



**NORTHERN MARIANAS COLLEGE  
BOARD OF REGENTS  
Regular Meeting of February 10, 2017**

**Minutes**

**I. CALL TO ORDER**

The regular meeting of the Board of Regents of the Northern Marianas College was held on Friday, February 10, 2017 in the BOR Conference Room, Saipan Campus. Regent Michael Norita Evangelista, BOR Chairman called the meeting to order at 3:38p.m. He welcomed everyone to the meeting and called for roll of the members as follows:

**II. ROLL CALL**

Regents Present: Michael Norita Evangelista, Esq., Chairman; Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Michaela U. Sanchez; Regent Zenie P. Mafnas; Regent Juan T. Lizama.  
Excused Absent: Regent Irene T. Torres; Regent Cynthia I. Deleon Guerrero.

Others Present: Dr. Carmen Fernandez, President; Frankie Eliptico, Dean of Institutional Advancement; Martin Mendiola, Executive Director, Rota Center; Maria Aguon, Executive Director, Tinian Center; Helen B. Camacho, Board Secretary (Recorder); Mark Scoggins, Legal Counsel; Jesus C. Borja, BOR Legal Counsel.

**III. REVIEW AND ADOPTION OF AGENDA**

**Regent Orilla moved to adopt the February 10, 2017 regular meeting agenda, seconded by Regent Sanchez. The motion carried.**

**IV. SUSPEND THE ORDER OF BUSINESS**

**Regent Orilla moved to suspend the order of business to be able to go into executive session, seconded by Regent Sanchez. The motion carried.**

**V. EXECUTIVE SESSION**

**Regent Orilla moved to go into executive session, seconded by Regent Sanchez. The motion carried.** The board is in executive session at 3:38p.m. Executive session ended at 4:50p.m and Chairman Evangelista called the meeting back to its regular session. Upon convening the meeting, there were no actions taken. But before proceeding with the next items on the agenda, Chairman Evangelista took the opportunity to congratulate Mr. Frankie Eliptico for winning the Regional Communicator Award and for being promoted to Dean of Institutional Advancement.

President Fernandez also lauded that Frankie competed with heavy hitters from ivy league schools. Frankie shared some comments about his experience and also thanked the board and president for the commendation.

## **VI. REVIEW AND ADOPTION OF MINUTES**

A. October 28, 2016 – Regular Meeting

**Regent Sanchez moved to adopt the October 28, 2016 regular meeting minutes, seconded by Regent Orilla. The motion carried.**

B. November 10, 2016 – Special Meeting

**Regent Sanchez moved to adopt the November 10, 2016 special meeting minutes, seconded by Regent Orilla. The motion carried.**

C. December 23, 2016 – Special Meeting

Regent Lizama moved to adopt the meeting minutes, seconded by Regent Orilla.

Discussion: Regent Lizama stated that the meeting time needs to be verified and also more review on the President's long term objective. After discussion, Regent Lizama withdrew his motion.

**Regent Orilla moved to table the meeting minutes, seconded by Regent Sanchez. The motion carried.**

## **VII. PUBLIC COMMENT PERIOD**

None.

## **VIII. STANDING COMMITTEE REPORTS**

A. Finance Committee

None.

B. Audit Committee

None.

C. Human Resources Committee

None.

D. Regent Nominating Committee

None.

E. Program Committee

None.

## **IX. OLD BUSINESS**

A. Policy 6000 – Compensation and Classification

This item is tabled as the HR committee was unable to meet.

B. Board Policy No. 1017- Conflict of Interest and Commitment

**Committee as a Whole**

**Regent Orilla moved to take this matter up in committee as a whole, as it is an accreditation concern, seconded by Regent Sanchez.** President Fernandez provided a summary and a copy of the policy revision. Basically, the special visit team (Dec 1-2, 2016) reviewed the new board policy no. 1017, Conflict of Interest and recommended adding provisions for Conflict of Commitment. This should address situations that arise regarding conflicts of time commitment for employees and board members.

Chairman Evangelista assigned the policy to Counsel Borja and president for further review. The president will research other institutions and the counsel will review it from a legal standpoint. Counsel Borja raised concern about the word “perceptible” and that it must be clearly defined. The board then returned to the regular agenda.

C. Facilities Master Plan

This item is tabled and referred back to Program Committee.

D. Memorandum of Understanding

Regent Lizama informed the board that he has not been able to meet with the president regarding this matter. Regent Orilla recommended bringing this item back to the HR committee. **This item is tabled.**

E. President’s Evaluation 2016-2017

Regent Orilla informed the board that this item was referred back to the president where she was asked to include her long-term goal as recommended by the special visit team. This matter was referred back to the committee. **This item is tabled.**

**X. NMC EXECUTIVE REPORTS**

A. President’s Report

President Fernandez gave her report, a copy of which was provided.

B. WASC Accreditation Update

President Fernandez provided the WASC update. She noted important dates: the commission meeting is scheduled for February 16, 2017; the Interim Report is due March 1, 2017.

C. Legislative Update

Frankie Eliptico, Dean of Institutional Advancement gave the legislative updates, a copy of which was provided.

**XI. BOARD MEETING ASSESSMENT**

Done.

**XII. EXECUTIVE SESSION**

Done.

### **XIII. ADJOURNMENT**

**Regent Orilla moved to adjourn the meeting, seconded by Regent Sanchez. The motion carried. The meeting ended at 5:52p.m.**