



College Council

THE DULY RECOGNIZED PARTICIPATORY GOVERNANCE COMMITTEE OF THE
NORTHERN MARIANAS COLLEGE

Minutes of the Meeting on Friday, December 4, 2020
via Zoom

The following members were present:

Chair Polly Masga, Vice-Chair Ryan Calvo, Dr. Mary Tabarsi Tsang, Dr. Laura Taylor, Patty Coleman, Maly Castro, Geraldine Rodgers.

Absent: Maia Pangelinan, Victoria Matsunaga. Dr. Yunzi Zhang

A. Meeting called to order by Chair Polly at 9:04AM.

B. The table below summarizes action concerning the agenda of the past meeting.

Adopt today's agenda:

- Motion to adopt agenda by Dr. Mary
- Seconded by Maly
- Agenda adopted unanimously

Adopt [Minutes 11/06/20](#)

- Motion to adopt agenda by Ryan
- Seconded by Dr. Mary
- Minutes adopted unanimously

Adopt Special Meeting [Minutes 11/13/20](#)

- Motion to adopt agenda by Dr. Laura
- Seconded by Ryan
- Minutes adopted unanimously.

Amend Previously Adopted Minutes:

- [Minutes 10/09/20](#)***
Motion by Dr. Laura
Seconded by Maly
Minutes adopted with amendments unanimously.
- [Minutes 10/23/20](#)***
Motion by Ryan
Seconded by Maly

Minutes adopted with amendments unanimously.

C. Polly opened the floor to public comments. There were no comments.

D. The table summarizes actions taken for old business:

Adopt College Council Bylaws:

- Polly presented that IP Frankie requested the College Council to meet with him to make sure it aligns. It was discussed at previous meetings that the council can adopt it and make necessary changes later since the council has not adopted it yet.
- Geri pointed out that Lisa HacsKaylo made 2 comments to the document after the council had discussed the bylaws that have not been reviewed.
- Polly opened the floor to discussion.
- Dr. Laura sought clarification on how Lisa's comment related to Article 3, for example is there a suggestion to amend anything? Geri responded that it appeared that the comment seems to educate members since many of us are new to the council to seek input from our constituents prior to voting on any business of the council.
 - Dr. Laura moved to resolve the comment since there was no proposed amendment.
 - Dr. Mary seconded the motion.
 - Motion carried anonymously to resolve the comment with no changes.
- Lisa's other comment was concerning adding a closed parenthesis, which was resolved with no issue.
- There was no further discussion.
- Polly asked for a motion to adopt the [College Council Bylaws](#)-from September 2020.
- Patty clarified if the motion was for full adoption of the bylaws, revisiting it once the IE Guide is revised, to which Polly concurred.
 - Motion to adopt the bylaws by Dr. Laura
 - Seconded by Dr. Mary
 - Motion carried to adopt the bylaws from September 2020 with 6 ayes (Polly, Ryan, Maly, Geri, Dr. Laura, Dr. Mary) and 1 abstention (Patty).

Accept [membership AY 2020-21](#)

- Motion to accept membership by Patty
- Seconded by Maly
- Motion carried unanimously

E. The table summarizes actions taken for new business:

- Polly briefed everyone on the Lines of Inquiry and additional documents requested by the WSCUC visiting team. Additional documents requested of the College Council are 3 years of minutes.
- Geri reported on the [status](#) of meeting minutes for 2018-2020, highlighting:
 - Two locations:
 - Drive associated with user account collegecouncil@marianas.edu
 - Shared drive: "College Council Committee"
 - Minutes may be missing with only recordings available in some years, emphasizing that there are none from the Fall of 2018 due to Typhoon Yutu.
 - The secretaries were also named during each period, mentioning that Dr. Mary will be taking over as secretary in January 2021.

- Dr. Mary stated she will only be able to take over with a full orientation.
- Polly asked Geri to ensure this would happen to which Geri agreed. Geri explained that there won't be a need to maintain previous files. The new files from this year are stored in the shared drive to which Dr. Mary has already been added.
- Polly also mentioned that she will reach out to Queanna Sablan about files she may have stored in another location.
- Polly explained that during the time of Dr. Fernandez, there were no standing meetings; meetings were held by special request, which would help to understand the inconsistency in meeting minutes.
- Polly stated that the visiting team may call to meet with any or all council members, which is the reason she wants each member to have knowledge of the status of meeting minutes.
- Geri displayed the document (Off-site Review March 12, 2020) which explicitly lists individuals and groups that the visiting team will meet.
- Polly asked for the dates for the on-site visit and Geri stated that it is Oct 28-29, 2020, but later confirmed that the **actual dates are Oct 27-28**, with additional documents due Sept 1, 2020.

F. The following announcements were given:

- Polly announced updates with the Presidential Search Committee. The job vacancy announcement has been posted nationally and regionally with applications being accepted through December 21st, with interviews of candidates occurring after Christmas.
- Geri asked if there were any announcements about an employee holiday party.
- Maly stated that nothing is confirmed yet and the Spirit Squad is still planning it.
- Polly thanked everyone for attending the Thanksgiving luncheon, which was the first in-person, socially distanced gathering since the pandemic began.
- The next meeting will be on January 15, 2021 at 9AM.

G. Adjournment:

- Motion to adjourn by Dr. Laura
- Seconded by Patty
- Chair Polly adjourned the meeting at 9:45AM.

Minutes taken by; Geri Rodgers