

TUITION, FEES, & REFUNDS

Tuition and fees are subject to change by the Board of Regents. They are payable at the time of registration unless the NMC Finance Office approves a Deferred Payment contract, or a student is receiving financial assistance. Students will not be admitted to classes or laboratories until their tuition and fees have been paid. The tuition and fees schedule was adopted on October 1, 2015 for implementation during the Fall 2016 term.

Tuition & Fees

	Resident	Non-Resident
Tuition¹ per credit hour	\$128.25	\$190
International Student Fee²	\$200	\$200
English Placement Test Fee	\$25	\$25
Math Placement Test Fee	\$25	\$25
Admissions Fees		
Admissions Application Fee	\$25	\$50
Re-admission Application Fee	\$25	\$50
Registration Fees		
Registration Fee	\$30	\$30
Late Registration Fee	\$35	\$35
Miscellaneous Fees		
Record Certification Fee	\$5	\$5
Course Change Fee (add/drop/withdrawal)	\$5	\$5
Credit-by-Exam Application Fee	\$20 + tuition & fees	\$20 + tuition & fees
Auditing Application Fee	\$20 + tuition & fees	\$20 + tuition & fees
Independent Self Study Fee	\$20 + tuition & Fees	\$20 + tuition & Fees
Application to Graduate Fee	\$75	\$75
Diploma Re-order Fee	\$30	\$30
Student ID Card Fee	\$5	\$5
Copy of Education Record(s) Fee	\$5	\$5
Transcript Fees		
Transcript Request Fee	\$5	\$5
Emergency Transcript Request Fee	\$20	\$20

² Students enrolled with an F-1 visa are assessed the International Student Fee each term.

NORTHERN MARIANAS COLLEGE

	Resident	Non-Resident
Lab/Course Fees		
Nursing (NU 107, NU 108, NU 109, NU 203, NU 207, NU 212)	\$500	\$500
School of Education Upper level Courses (ED 321, ED 435, ED 471, ED 492, ED 493)	\$500	\$500
Business Department Upper level Courses (CS 300, FIN 300, MG 405, CE 400, MG 440)	\$500	\$500
Flat (Student Support) Fees For All Students Registered For:		
Equal to or less than 5 credits	\$125	\$125
Equal to or less than 11 credits	\$200	\$200
Equal to or greater than 12 credits	\$300	\$300
Facilities Fee	\$100	\$100
Technology Fee	\$50	\$50

SUMMARY OF MANDATORY FEES

	Resident/Non-Resident	F-1 Visa Student
Mandatory Fees Per Semester	\$480.00	\$680.00
Mandatory Fees Per Academic Year	\$960.00	\$1,360.00

Banded Tuition Rate. Northern Marianas College has a banded tuition structure. In the banded structure, students pay a flat tuition rate when enrolled for 13-15 credits. The flat tuition rate is the equivalent rate for 12 credits. Students pay a per credit tuition rate when enrolled in 1-12 credits. Students in 16 or more credits will have tuition charged using the flat tuition rate plus the per credit tuition rate for each credit over 15.

Mandatory Fees. Mandatory Fees include the Registration Fee, Flat (Student Support) Fee, Technology Fee, and Facilities Fee required of all students charged upon enrollment in each term. The Summary of Mandatory Fees is based on full-time enrollment (12 or more credits).

Residency Classification. An applicant is classified as either a resident or non-resident for tuition-paying purposes based on definitions of a resident student established by BOR Policy No. 4001 *Residency Classification* (See website www.marianas.edu or see *Residency Classification* section under *Policies & Procedures* in this catalog). The burden of proof is upon the student who is making the claim to resident student status.

Paying for Tuition & Fees: Where and How?

Payment Options:

1. Pay **in person**. We accept cash, checks, money order and all major debit/credit cards.
 - a. Visa, MasterCard, JCB, American Express, Union, Discover, Diners Club Int.
 - b. Please make checks payable to: **Northern Marianas College**
2. Pay **by phone**. With a debit/credit card please call (670) 237-6821 during working hours for further assistance.
3. Pay **by email**. With a debit/credit card, you can send an email to odin.garces@marianas.edu and further instructions from the cashier will be made.
4. Pay **by mail**. Using a check or money order, please send payments to:
 - a. **Check payable to:** Northern Marianas College
 - b. **NMC Address:** P.O. Box 501250
Saipan, MP 96950

Types of Cashier Services:

- Collect Tuition and Fees Payments
- Issue Petty Cash Vouchers
- Issue Receipts to Active NMC Club Members
- Disburse Local and Federal Scholarship Refunds
- Disburse Payroll Checks
- Disburse Student, Vendor & Departmental checks
- Process Transcripts, App. To Graduate and All Applicable fees
- Provide General Student Statements
- Provide Payment Plan Schedules & Due Dates

Tinian and Rota Services:

Our NMC Tinian and Rota campuses are offering services to all students account inquires. Payments can only be done by cash, check or money order. Please follow guidelines above.

Tinian Campus

Tel: (670) 433-0649/0657
Fax: (670) 433-0661/2161

Rota Campus

Tel: (670) 532-9513
Fax: (670) 532-0342/9512

Man'amko Tuition Waiver

Man'amko Tuition Waivers are available to persons 62 years of age or older who are residents of the Commonwealth of the Northern Marianas Islands (CNMI) as defined in the Residency Classification section of the College's Course Catalog.

Office of Admissions & Records will evaluate your eligibility for a waiver upon request and submission of appropriate documentation.

Government Employees Professional Development Assistance Program (GEPDAP)

The GEPDAP program is geared to provide professional development for qualified government employees who could receive up to 50% off of their tuition. Fees, books, and

supplies are not discounted. Program benefits are applicable to regular NMC courses only. Benefits do not apply to Community Programs courses, Outreach Programs, Specialized training, proposals, and Memorandum of Understanding/Agreements or other approved contracts. Qualified government employees are those who do not qualify for any grants or scholarships. Qualified candidates must bring a copy of their employment verification to show proof of employment in the government. All candidates must be admitted to NMC in an approved degree program. All payments must be made in accordance with Finance Office policies.

Office of Admissions & Records will evaluate your eligibility for a waiver upon request and submission of appropriate documentation.

Tuition Waivers for NMC Employees

The Tuition Waiver program is geared to provide professional development for qualified NMC employees who could receive up to 100% off of their tuition. Fees, books, and supplies are not discounted. Program benefits are applicable to regular NMC courses only. Benefits do not apply to Community Programs courses, Outreach Programs, Specialized training, proposals, and Memorandum of Understanding/Agreements or other approved contracts. Qualified NMC employees are those who do not qualify for any grants or scholarships. All candidates must be admitted to NMC in an approved degree program. All payments must be made in accordance with Finance Office policies.

Office of Admissions & Records will evaluate your eligibility for a waiver upon request and submission of appropriate documentation.