



**Office of Admissions and Records (OAR)**  
Tel.: (670) 235-5498 extension 1528/1537 • Fax (670) 235-4967  
E-mail: [oar@nmcnet.edu](mailto:oar@nmcnet.edu)

**INTERNATIONAL STUDENTS  
Applying for I-20**

**I-20 Check List**

- Completed **I-20 Application**
- A copy of applicant's valid **passport ID and signature page**
- Complete and **Notarize** the International Student **Declaration of Finances Form**
- Completed **I-134 Form** (Form is available at the OAR and online at: <http://www.dhs.gov>)
- A copy of the sponsor(s) valid **passport ID**
- A current official copy of **financial guarantee or bank statement** (be sure to provide original bank statement with date account opened, average and current balance, not more than six (6) months prior to the term you will enroll at NMC)

**Admissions Check List**

- NMC **Admission Application** – Be sure to fill out **all** sections!
- Enclose **\$50** (U.S. dollars) **non-refundable application fee**, for checks, please make payable to: Northern Marianas College. For credit cards, please call our Finance Office at (670) 234-5498 extension 1541.
  - From **China** dial: 00+1(670) 234-5498 extension 1541
  - From **South Korea** dial: 001-002+1(670) 234-5498 extension 1541
  - From **Philippines** dial: 00+1 (670)234-5498 extension 1511Be sure to ask for a confirmation number once you have made payment.

- Official Academic Records (Transcripts)** *Transcript must be sent directly from your high school and/or college/institution that you last attended to NMC at this address:*

*Northern Marianas College  
P. O. Box 501250  
Saipan, MP 96950*

- Completed **Health Evaluation Form (written in English)** **MUST** include the printed names and signatures of both the applicant and the physician and include the following information:
  - *Measles Vaccine*
  - *PPD/Skin Test Results – Must be current (within 2years).*
  - *Chest X-Ray results taken within the last year (only if PPD results are “positive”)*
  - *Tetanus Vaccine*
  - *Hepatitis B Vaccine #1, #2, and #3*
  - *Official Stamp of Clinic or health center*
- Completed NMC **Directory Information Form**

***Upon completion of all requirements, an Acceptance Letter and I-20 will be issued to the student or his/her authorized representative.***