



# Staff Senate

Regular Monthly Meeting Minutes

Tuesday, September 21, 2021, 3:00 pm

Location: BOR Conference Room and Zoom: <https://marianas.zoom.us/j/91289726643>

## I. Call to Order

- A. President Geraldine Rodgers called to order the regular meeting of the Staff Senate at 3:00 pm on September 21, 2021 in the Board of Regents Conference Room.

## II. Roll Call

### A. Members Present:

1. Geraldine Rodgers, President
2. Malysa Castro, Secretary
3. Kyanna Tenorio, Treasurer
4. Robert Suzuki Jr.
5. Polly Omechelang
6. Roxanne Torres (via Zoom)
7. Ryan Calvo (via Zoom)
8. Roman Tudela, HR Ex-Officio
9. Daisie Camacho-Renguul

### B. Guests Present:

1. Jason Sullivan

### C. Members Absent:

1. Helen Camacho

**III. Public Comment:** No public comments were submitted to the Staff Senate.

## IV. Old Business:

### A. Review and Adoption of Agenda

1. Moved by Malysa Castro and seconded by Polly Omechelang.
2. The agenda was adopted unanimously.

### B. Review and Adoption of Minutes from August 17, 2021

1. Moved by Robert Suzuki Jr. and seconded by Kyanna Tenorio.
2. The minutes were adopted by majority vote.

### C. Updates

1. Budget FY 20-21: (Kyanna Tenorio)
  - a) Open PO at Joeten - Remaining \$641.82
  - b) Top Notch PO for plaques was approved for \$140.00.



- c) Budget for FY22 is pending approval from the board
  - (1) BAFC Recommended Total: \$5,625
  - (2) Robert Suzuki Jr. asked about receiving financial support from private entities.
2. Executive Committee: (Geraldine Rodgers)
  - a) Leadership Team Meeting
    - (1) Executive Report to Dr. G and the Leadership Team from the Staff Senate President is due on September 30, 2021.
      - (a) Summary of Staff Senate events and activities over the past year
      - (b) Senators should contact Geraldine Rodgers to add to the Executive Report.
  - b) WSCUC Remote Accreditation Visit
    - (1) October 28, 2021 @ 9:00-9:45 am (Tentative): Open meeting with all staff
    - (2) October 29, 2021 @ 8:15-9:00 am (Tentative): Meeting with Staff Senators only
      - (a) Is NMC meeting staff needs?
      - (b) What are the needs of fellow staff?
      - (c) Geraldine Rodgers will run Climate Survey by Lisa HacsKaylo in preparation for this.
  - c) Constitution and Bylaws
    - (1) Signed copies are on Google Drive.
    - (2) Malysa Castro will combine the documents.
  - d) Fall 2021 Staff Assembly
    - (1) Budget reduced by half
    - (2) Venue options will exclude hotel
3. Policy Committee: Staff of the Quarter (Ryan Calvo)
  - a) September 27 - October 1, 2021: Nominations
    - (1) Ryan Calvo sent out nomination form for review
  - b) October 4 - October 7, 2021: Voting
  - c) October 8, 2021 at 9:30 am: Announcement at Coffee Connection
    - (1) Announce Staff of the Third Quarter and new employees for October
    - (2) Potential Venues: K-1 and K-2, J-14, Mango Terrace, Quad between Bldg. N and Bldg. O
    - (3) Malysa Castro will check classroom availability.
    - (4) Robert Suzuki Jr. will ask OAR to borrow pop-up tents.



(5) Refreshments: \$641.82 from Joeten available

(6) Give a list of supplies to Malysssa Castro to purchase at Joeten.

(7) Prepare for 70 people

4. Ad Hoc (Roxanne Torres)

a) No updates

## V. New Business

### A. Veteran's Day

1. Will be held on November 9, 2021
2. NMC to host a Veteran's Day event to commemorate current students, staff, and faculty which the Staff Senate will spearhead.
3. Agreed to have on campus as suggested by Dr. G
4. Venues options: Field or old Bldg. W area
5. Working with FAO and OAR to get list of veterans
6. Met with Office of Veterans Affairs: Stanley Iakopo and Bernie Dela Cruz for guidance on having this event.
7. Dignitaries will be invited.
8. Staff Senate budget may be insufficient to host this event. Additional funding will be looked into by Geraldine Rodgers.

### B. Meeting with Faculty Senate

1. To conduct a meeting between Faculty Senate and Staff Senate to address issues that concern both groups.
2. Faculty Senate is requesting to meet on a Friday at 2:00 pm. Senators to confirm their availability via email.

### C. Fall 2021 Assembly

1. To be held on November 17, 2021 at 10:00 am via Zoom
2. NMC President will be invited to speak at the Staff Assembly at least once per year as stated in bylaws.
3. Geraldine Rodgers will check with Dr. G if he will be available to speak at the Fall 2021 assembly.

### D. WASC Accreditation Visit

1. Senators recommended to review Institutional Report and LOIs in preparation for WASC visit
2. Geraldine Rodgers will send Institutional Report and tentative dates of visit to the Staff Assembly

### E. Committees for Staff Senate

1. PROAC representative needed. Ryan Calvo and Roxanne Torres already sitting on PROAC



2. Geraldine Rodgers will email the Staff Assembly regarding who would like to be PROAC representative with a 2-week deadline to respond.
3. Action Committee members will support Roxanne Torres in Ad Hoc Committee
4. Policy Committee, dealing with College Council, will continue with the same members
5. Robert Suzuki Jr. will email the Staff Senate to indicate which committee he will join.

**VI. Announcements**

- A. Next Meeting: October 19, 2021 at 3:00 pm.

**VII. Adjournment**

- A. Motion to adjourn by Daisie Camacho-Renguul and seconded by Malysa Castro.
- B. Meeting adjourned at 4:03 pm by Geraldine Rodgers.

Minutes prepared by Malysa Castro, Staff Senate Secretary