



# Staff Senate

Regular Monthly Meeting Minutes

Monday, November 15, 2021, 3:00 pm

Zoom: <https://marianas.zoom.us/j/91289726643>

*\*Please note the change in date of the standing meeting suggested by the Staff Senate.*

## I. Call to Order

- A. President Geraldine Rodgers called to order the regular meeting of the Staff Senate at 3:00 pm on October 19, 2021 via Zoom

## II. Roll Call

### A. Members Present:

1. Geraldine Rodgers, President
2. Malysa Castro, Secretary
3. Kyanna Tenorio, Treasurer
4. Polly Omechelang
5. Ryan Calvo
6. Roman Tudela, HR Ex-Officio
7. Helen Camacho
8. Robbie Suzuki Jr.

### B. Guests Present:

1. Diana Hocog

### C. Members Absent:

1. Daisie Camacho-Renguul
2. Roxanne Torres

## III. Public Comment: Same one's from the last time.

## IV. Old Business:

### A. Review and Adoption of Agenda

1. Moved by Malysa Castro and seconded by Robbie Suzuki Jr.
2. The agenda was adopted unanimously.

### B. Review and Adoption of Minutes from October 19, 2021

1. Moved by Kyanna Tenorio and seconded by Roxanne Torres.
  - a) Change under WASC
2. The minutes were adopted unanimously.

### C. Updates

1. Budget FY 20-21: (Kyanna Tenorio)



- a) 1st quarter
    - (1) Supplies - \$150.00
    - (2) Others - \$1,256.25
      - (a) \$150.00 - Joeten for supplies
    - (3) \$150.00 - Joeten for drinks and ice
    - (4) \$300.00 - Bolis for food
  - b) Two events for Spring instead of four
  - c) HR will fund prizes if there are other events in Spring if needed.
- D. Moved to Adopt to POs for Bolis of \$300, Joeten for supplies of \$150, and Joeten for drinks of \$150.
- 1. Adopt to open POs was adopted unanimously.
    - a) Bookstore credit has been approved for the nine recipients from the three Staff of the Quarter. Maly will email to inform them.
- E. Policy Committee: Staff of the Quarter (Ryan Calvo)
- 1. Coffee Connection
    - a) Date - January 14th
    - b) Location - TBD
    - c) January 3rd to 7th for nominations
    - d) January 10th to 14th for voting.
- F. Ad Hoc (Roxanne Torres)
- 1. No updates
- G. Bylaws
- 1. June is the election. July is finalizing hand-over. August will be the end of term.
    - a) Geri Rodgers
    - b) Maly Castro
    - c) Kyanna Tenorio
    - d) Roxanne Torres
    - e) Ryan Calvo
    - f) Polly Omechelang
    - g) Daisie Camacho-Renguul
- H. Veteran's Day Debrief
- 1. Begin planning earlier for next year.
  - 2. Indoor for next year.
  - 3. Ask faculty to join in again.
  - 4. How do we get students to come to the event?
    - a) Get a final list of veterans.
    - b) Social Media - Instagram for students



I. Fall 2021 Assembly

1. Maly - Chat Room moderator
  - a) Ky is the back-up
2. Co-moderators - Ryan and Robbie
3. Assembly Topics:
  - a) November Birthdays & Anniversaries
  - b) Next Staff of the Quarter and Coffee Connections in January
  - c) New Hires: Pamala Ada - CDI, Rolando Castro - Facilities, Jesse Deleon Guerrero - CREES
  - d) Thanksgiving Celebration
    - (1) Wednesday, November 24th
  - e) December Holiday Events
  - f) Spirit Week - HR activity
  - g) Spring PD Dates
    - (1) January 6th and 7th

J. WASC Accreditation Visit debrief

1. They asked about the employee handbook.

**V. New Business**

- A. Spring 2021 Assembly

**VI. Announcements**

- A. Dry-run - preparation for Staff Assembly
- B. Next Meeting: December 7, 2021 at 3:00 pm.

**VII. Adjournment**

- A. Motion to adjourn by Ryan Calvo and seconded by Polly Omechelang
- B. Meeting adjourned at 4:00 pm by Geraldine Rodgers.

Minutes prepared by Malysa Castro, Staff Senate Secretary