



PROAC

PLANNING, PROGRAM REVIEW AND OUTCOMES ASSESSMENT COMMITTEE A Standing Committee of the College Council

Friday, April 29, 2011, 10:00 a. m. to 11:00 a. m.
Rm, N-5, As Terlaje Campus

Minutes of Regular Meeting

I. CALL TO ORDER

Meeting is called to order at 10:14AM. Keane Palacios served as recorder of minutes.

II. ROLL CALL/ATTENDANCE

Quorum was established. Please see the attendance sheet.

III. ADMINISTRATIVE MATTERS

None

IV. ADOPTION OF MINUTES

A. Adoption of the agenda

1. Moved by Dr. Griffin and seconded by Bobbi

2. Motion carries

B. April 15, 2011 Regular Meeting Minutes

1. Moved by Dr. Griffin and seconded by Bobbi

2. Motion carries

V. OLD BUSINESS

A. Linking Program Review to FY 2012 Budgeting and Resource Allocation

1. Timeline for FY 2012

2. Form 3

a. This is what we are going to distribute to the campus

b. Matt- why do we have plusses since we have budget shortfalls?

1. There will be budget boundary flexibility

- a. There will be a top 40 list
 - b. It might be possible that only a few get an increase
 - c. Bobbi- move the May 31st deadline
 - 1. Galvin- PROAC will have to discuss this with BAFC
 - 2. Move Form 3's deadline to June 3 and have PROAC absorb the lost 3 days. Review and rating from June 4th to June 30th
 - a. July 31st , College Council- August 13th
 - b. **Moved by Jim and seconded by Bobbi to move the deadline**
 - 3. Randall- who's going to be doing the Form 3? Are programs who are 100% federally funded be needing to do the Form 3?
 - a. Galvin: we need to get the list from the CFAO
 - c. Form 3 Procedures
 - 1. Step 1- due June 3rd by midnight
 - 2. Step 2- submission must be from the expenditure authority
 - 3. PROAC discussed the rating system
 - 4. PROAC discussed about how integrity will be ensured in the voting process
- B. Cycle 4 of Program Review
- 1. Compliance Matrix—Update
 - 2. Form 2 Committee—Update
- VI. NEW BUSINESS
- VII. OTHER MATTERS
- VIII. *What impact did today's dialogue and/or work have on student learning?***
- IX. ADJOURNMENT

The meeting was adjourned at 11:15AM

PROAC**Regular Meeting/Work Session****Date: 04/29/11****Day: Friday Time: 10:00AM to 11:00AM****Place: N5****ATTENDANCE SHEET**

	NAME	TITLE	SIGN/INITIAL
1.	Galvin Guerrero	Director of Institutional Effectiveness (PROAC Chair)	PRESENT
2.	Antonio Tiples	Student (Appointed by ASNMC)/ASNMC Vice President	
3.	Lorraine Cabrera	Interim NMC President	
4.	Barbara Merfalen	Dean of Academic Programs and Services	PRESENT
5.	Leo Pangelinan (Cyndi DLG as proxy)	Dean, Student Services	PRESENT
6.	Dave Attao (Les Ogumoru as proxy)	Acting Dean, Community Programs and Services	PRESENT
7.	Kathy Palacios	Acting, Chief Financial and Administrative Officer	PRESENT
8.	Jennifer Barcinas/ Martin Mendiola	Staff Representative, Rota Instructional Site	PRESENT
9.	Maria Aguon/ Rose Lazarro	Staff Representative, Tinian Instructional Site	PRESENT
10.	John Jenkins	Faculty Representative, School of Education	PRESENT
11.	Dr. John Griffin	Vice President of the Faculty Senate	PRESENT
12.		Faculty Member (Appointed by Faculty Senate)	
13.	Dr. Eric Belky	Faculty Member (Appointed by Faculty Senate)	
14.	Matt Pastula	Faculty Member (Appointed by Faculty Senate)	PRESENT
15.	James Kline	Faculty Representative, Academic Council	PRESENT
16.	Randall Nelson	Vice President of the Staff Senate	PRESENT
OTHERS PRESENT			
	Keane Palacios	PM, OIE	PRESENT
	Lyte Chapap	Math	PRESENT
	Lisa Hacskaylo	IR, OIE	PRESENT

	Amanda Allen	IT Dept.	PRESENT
	Dr. Joe Peters	SOE	PRESENT