



Staff Senate

Regular Monthly Meeting Minutes

Tuesday, October 19, 2021, 3:00 pm

Location: BOR Conference Room and Zoom: <https://marianas.zoom.us/j/91289726643>

I. Call to Order

- A. President Geraldine Rodgers called to order the regular meeting of the Staff Senate at 3:02 pm on October 19, 2021 in the Board of Regents Conference Room.

II. Roll Call

A. Members Present:

1. Geraldine Rodgers, President
2. Malyssa Castro, Secretary
3. Kyanna Tenorio, Treasurer
4. Polly Omechelang
5. Roxanne Torres
6. Roman Tudela, HR Ex-Officio
7. Daisie Camacho-Renguul (via Zoom)

B. Guests Present:

1. Josephine Dela Cruz

C. Members Absent:

1. Helen Camacho
2. Robbie Suzuki Jr.
3. Ryan Calvo

III. Public Comment:

- A. To put up signs for the students to see around the NMC buildings and the campus. (like what department signs, by driving on campus, put up signs to slow down, speed limit.
- B. Turn the room in J-16 into a mini gathering (Recreation Center or any NMC events).
- C. Keep the campus grounds clean!
- D. Improve campus mail services with mails to organize the mail box shelf cabinet.
- E. Increase parking with signs for students, faculty, staff.
- F. Create a sustainable mini clinic or a room for the students and staff in the campus. If a student is sick, take care, take their blood pressure. And all that stuff.
- G. Focus on creating on campus spaces where students can come together.



- H. Create on campus a mini corner for chapel. If a student or staff member passes away. We honor them, bring some flowers or wreaths.
- I. Create on campus some events, activity for students and staff to enjoy the rest of the day.
- J. Let us not forget to honor our previous NMC President for their hard work to celebrate this 40th anniversary.

IV. Old Business:

- A. Review and Adoption of Agenda
 - 1. Moved by Malysa Castro and seconded by Polly Omechelang
 - 2. The agenda was adopted unanimously.
- B. Review and Adoption of Minutes from September 21, 2021
 - 1. Moved by Kyanna Tenorio and seconded by Roxanne Torres.
 - 2. The minutes were adopted unanimously.
- C. Updates
 - 1. Budget FY 20-21: (Kyanna Tenorio)
 - a) No POs for FY21-22 have been processed.
 - b) Checks for 3rd Quarter will be out soon.
(1) \$100 x 3
 - 2. Executive Committee: (Geraldine Rodgers)
 - a) Veteran's Day
(1) Invitation has been printed by OIA
 - 3. Policy Committee: Staff of the Quarter (Ryan Calvo)
 - a) No updates
 - 4. Ad Hoc (Roxanne Torres)
 - a) No updates

V. New Business

- A. Proa Veterans Day Ceremony - November 9, 2021, 9am to 11am
 - 1. Invites have been printed and will also be given out via email.
 - 2. Invitees - Governor, Lt. Governor, Kilili, Alumni, Active duty, Staff and Students
 - a) 150 pax
 - 3. Tents - Secured by Kyanna and Robbie
 - 4. Food - Grab & go suggested by the taskforce
 - a) Order from a vendor that is prepackaged.
 - b) Suggestion to pack it ourselves.
 - c) Needs to be elegant.
 - 5. The President's budget will pay for food, tents and others.



6. Location will be on top of the concrete where Building W was located.
 7. Stage?? - Will need a ramp and enough time.
 8. Mwaars - ask Naomi Tudela (NMC student)
 9. Set-up must be done the day before so the taskforce can inspect
 10. Benediction will be by Father Melvin
 11. Goodie bags - notepad, water bottle, lanyard, mask
 - a) Tuition and fees waiver - 50% discount on a class
- B. Meeting with Faculty Senate
1. Summary of the open forum on October 15, 2021
 - a) What can we do as Staff and Faculty Senates work together?
 - (1) Encourage others to join in on activities and events
 - (2) Share spaces on campus (classrooms and student space)
 - (3) Staff shared they would like to hear when an employee is leaving the college. This way we can give them a proper farewell.
 - (a) Working with HR on this matter.
 - b) Overall positive feedback.
 2. Next meeting - Brown Bag, November 19, 2021 at 2:30pm
- C. Fall 2021 Assembly
1. November 17, 2021 via Zoom
 - a) Dr. G will speak at the assembly.
 - (1) In regards to the staff public comment.
 - (2) Accreditation update.
- D. WASC Accreditation Visit
1. Geraldine Rodgers shared a document with information on the budget for the visit for the staff senate to review.
 - ~~a) We are not making data informed decisions.~~
 - ~~(1) Nursing - supplies needed for the classes.~~
 - ~~(2) Science lab - supplies needed for labs.~~
 2. Geraldine Rodgers shared documents of the Institutional Report shared with WASC.
 3. Open Staff meeting October 28, 2021, 8:15am to 9am
- E. Committees for Staff Senate
1. PROAC
 2. College Council
 - a) Flextime was passed and forwarded to the president.
 - b) Governance Guide formally known as the IE guide has been shared and needs feedback from staff.



(1) Comments due by November 12, 2021 to Geraldine Rodgers.

F. Other:

1. Climate Survey will be sent out by HR.
2. Thanksgiving Gathering
 - a) No date has been set.
 - b) Weekend at the beach.
3. Holiday Hustle
 - a) No date has been set.
 - b) Bring back decorated door competition.

VI. Announcements

A. Next Meeting: November 16, 2021 at 3:00 pm.

VII. Adjournment

- A. Motion to adjourn by Daisie Camacho-Renguul and seconded by Malysa Castro.
- B. Meeting adjourned at 4:03 pm by Geraldine Rodgers.

Minutes prepared by Malysa Castro, Staff Senate Secretary