Minutes

I. CALL TO ORDER
The meeting was called to order at 10:23AM. Keane Palacios served as recorder.

II. ROLL CALL/ATTENDANCE
Quorum was established. Please see attendance sheet

III. ADMINISTRATIVE MATTERS

IV. ADOPTION OF MINUTES
A. March 3, 2011 Regular Meeting Minutes
   • Moved by Dr. Griffin and seconded by Matt Pastula
   • Motion Carries

V. OLD BUSINESS
A. Mission Statement Review
   • Either than the President’s Office mission. Rest of the missions have been reformatted to say what we do and how they do it in terms of student learning
   • Cycle 1: program mission in Form 1s not required, but was required for Cycle 2
   • Have
   • Moved by Dr. Griffin and seconded by Matt Pastula
   • Motion Carries

B. Linking Program Review to FY 2012 Budgeting and Resource Allocation
   (Refer to NACUBO article, “Keeping Programs and Resources in Sync” by Victoria F. Payseur)
• Work from the revised Form 2 will feed into this

C. Cycle 4 of Program Review

• Compliance Matrix—Update
  ○ Keane Palacios to submit an update and also for Records of Dialogue

• Form 2 Committee—Update
  ○ Lisa: mapping: Program Learning Outcomes need to be mapped to Gen Ed Outcomes
  ○ James Kline is handling that, but is trying to find someone to take ownership
  ○ Bobbie: might appoint someone to push those forward
  ○ Will meet with APS leadership about this
  ○ Mapping outcomes to priority initiatives
  ○ Credentials and trainings, we should present these
    ▪ Matrix
  ○ What’s coming out is linking faculty effectiveness
  ○ The Form 2 is not getting shorter, but bigger
  ○ Galvin: we can maybe use Google forms
  ○ Randall: upload Form 2
  ○ Having history of programs in the appendix
  ○ Mapping PLO/SLO to courses
  ○ Table for instructor’s workload

• Adding programs/bodies/offices back on to the Form 1 compliance matrix
  ○ Staff Senate
    ▪ Clarice approves
      • Experience: last time to submit Form 1 was March 2009
      • Submission based on Constitution
      • Not sure why we stopped submitting
        ▪ Galvin: we can improve your submission
  ○ IP: President’s Office and the Board of Regents should be included
The President should not be a voting member

- Larry: the President’s Office is an administrative unit
- Faculty Senate: support of putting the governance bodies back
  - Maybe have their separate category
  - Form 1 may not be the right instrument
- Leo: Office of the Dean of Student Services
  - It is appropriate for the office to be included
  - Need a mechanism to keep him in check
- Bobbi: Office of the Dean of APS
  - Agrees to have a Form 1 for each of the 2 areas: Dean’s Office and Academic Council

- Recommendations from 2010 Composite Report

VI. NEW BUSINESS
   A. Recommendations from the Governance Review Task Force
      - College Council to endorse PROAC’s presentation on budgeting and planning based on the Drake concept and task BAFC and PROAC to develop procedures to move that forward.
        - PROAC and BAFC to create

      - Moved by Dr. Griffin
      - Motion Carries

VII. OTHER MATTERS

VIII. What impact did today’s dialogue and/or work have on student learning?

IX. ADJOURNMENT

The meeting was adjourned at 11:05AM

PROAC

Regular Meeting/Work Session

Date: 03/11/11    Day: Friday    Time: 10:00AM to 11:00AM
Place: N5

ATTENDANCE SHEET
<table>
<thead>
<tr>
<th></th>
<th>NAME</th>
<th>TITLE</th>
<th>SIGN/INITIAL</th>
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<tbody>
<tr>
<td>1.</td>
<td>Galvin Guerrero</td>
<td>Director of Institutional Effectiveness (PROAC Chair)</td>
<td>PRESENT</td>
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<tr>
<td>2.</td>
<td>Antonio Tiples</td>
<td>Student (Appointed by ASNMC)/ASNMC Vice President</td>
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<td>3.</td>
<td>Lorraine Cabrera</td>
<td>Interim NMC President</td>
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<td>4.</td>
<td>Barbara Merfalen <em>(Joe Peters served as a proxy)</em></td>
<td>Dean of Academic Programs and Services</td>
<td>PRESENT</td>
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<td>5.</td>
<td>Leo Pangelinan</td>
<td>Dean, Student Services</td>
<td>PRESENT</td>
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<tr>
<td>6.</td>
<td>Dave Attao</td>
<td>Acting Dean, Community Programs and Services</td>
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<td>7.</td>
<td>Dawn Chrystal Revilla</td>
<td>Acting, Chief Financial and Administrative Officer</td>
<td>PRESENT</td>
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<td>8.</td>
<td>Jennifer Barcinas/ Martin Mendiola</td>
<td>Staff Representative, Rota Instructional Site</td>
<td>PRESENT</td>
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<td>9.</td>
<td>Maria Aguon/ Rose Lazarro</td>
<td>Staff Representative, Tinian Instructional Site</td>
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<td>10.</td>
<td>John Jenkins</td>
<td>Faculty Representative, School of Education</td>
<td>PRESENT</td>
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<td>11.</td>
<td>Dr. John Griffin</td>
<td>Vice President of the Faculty Senate</td>
<td>PRESENT</td>
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<td>12.</td>
<td></td>
<td>Faculty Member (Appointed by Faculty Senate)</td>
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<td>13.</td>
<td>Dr. Eric Belky</td>
<td>Faculty Member (Appointed by Faculty Senate)</td>
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<td>14.</td>
<td>Matt Pastula</td>
<td>Faculty Member (Appointed by Faculty Senate)</td>
<td>PRESENT</td>
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<td>15.</td>
<td>James Kline</td>
<td>Faculty Representative, Academic Council</td>
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<td>16.</td>
<td>Randall Nelson</td>
<td>Vice President of the Staff Senate</td>
<td>PRESENT</td>
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**OTHERS PRESENT**

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<tr>
<th></th>
<th>NAME</th>
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<tbody>
<tr>
<td></td>
<td>Keane Palacios</td>
<td>PM, OIE</td>
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<td></td>
<td>Ray Mafnas Muna</td>
<td>PC, OIE</td>
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<td></td>
<td>Lisa Hacskaylo</td>
<td>IR, OIE</td>
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<td></td>
<td>Amanda Allen</td>
<td>IT Dept.</td>
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