Attendance:

**Board Members:** Juan T. Lizama, Chairperson; Elaine Hocog Orilla, Regent; Frank M. Rabauliman, Treasurer; William S. Torres, Regent, Maria (Malua) T. Peter, Regent; and Andrew L. Orsini, Regent.

**Staff and Faculty:** Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; and Helen B. Camacho, President’s Office (Recorder).

The Regular Meeting of the Board of Regents was called to order at 5:45 p.m. on Tuesday, May 29, 2012, BOR Conference room, Saipan Campus.

a. **Roll Call**

BOR Chairperson Juan T. Lizama called roll call. Six members of the Board of Regents were present. A quorum was established.

b. **Executive Session** (At any time during the scheduled meeting of the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

**BOARD ACTION NO. 13:**

**Motion:** Regent Peter motioned to go into executive session on Tuesday, May 29, 2012.
**Second:** Regent Orilla seconded the motion.
**Vote:** The motion passed unanimously.

Upon reconvening the meeting, the board did not take any action. Chairperson Lizama recessed the meeting on Tuesday, May 29, 2012. The meeting will resume on Wednesday, May 30, 2012 at 9am.
I. Preliminary Matters

Attendance:

Board Members: Juan T. Lizama, Chairperson; Elaine Hocog Orilla, Regent; Frank M. Rabauliman, Treasurer; William S. Torres, Regent, Maria (Malua) T. Peter, Regent; and Andrew L. Orsini, Regent.

Staff and Faculty: Dr. Sharon Y. Hart, NMC President/Executive Secretary to the Board of Regents; and Helen B. Camacho, President’s Office (Recorder).

The Regular Meeting of the Board of Regents was called to order at 9:00 a.m. on Wednesday, May 30, 2012, BOR Conference room, Saipan Campus.

a. Roll Call

BOR Chairperson Juan T. Lizama called roll call. Six members of the Board of Regents were present. A quorum was established.

b. Executive Session

(At any time during the scheduled meeting of the Board of Regents may be required to enter into executive session to discuss matters deemed privileged and confidential)

BOARD ACTION NO. 14:

Motion: Regent Peter motioned to go into executive session on Wednesday, May 30, 2012. Second: Regent Orilla seconded the motion. Vote: The motion passed unanimously.

BOARD ACTION NO. 15:


Upon reconvening the meeting, the board did not take any action.
c. To establish a new 501c Foundation (Action Item) – No action taken.

d. Upcoming Board Activities

1. Schedule Next Regular Meeting – Proposed dates were discussed for the upcoming meeting in June. Dates will be finalized soon.

e. Board Self-Evaluation – The members will complete the form and submit for our file.

f. Adjournment

**BOARD ACTION 16:**

**Motion:** Regent Rabauliman motioned to adjourn the meeting on Wednesday, May 30, 2012.  
**Second:** Regent Torres seconded the motion.  
**Vote:** The motion passed unanimously.