



2013 SUMMER INTERNSHIP PROGRAM *funded*
by ADAP Professional Development Project and
CARIPAC/ Resident Instruction Program

NMC-CREES is offering a four week paid internship program for CNMI students this summer. The internship program will provide training in the fields of Agriculture and Family and Consumer Sciences.

Qualifications and Requirements:

- 1) Applicants must be incoming High School Junior or Senior for SY 2013-2014
- 2) Must be a U.S. Citizen (Copy of U.S. Passport/Birth Certificate)
- 3) Interested in CREES Programs: Entomology, Plant Pathology, Nutrition Program, Introduction to Hydroponics and Food Science.
- 4) Cumulative GPA of 2.5 or higher (most current Transcript)
- 5) Submit application with Liability Waiver Form (Must be notarized).

Incomplete Application Packages will be disqualified

Applications must be submitted by July 17, 2013 no later than 4:30PM at the following locations:

Saipan: CREES Office located in Bldg. F at the Northern Marianas College Campus.

Tinian: CREES Office located at the NMC Tinian Station

Rota: CREES Office located at the NMC Rota Station.

For more information please call Joaquin Deleon Guerrero at 234-5498 ext.1707.

POSITION DESCRIPTIONS

Entomology Research Assistant: 2 Positions (Saipan)

1. Maintain laboratory environment and equipment
2. Assist in the maintenance of the invertebrate/insect collection
3. Assist in the field collection of insects and other arthropods as:
 - a. Agricultural crop pests
 - b. Insects and arthropods that harm humans and domesticated animals (mosquitoes, mites, ticks, fleas, ants, stinging wasps, spiders, etc.)
 - c. Infested or insect damaged crops
4. Prepare insects and other arthropods for preservation in the collection
 - a. Pinning and labeling specimens
 - b. Preserving soft-bodied specimens in liquid preservatives
 - c. Arranging specimens in the collection cases, drawers and unit boxes
 - d. Label and record identified species
5. Assist in rearing insects from infested agricultural crops, ornamentals and other plant materials:
 - a. Prepare rearing containers and insect cages for specimens to be reared.
 - b. Maintain the specimens by providing appropriate food and recording the periods of emergence of adult insects.
6. Other related duties as assigned

Plant Pathology Research Assistant: 2-Saipan/2-Rota/2-Tinian

1. Preparation of plant tissue culture medium
2. Aseptic inoculation of plant cells, tissue and cultures
3. Autoclaving
4. Collection and inputting of data into the database
5. Field duties include planting seeds, watering plants, weeding, mulching, labeling of plants, fertilizer applications
6. Data Collection
7. Other related duties as assigned

Nutrition Program Assistant: 6 Positions (Saipan-2/Tinian-2/Rota-2)

1. Assist nutrition educators with preparation of demonstrations and presentations
2. Assist with presentations pertaining to nutrition, physical activity and health
3. File and organize documents
4. Prepare literature for distribution to various audiences
5. Prepare displays
6. Join program personnel at various meetings
7. Assist in administering surveys and questionnaires as needed
8. Assist with focus groups
9. Assist with data entry
10. Type simple correspondence
11. Other related duties as assigned

Food Quality and Safety Assistant: 2 Positions (Saipan)

1. Works under the supervision of the food scientist
2. Assist value-added processing using local produce
3. Prepares materials and supplies for food quality analysis
4. Assists with the preparation of the food safety and value added processing workshops
5. Performs daily maintenance of food quality laboratory
6. Collaborates with other programs such as Expanded Food & Nutrition Education and Diet, Physical Activity, and Health
7. Assists in research and extension projects
8. Assists with administrative needs
9. Performs other related duties as requested

4H Assistants: 2 positions (Saipan)

1. Assist in organizing, coordinating and facilitating the Summer Camp.
2. Assist volunteers with program activities.
3. Assist in chaperoning the 4H members during the camp.
4. Collect and summarize activity evaluation.
5. Assist in daily administrative duties such as answering telephone, filing, routing of documents and camp preparation.
6. Other related duties assigned.

Hydroponics Lab Assistant: 2 positions (Saipan)

1. Assists in the daily operations and maintenance of Hydroponics test center
2. Training will include managing Ph and soluble fertilizer levels
3. Compile and record data on plant varieties and plant growth
4. Other related duties assigned



NORTHERN MARIANAS COLLEGE
 COOPERATIVE, RESEARCH, EXTENSION & EDUCATION SERVICE
 (NMC-CREES)
 P.O. BOX 501250, Saipan, MP 96950
 (670) 234-5498, Ext. 1705/1708



Application for the Summer Internship Program
 funded by the Agriculture in the American Pacific (ADAP), Professional Development Project and the Resident Instruction in the Caribbean and Pacific Islands (CARIPAC) grants

Applicant's Information				
Family Name	Given Name	Middle Initial	Social Security #	Sex
Mailing Address	Street	City	Zip Code	
Birthdate	Birthplace	Country of Citizen		
Current Contact Information				
Home Phone	Cell Phone	Email		
How did you learn about this program?		Employer and Position Title (if currently employed)		
List in order of your attendance all high schools in which you enrolled, beginning with your most recent enrollment				
Name of Institution	Location	Dates	Diploma	
Current Educational Status				
Choose one of the options below.				
1) I will be a High School Junior/Senior in SY 2011-2012. (Please Circle One)				
2) NMC offers a Natural Resource Management Degree Program. Would you be interested in enrolling?(please circle) Yes No				
3) If accepted, I would like to Intern under (please specify program) _____				
References				
Name	Position	Address/Phone/Email		
Applicant's Signature _____ Date _____				

**Please use a separate sheet if necessary*

1. Write an Autobiographical summary describing your educational experience. Also, discuss extra curricular activities such as hobbies, particular talents and cultural interests relating to our programs.
2. Describe your interests in the proposed internship program. In other words, why should we choose you to take part in the program?
3. What do you expect out of this program and how will this contribute to your long-range career plans?
4. Please describe your educational goals and the Colleges/Universities you are pursuing to attend and why?



P.O. BOX 501250, SAIPAN, MP 96950, (670) 234-5498, X-1707, www.crees.org

PARTICIPANTS ASSUMPTION OF RISK AND RELEASE FORM

THIS RELEASE is executed by:

(Name) (Sex) (Age) (D.O.B)
 (Village) (P.O. Box) (Wk & Hm Phone No.)

WITNESSETH:

In consideration of being permitted to participate in the 2013 ADAP Summer Internship Program of the NORTHERN MARIANAS COLLEGE- COOPERATIVE RESEARCH, EXTENSION AND EDUCATION SERVICES, I the UNDERSIGNED, am in full recognition and appreciation of the dangers and hazards inherent in the duties and events during this "2013 ADAP/CARIPAC Summer Internship Program". I do hereby agree to assume all the risks and responsibilities surrounding myself when participating in the program and any independent research or activities undertaken as an adjunct thereto; and further, I do for myself hereby hold harmless, indemnity, and release, and forever discharge NORTHERN MARIANAS COLLEGE- COOPERATIVE RESEARCH, EXTENSION AND EDUCATION SERVICE, its regents, officers, faculty, staff, agents and employees, during the period of my participation as aforesaid.

IN WITNESS WHEREOF, I have caused this RELEASE to be executed this _____ day of _____, _____.

Participant's Signature

Print Full Name

Parent/Guardian Signature

Print Full Name

NOTARY PUBLIC:

On this _____ day of _____, 20_____, before me appeared _____ who executed the agreement contained herein, and duly acknowledge to me that she/ he, executed the same freely and voluntarily for the uses and purposes therein mentioned.

Notary Public (Print & Sign)

My Commission Expires: _____