

**Program Review and Outcomes Assessment
Committee November 23, 2020 at 12:00 PM
Minutes of the Zoom Meeting**



The following members were present:

Co-Chair Lisa HacsKaylo, Tayna Belyeu-Camacho, Lorna Liban, Mike Nurmi, Wil Maui, Jesse Pangelinan, Jean Castro, Adam Walsh, Dr. Yunzi Zhang, Ryan Castro (designated proxy by Acting IT Director), Resida Keller (now replaces Roland Merar), Diana Hocog, Sue Atalig, Nate Seng (designated proxy for Interim CFO), Maia Pangelinan, & Geri Rodgers

Absent Members: Co-Chair Dean Char Cepeda, Alexis Cabrera

Handouts: See links below

A. The meeting was called to order by Lisa at 12:01PM.

B. Summary of Old Business taken at the meeting:

Adopt [today's agenda](#)

- Motion to adopt by Diana
- Seconded by Tayna
- Agenda adopted unanimously

Adopt [Oct 28 Meeting Minutes](#)

- Motion to adopt by Adam
- Seconded by Tayna
- Minutes adopted unanimously

Adopt [Oct 14 Meeting Minutes](#) as amended to include Geri Rodgers on list of members present (it was previously omitted).

- Motion to adopt with amendment by Tayna
- Seconded by Sue
- Minutes adopted unanimously

Adopt [Minutes 2.26.2020](#) as amended with special note about CAF.

- Motion to adopt with amendment by Adam
- Seconded by Diana
- Minutes adopted unanimously

C. Summary of New Business taken at the meeting:

- Lisa presented the [PROAC Attendance Sheet](#), which supplements the minutes in which member absences are also noted. Members are asked to verify accuracy of Lisa's input and inform her if there are any errors.
- Lisa led the discussion of [PROAC Membership Composition](#). Below are the changes

to term limits:	
Faculty Senate Vice President	Change to 1-year term due to annual elections
Staff Senate Vice President	Change to 1-year term due to annual elections
ASNMC President	Change to 1-year term due to annual elections
Representative from SOE	Resida confirmed with Roland that there is no term limit.
Representative from CREES	Tayna to confirm with Patty the term limit of 3 years..
<ul style="list-style-type: none"> • Motion by Adam to table the adoption of the membership composition until terms are confirmed & finalized. Seconded by Diana. Motion carried unanimously. 	
<ul style="list-style-type: none"> • Lisa led the discussion on improvements for the assessment process. • Adam suggested that instead of having all members score each PAF, that instead members be assigned to different groups. Then each PAF would be reviewed by 2 groups, followed by a norming meeting to check for similar scoring or justification when there are wide differences. • Lorna asked when do program authors of the PAFS receive the recommendations from PROAC and when does PROAC score the resubmissions (if any). • Geri answered that she has sent emails to program authors when the reviewer reports are ready and how to access the reports in AMS. The committee still needs to decide when it will score any resubmissions of PAFs with changes or recommendations from teams. 	

D. Summary of announcements:

- December Standing Meeting: Dec 9
<https://marianas.zoom.us/j/98044915029>

E. Adjournment: There was a motion to adjourn by Lorna and seconded by Tayna. Meeting adjourned by Lisa at 12:57PM.