



PROAC

PLANNING, PROGRAM REVIEW AND OUTCOMES ASSESSMENT COMMITTEE A Standing Committee of the College Council

Friday, April 8, 2011, 10:00 a. m. to 11:00 a. m.
Rm, N-5, As Terlaje Campus

Minutes

I. CALL TO ORDER

The meeting was called to order at 10:08 AM. Dora Ada served as recorder.

II. ROLL CALL/ATTENDANCE

Quorum established. Please see attendance.

III. ADMINISTRATIVE MATTERS

IV. ADOPTION OF MINUTES

A. April 1, 2011 Regular Meeting Minutes

- **Moved by Dr. Griffin and seconded by Dr. Peters**
- **Motion carries.**

V. OLD BUSINESS

A. Linking Program Review to FY 2012 Budgeting and Resource Allocation

- Timeline for FY 2012
 1. Galvin: Changes in the timeline have been made.
Implementation by programs for budget cut, which gives PROAC and BAFC 1 month to do it
 2. Randall: What are the consequences if the submission is late
 3. Galvin: If it is late, PROAC and BAFC cannot get needed work done. Consequences for it being late forgo the program from being in the process
 4. DC: If a dept sends it in a day late, PROAC won't be reviewing it anyway. Can we build consequences for it?
 5. Galvin: It will be on the cut list

6. Amanda: Will there be a readjustment of scores and points.
7. John Griffin: Should the students be involved if it affects their degree?
8. Galvin: ASNMC should be involved, ultimately it may affect them; student involvement may determine the cut. The program is the responsible. Should it get cut, it will be the program's fault.
9. DC: 2-2.5 million shortfall for next fiscal year so this must take place.
10. John Griffin: Prioritize
11. Workshops could be done by procurement as a self study.
12. Bobbi: It is up to the grantor to make the decision but the grantee can ask for the assistance.

- **Motion to adopt timeline. Moved by Dr. Griffin, seconded by Dr. Peters.**

- **One abstention**

- **Motion carries.**

- Form 3

1. Galvin: Microsoft Infopath, unlimited wordings, more security, N-drive, online. More versatile
2. Bobbi: Will it be accessible for others other than those involved.
3. Galvin: It is up to the primary author to give the access to others.OIE can print for everyone.
4. Lisa: comes under the department to know the process
5. Randall: We're all getting cut.
6. Galvin: It will be used to make strategic cuts, not necessarily cuts across the board. BAFC determines the actual cuts and increase.

- **Motion to carry form 3. Moved by Dr. Griffin, seconded by Dr. Peters**

- **One opposed, motion carries**

B. Cycle 4 of Program Review

- Compliance Matrix—Update
- Form 2 Committee—Update
 - Randall: still in review, work underway

VI. NEW BUSINESS

A. Accreditation Show Cause Visit Meeting with PROAC

- Galvin: Wed April 13th, 1:30 to 2:30 pm we will be interviewed by 2 members of the team, the team chair and Dr. Kinsella.

VII. OTHER MATTERS

- a. DC- BAFC and CC suspended the 4th quarter allotment.

VIII. *What impact did today's dialogue and/or work have on student learning?*

- a. Galvin: The impact will be drastic, yet NMC is not alone.

IX. ADJOURNMENT

Meeting was adjourned at 10:39 am.

PROAC

Regular Meeting/Work Session

Date: 04/08/11

Day: Friday

Time: 10:00AM to 11:00AM

Place: N5

ATTENDANCE SHEET

	NAME	TITLE	SIGN/INITIAL
1.	Galvin Guerrero	Director of Institutional Effectiveness (PROAC Chair)	PRESENT
2.	Antonio Tiples	Student (Appointed by ASNMC)/ASNMC Vice President	
3.	Lorraine Cabrera	Interim NMC President	
4.	Barbara Merfalen (<i>Joe Peters served as a proxy</i>)	Dean of Academic Programs and Services	PRESENT
5.	Leo Pangelinan	Dean, Student Services	
6.	Dave Attao	Acting Dean, Community Programs and Services	PRESENT
7.	Dawn Chrystal Revilla	Acting, Chief Financial and Administrative Officer	PRESENT
8.	Jennifer Barcinas/ Martin Mendiola	Staff Representative, Rota Instructional Site	PRESENT
9.	Maria Aguon/ Rose Lazarro	Staff Representative, Tinian Instructional Site	PRESENT
10.	John Jenkins	Faculty Representative, School of Education	PRESENT
11.	Dr. John Griffin	Vice President of the Faculty Senate	PRESENT
12.		Faculty Member (Appointed by Faculty Senate)	
13.	Dr. Eric Belky	Faculty Member (Appointed by Faculty Senate)	
14.	Matt Pastula	Faculty Member (Appointed by Faculty Senate)	PRESENT
15.	James Kline	Faculty Representative, Academic Council	PRESENT
16.	Randall Nelson	Vice President of the Staff Senate	PRESENT
OTHERS PRESENT			
	Keane Palacios	PM, OIE	PRESENT
	Rose Pangelinan	PM, OSAL	PRESENT
	Lisa Hacskaylo	IR, OIE	PRESENT

	Amanda Allen	IT Dept.	PRESENT
	Frankie Eliptico	Director, OIA	PRESENT
	Ivyanne Ealy	Accountant, Finance	PRESENT
	Dora Ada	Admin. Assistant, OIE	PRESENT
	Rosa Tudela	Chair, Nursing Department	PRESENT