

Program Review and Outcomes Assessment Committee
July 22, 2020, 1:30PM
Minutes of Zoom Meeting



The following members were present:

Co-Chair Lisa Hacskaylo, Tayna Belyeu-Camacho, Roland Merar, Diana Hocog, Sue Atalig, Simon Necesito, and Geri Rodgers.

Absent Non-faculty Members: Co-Chair Dean Char Cepeda, Adrian Atalig, Shelly Tudela, Shanthia Espinosa, Alexis Cabrera.

Absent Faculty Members (not required to attend summer meetings per PROAC co-chairs): Dr. Yunzi Zhang, Wil Maui, Lorna Liban, Mike Nurmi, Jesse Pangelinan, Adam Walsh

Handouts: See links below

A. Meeting called to order by Lisa at 1:37PM.

B. Goal was presented:

To evaluate the action items related to PROAC from the Institutional Report in the Action Item Matrix. [Aligns with WSCUC Standard 4, CFR 4.1, 4.6.](#)

C. Special reminder given about [procedures](#) for reviewing/accepting [minutes](#) & [agenda](#) before the meeting.

D. The table below summarizes actions concerning "Old Business" taken at the meeting:

Adopt 7/22/2020 Agenda

Time was given, but members did not have any questions or comments to contribute to the discussion prior to the motion to adopt the agenda.

- Motion to adopt by Tayna
- Seconded by Diana
- Agenda adopted unanimously

Adopt July 8 Meeting Minutes

Time was given, but members did not have any questions or comments to contribute to the discussion prior to the motion to adopt the minutes.

- Motion to adopt by Roland
- Seconded by Tayna
- Minutes adopted unanimously.

Discussion of PROAC Action Item Matrix

- Lisa led the discussion of the action matrix.

- Diana, Dean Char, Lisa, and Geri added comments and/or typed directly into the document prior to the meeting. This helped the committee to discuss the entire document and complete the specific task of adding deliverables for each action item related to PROAC from the Institutional Report.

E. There was no new business.

F. The following announcements were shared:

- Next meeting: **August 12** at 1:30PM (start time for summer only) via Zoom. **Please note this will be a special 2-hour meeting.**
- *Be on the lookout for a link from Geri to sign up for PROAC Training for Review Methods in AMS.* This is in preparation for evaluating each program's submission of the PAF (previously Form 1).
- [**DRAFT PROAC Schedule of Calendar Events**](#)

F. Motion to adjourn by Roland. Seconded by Diana. Motion carried unanimously with Lisa adjourning the meeting at 2:27PM.