



NORTHERN MARIANAS COLLEGE
BOARD OF REGENTS
Special Meeting of February 23, 2018

Minutes

I. Call to Order

The special meeting of the Board of Regents of the Northern Marianas College was held on Friday, February 23, 2018 in the BOR Conference Room, Saipan Campus. Regent Charles V. Cepeda, Chairman called the meeting to order at 9:00a.m. and called for roll of the members. Four members were present and a quorum was established. Chairman Cepeda welcomed everyone.

a. Roll Call

Regents Present: Regent Charles V. Cepeda, Chairman; Regent Michaela U. Sanchez, Treasurer; Regent Zenie P. Mafnas; Regent Irene T. Torres

Excused Absent: Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Michael Norita Evangelista, Esq.

Others Present: Dr. Carmen Fernandez, President; Maria Aguon, Tinian Center Director; Zerlyn Taimanao, Criminal Justice Coordinator; Jack Kiyoshi, HR Director; Kenneth Gabrido, ASNMC President; Kathy Palacios, Staff Senate President; Manny T. Castro, Enrollment Director; Daisie Camacho-Renguul, Staff Senate/Information Technology Department; John Cook, Archivist; Alexis Cabrera, Student Leadership Coordinator; Roland Merar, School of Education; Floyd Masga, UCEDD Director; Erlynn Sakisat, Administrative Manager for School of Education; Barbara Hunter, School of Business Faculty; Rosaline Cepeda, School of Education Faculty; Andrew Reese, CFO; Frankie Eliptico, Dean of Institutional Advancement; Jesus C. Borja, BOR Legal Counsel; Helen B. Camacho, Board Secretary (Recorder)

b. Review and Adoption of Agenda

Regent Torres moved to adopt the agenda, seconded by Regent Sanchez. The motion carried.

II. Public Comment Period:

a. Ms. Daisie Camacho-Renguul, a member of the staff senate congratulated Regent Cepeda for being elected as Chairman and also welcomed him back to the college.

b. Ms. Kathy T. Palacios, Staff Senate President, also congratulated the Chairman.

III. New Business

a. BOR Resolution No. 2018-01: To update Bank Signatures

President Fernandez informed the Board that the finance committee met on February 22, 2018, and the committee is ready to recommend approval of the resolution.

Regent Mafnas moved to adopt BOR Resolution No. 2018-01: To update bank signatures, seconded by Regent Sanchez. The motion carried.

b. FY 2019 Appropriations Budget

Regent Mafnas moved to approve the FY 2019 Budget, seconded by Regent Sanchez. Discussion: Regent Mafnas requested for the next budget to have a more expanded or spread format (minimum of 2-3 years). She requested a set aside of five to ten percent for salary increases for next fiscal year. The following are also some important highlights:

1. Regent Mafnas: Requested an informal budget meeting to discuss the overall Federal budgets and spending plans.
2. CFO Reese reported the total amount being requested is \$9.4M (\$7.863M for adjunct and personnel. Staffing level has gone up to 143 employees.

After much discussion, Chairman Cepeda called for a vote of the motion to approve the FY 2019 Appropriations Budget. **All four members voted yes, the motion carried.**

c. NMC Re-organization

Regent Sanchez informed the Board that the Human Resources committee met on February 22, 2018. The committee agreed to present the NMC Re-organization to the full Board for its review. Some of the discussions included the Dean positions being eliminated and becoming as one position or Vice-President position. Furthermore, there is no increase for funding in personnel to include the two VP positions. The president provided a handout with the justification as requested by Regent Mafnas at the HR committee.

Regent Torres moved to approve the NMC Re-organization, seconded by Regent Sanchez. All members voted yes, the motion carried.

IV. Board Meeting Assessment - Done.

V. Adjournment

Regent Sanchez moved to adjourn the meeting, seconded by Regent Mafnas. The meeting ended at 10:04a.m.