

# Northern Marianas College

## CURRICULUM ACTION REQUEST

**Course:** EN074 Writing & Grammar Study I

**Effective Semester / Session:** Spring 2024

**Type of Action:**

- New
- Modification
- Move to Inactive (Stop Out)
- Cancellation

**Course Alpha and Number:** EN074

**Course Title:** Writing & Grammar Study I

**Reason for initiating, revising, or canceling:**

The revisions for this course include: the purpose, textbook updates, contact hours, course activities and design, prerequisites, estimated cost of course, instructional goals, student learning outcomes, and the assessment measures.


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Poonsri Algaier Michael Nurmi  
Poonsri Algaier (Oct 16, 2023 06:50 GMT+10) Michael Nurmi (Oct 16, 2023 12:29 GMT+10)

Poonsri Algaier & Michael Nurmi Oct 16, 2023

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**Proposer** Date

  
Ajani Burrell Oct 16, 2023

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**Academic Unit Head** Date

  
Adam Walsh 10.05.23

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**Language & Format Review Specialist** Date

  
Velma C. Deleon Guerrero (Oct 17, 2023 08:16 GMT+10)

Velma C. Deleon Guerrero Oct 17, 2023

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**Academic Council Chair** Date

  
Lorraine Maui (Oct 17, 2023 10:01 PDT)

Lorraine Maui Oct 17, 2023

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**Interim Dean of Academic Programs & Services** Date

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**Course:** EN074 Writing & Grammar Study I

### 1. Department

Languages & Humanities

### 2. Purpose

The purpose of this course is to provide instruction and practice in high-beginning to intermediate English writing skills on the sentence and paragraph level.

### 3. Description

#### A. Required/Recommended Textbook(s) and Related Materials

Required:

Azar, Betty Schramper and Hagen, Stacy A., *Basic English Grammar*, latest edition. White Plains, NY: Pearson Longman.

Folse, Keith S., Muchmore-Vokoun, April, and Solomon, Elena Vestri, *Great Sentences for Great Paragraphs*, latest edition. Boston: Houghton Mifflin.

Broukal, Milada and Parker, Amy, *Grammar Form and Function 2*, latest edition. NY: McGraw Hill.

Recommended: None

#### B. Contact Hours

1. **Lecture:** 4.5 per week / 67.5 per semester
2. **Lab:** 1.5 / 22.5 per semester
3. **Other:** None

#### C. Credits

1. **Number:** 6
2. **Type:** Non-Degree Units

#### D. Catalog Course Description

The purpose of this course is to provide intensive instruction for ESL learners at the intermediate level. Emphasis is on writing grammatical sentences, punctuating properly, and spelling correctly. Supplemental laboratory work in the English Learning Lab is required and is assigned by the instructor. Prerequisite: EN071 or based from the NMC Placement Test. (Offered Fall and Spring)

#### E. Degree or Certificate Requirements Met by Course

None

#### F. Course Activities and Design

This course helps students acquire knowledge of basic grammar rules through various classroom activities that will help them write correct sentences.

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Classroom activities may include prewriting exercises, such as listening and speaking activities on a given topic, short readings, class project, viewing videos, and interviewing. Writing exercises may include free writing on a topic sentence completion, guided journal writing, and composition. Post-writing exercises may include guided editing, peer correction, and rewriting of journals and other writing assignments.

#### **4. Course Prerequisite(s); Concurrent Course Enrollment**

Prerequisites: EN071 or a score of 0 to 1 of the NMC English Writing Placement Test  
Concurrent Course Enrollment: None

#### **Required English/Mathematics Proficiency Level(s)**

English Placement Level: None  
Mathematics Placement Level: None

#### **5. Estimated Cost of Course; Instructional Resources Needed**

Tuition for a 6-credit course, cost of the textbook, and any applicable fees.

Instructor's salary and any additional costs to NMC.

Instructional resources needed for this course include: English Learning Lab (ELL has its own tutors, computers, and software), white board and markers, projector, photo copier/scanner, and paper.

#### **6. Method of Evaluation**

Only P (Pass) or NP (No Pass) or TF (technical failure) grades are given in this NDU course. (TF is assigned only for excessive absences, i.e., > 9 absences.) NMC's grading and attendance policies will be followed.

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**7. Course Outline**

This is a topical outline and does not necessarily indicate the sequence in which the material will be presented.

- 1.0 Spelling & Syllabication
- 2.0 Capitalization
- 3.0 Punctuation
- 4.0 Sentences
- 5.0 Paragraphs
- 6.0 Grammar
- 7.0 Proofreading

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**8. Instructional Goals**

The course will introduce students to:

- 1.0 Grammatically and semantically correct sentence formation;
- 2.0 A variety of sentence structures;
- 3.0 Adjectives, adverbs, prepositional phrases, clauses, and conjunctions; and
- 4.0 Brief paragraph writing.

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### 9. Student Learning Outcomes

Upon successful completion of this course, students will be able to:

- 1.0 Generate sentences that are grammatically and semantically correct; and
- 2.0 Craft a grammatically correct paragraph.

### 10. Assessment Measures of Student Learning Outcomes

Assessment of student learning may include, but not be limited to, the following:

- 1.0 Quizzes;
- 2.0 Writing Assignments; and
- 3.0 Exams.