



Senior College and University Commission

# Substantive Change Action Report

### Proposal Information:

Proposal Review Date	June 18, 2014
Institution	Northern Marianas College
Type of Substantive Change	New Degree, Resubmission
Program Name / Location	BS in Business Management
ALO	Amanda Allen
WASC Staff Liaison	Richard Winn
Committee Reviewers	Penelope Washbourn

### Committee Action and Date (See Attached)

### Additional Information<sup>1</sup> (See Attached):

<input checked="" type="checkbox"/> Interim Approval on <u>6/18/2014</u> <input type="checkbox"/> Refer to Commission (No visit) on _____	<input checked="" type="checkbox"/> Notification of Implementation <input type="checkbox"/> Federal Site Visit Required <input type="checkbox"/> International Visit Required <input type="checkbox"/> Fast Track <input type="checkbox"/> Non Compliance <sup>1</sup> Items checked or listed above must be fulfilled in order to finalize Substantive Change Approval
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### Commission Approval and Date (For Institutional Tracking)<sup>2,3</sup>:

<input type="checkbox"/> Approved on _____ Implementation of an approved change must occur within two years of Commission approval. If the change will be implemented more than two years after the approval date; contact your WASC Staff Liaison to determine if the change requires re-approval.
<input type="checkbox"/> Not Approved on _____

<sup>2</sup> Commission approval of a new degree program signifies that the program is covered by the WASC accreditation of the institution as a whole. Approval by W should not be represented, in marketing materials or any other forms of communication, as program-specific accreditation, such as that bestowed by specialized professional, or programmatic accrediting organizations.

<sup>3</sup> Record the date that the Commission took action on this Substantive Change proposal for your records.

### Findings of the Committee:

#### Commendations:

1. NMC is commended for revising its program learning outcomes so that they are measurable and can be aligned with NMC's general education outcomes and student learning outcomes at the course level.
2. NMC is commended for redesigning the program to allow transfer students with non-business associate degrees the opportunity for completing required prerequisite lower division business courses prior to enrolling in the BSBM major.
3. NMC is to be commended for making an institutional commitment to the development of a coherent General Education philosophy for lower and upper division course outcomes.
4. NMC is commended for assessing the need for support services for both evening and weekend students.

#### Recommendations:

1. Encourage students to develop skill in applying both quantitative and qualitative measures when analyzing business performance. Appropriate points of emphasis for both types of measures should be clearly identified in curriculum maps.

**Retain this document and attachments for your permanent records**



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2. Continue to develop rubrics for assessing major assignments and use them to focus students' learning on higher order thinking skills, including for conducting research from external sources. Assessments based on these rubrics should become a key element in the program review for the BSBM that should be completed when sufficient numbers of graduates have been assessed.
3. When calculating budgets to demonstrate the financial viability of the program, it is best to use conservative estimates and include realistic figures for enrollments, attrition, and delayed completion.

**WASC Liaison Signature:**

A handwritten signature in black ink, reading "Richard Wain / MR", is written over a light purple, textured rectangular background.

Date: 6/18/2014